



CITY OF SOMERSWORTH  
AGENDA FOR MONDAY, JUNE 17, 2019

6:00pm City Council Workshop  
COAST Bus Presentation by Rad Nichols, Executive Director

7:00pm City Council Meeting

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1. Roll Call of Members
2. Pledge of Allegiance
3. Public Hearings
  - A. **Ordinance No. 22-19** – Transfer between Departments
  - B. **Ordinance No. 23-19** – To Amend Chapter 4, Personnel Rules and Regulations – Compensation Schedule
4. Comments by Visitors
5. Consent Calendar
  - A. Approve Minutes of the Workshop – Form Based Code, Zoning Ordinance Change Presentation by the City’s Consultant, Steve Whitman, from Resilience Planning & Design Inc on June 3, 2019
  - B. Approve Minutes of the City Council Meeting held on June 3, 2019
6. Comments by City Councilors
7. Communications
  - A. School Board Member Resignation from Kelly Brennan, Member At Large, announced at the School Board Meeting held on May 28, 2019, effective immediately
8. Presentations of Petitions and Disposal Thereof by Reference or Otherwise
9. Mayor’s Report
10. Report of Standing Committees
11. Report of Special Committees, City Officers and City Manager

12. Nominations, Appointments and Elections

A. Requires Council Approval

- a. Mary Shaw, re-appointment as a member of the Board of Cemetery Trustees with a term to expire, July 2024
- b. Richard Brooks, re-appointment as a member of the Historic District Commission with a term to expire July 2022

13. Lay on the Table

- A. **Ordinance No. 4-19** – To Amend Chapter 19, Zoning Ordinance, Section 14, Historic District

14. Unfinished Business

ORDINANCES

- A. **Ordinance No. 22-19** – Transfer between Departments

- B. **Ordinance No. 23-19** – To Amend Chapter 4, Personnel Rules and Regulations – Compensation Schedule

RESOLUTIONS

- A. **Resolution No. 38-19** - To Accept the Terms of the Hazard Mitigation Grant Program and to Authorize the City Manager to Enter into a Grant Agreement with the New Hampshire Department of Safety, Division of Homeland Security and Emergency Management for a Hazard Mitigation Grant to Install an Emergency Back-Up Generator at the Department of Public Works Highway Facility

15. New Business

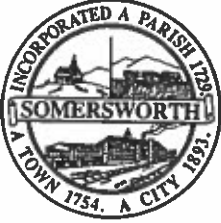
16. Comments by Visitors

17. Closing Comments by Council Members

18. Future Agenda Items

19. Nonpublic Session (as necessary, pending roll call vote by Council)

20. Adjournment



## City of Somersworth – Ordinance

Ordinance No: 22-19

### TRANSFER BETWEEN DEPARTMENTS

June 3, 2019

BE IT ORDAINED BY THE CITY OF SOMERSWORTH, pursuant to Section 7.7 (D) of the City Charter, that the following General Fund unencumbered balance transfer be made:

<u>DEPARTMENTS</u>	<u>FROM</u>	<u>TO</u>
ELECTED LEADERSHIP		
CITY MANAGEMENT		
FINANCE AND ADMINISTRATION		
DEVELOPMENT SERVICES		
POLICE		
FIRE		
PUBLIC WORKS		
CAPITAL EXPENSES ( <i>DEBT SERVICE</i> )		45,000
OTHER EXPENSES ( <i>CONTINGENCY</i> )	45,000	
INTERGOVT ASSESSMENTS-COUNTY TAX		
SCHOOL DEPARTMENT		
	<hr/>	<hr/>
TOTAL GENERAL FUND	45,000	45,000

This Ordinance shall take effect upon passage.

Authorization	
<i>Sponsored by Councilors:</i> David A. Witham Dale R. Sprague Martin Pepin Martin P. Dumont, Sr.	<i>Approved:</i> City Attorney

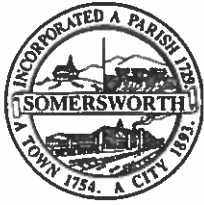
**City of Somersworth – Ordinance 22-19**

<b>History</b>			
First Read Date:	06/03/2019	Tabled:	
Public Hearing:	06/17/2019	Removed From Table:	
Second Read:	06/17/2019		

**Discussion**

Ordinance 22-19 will remain in first read until the June 17, 2019 City Council Meeting. Public hearing is scheduled for June 17, 2019.

<b>Voting Record</b>		<b>YES</b>	<b>NO</b>
Ward 1 Councilor	Pepin		
Ward 2 Councilor	Vincent		
Ward 3 Councilor	Dumont		
Ward 4 Councilor	Austin		
Ward 5 Councilor	Michaud		
At Large Councilor	Witham		
At Large Councilor	Sprague		
At Large Councilor	Cameron		
At Large Councilor	Levasseur		
<b>TOTAL VOTES:</b>			
On / / .	Ordinance 22-19	<b>PASSED</b>	<b>FAILED</b>



## City of Somersworth – Ordinance

Ordinance No:       **23-19**

### TO AMEND CHAPTER 4, PERSONNEL RULES AND REGULATIONS - COMPENSATION SCHEDULE

June 3, 2019

THE CITY OF SOMERSWORTH ORDAINS THAT, the Ordinances of the City of Somersworth, as amended, be further amended as follows:

Amend Chapter 4 by deleting the Compensation Schedule in its entirety and replacing it with the following:

**Personnel Rules and Regulations  
FY2019-2020 Compensation Schedule  
(2.5% Increase effective July 1, 2019)**

GRADE		HIRE	1	2	3	4	5
6	A	23,605.76	24,613.15	25,538.87	26,573.49	27,635.34	28,697.19
	H	11.3489	11.8333	12.2783	12.7757	13.2862	13.7967
7	A	24,749.28	25,675.01	26,818.53	27,880.38	28,887.78	29,241.73
	H	11.8987	12.3438	12.8936	13.4040	13.8884	14.0585
8	A	26,001.73	27,009.13	28,070.98	29,241.73	30,439.72	31,664.93
	H	12.5008	12.9852	13.4957	14.0585	14.6345	15.2235
9	A	27,308.62	28,397.70	29,541.23	30,739.22	31,937.20	33,271.32
	H	13.1291	13.6528	14.2025	14.7785	15.3544	15.9957
10	A	28,642.74	29,786.27	30,929.81	32,236.69	33,461.91	34,904.93
	H	13.7706	14.3203	14.8701	15.4984	16.0874	16.7813
11	A	30,113.00	31,338.21	32,508.96	33,815.87	35,204.42	36,620.23
	H	14.4774	15.0664	15.6293	16.2576	16.9252	17.6059
12	A	31,637.70	32,890.14	34,142.59	35,531.15	36,865.27	38,335.53
	H	15.2104	15.8126	16.4147	17.0822	17.7237	18.4305
13	A	33,216.86	34,523.75	35,939.55	37,409.81	38,852.85	40,486.46
	H	15.9697	16.5979	17.2786	17.9855	18.6793	19.4646
14	A	34,796.03	36,184.59	37,627.63	39,206.79	40,758.73	42,365.12
	H	16.7289	17.3964	18.0901	18.8494	19.5955	20.3679

GRADE		HIRE	1	2	3	4	5
15	A	36,620.23	38,117.72	39,615.19	41,167.14	42,719.07	44,407.14
	H	17.6059	18.3258	19.0457	19.7919	20.5380	21.3496
16	A	38,362.76	39,887.45	41,493.86	43,318.06	44,924.46	46,803.11
	H	18.4436	19.1766	19.9490	20.8261	21.5983	22.5015
17	A	40,350.32	41,983.94	44,815.54	45,387.31	47,184.29	49,062.94
	H	19.3992	20.1846	21.5459	21.8208	22.6848	23.5880
18	A	42,365.12	44,053.19	45,741.26	47,647.14	49,553.03	51,622.28
	H	20.3679	21.1794	21.9910	22.9072	23.8236	24.8183
19	A	44,407.14	46,231.34	48,137.23	50,124.80	52,057.91	54,181.60
	H	21.3496	22.2266	23.1429	24.0985	25.0278	26.0488
20	A	46,775.88	48,681.76	50,505.97	52,547.99	54,644.47	56,768.16
	H	22.4884	23.4047	24.2817	25.2635	26.2714	27.2924
21	A	49,062.94	50,996.05	53,119.75	55,189.00	57,394.38	59,627.00
	H	23.5880	24.5174	25.5384	26.5333	27.5935	28.6668
22	A	51,595.06	53,582.61	55,733.53	57,857.24	60,307.67	62,703.65
	H	24.8053	25.7608	26.7949	27.8159	28.9941	30.1460
23	A	54,127.15	56,305.31	58,429.01	60,852.21	63,275.40	65,834.74
	H	26.0227	27.0698	28.0908	29.2559	30.4209	31.6513
24	A	56,768.16	59,055.23	61,396.75	63,901.63	66,379.28	69,074.75
	H	27.2924	28.3920	29.5177	30.7219	31.9131	33.2091
25	A	59,627.00	62,104.64	64,500.62	67,168.85	69,918.78	72,668.70
	H	28.6668	29.8579	31.0099	32.2927	33.6148	34.9369
26	A	62,676.41	65,616.92	67,631.71	70,381.64	73,322.15	76,072.07
	H	30.1330	31.5465	32.5152	33.8373	35.2511	36.5731
27	A	65,671.38	68,448.53	71,116.77	74,057.28	77,025.01	79,992.74
	H	31.5728	32.9079	34.1908	35.6044	37.0313	38.4580
28	A	68,993.06	71,797.44	74,520.13	77,542.33	80,727.87	83,913.43
	H	33.1697	34.5180	35.8270	37.2800	38.8115	40.3430
29	A	72,423.66	75,364.16	78,304.67	81,408.54	84,839.14	88,160.82
	H	34.8190	36.2328	37.6465	39.1388	40.7880	42.3850

(2.5% increase of minimum and maximum effective July 1, 2019)

Grade			
25	A	61,042.32	77,804.57
	H	29.3473	37.4060
30	A	77,500.93	94,490.55
	H	37.2601	45.4282
31	A	84,664.88	103,011.40
	H	40.7042	49.5247
32	A	85,457.74	104,117.98
	H	41.0855	50.0567
33	A	89,790.08	109,186.56
	H	43.1684	52.4935
34	A	94,320.64	114,736.49
	H	45.3465	55.1618
35	A	99,049.43	120,428.02
	H	47.6200	57.8980
36	A	104,033.04	126,459.33
	H	50.0158	60.7978
37	A	109,129.94	132,688.84
	H	52.4664	63.7927

This Ordinance will take effect upon adoption.

Authorization	
<i>Sponsored by Councilors:</i> David A. Witham Dale R. Sprague Martin Pepin Martin P. Dumont, Sr.	<i>Approved:</i> City Attorney

**City of Somersworth – Ordinance 23-19**

**History**

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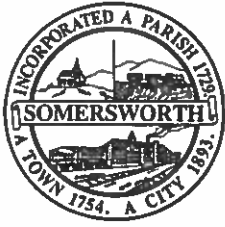
**Discussion**

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<b>Voting Record</b>		<b>YES</b>	<b>NO</b>
Ward 1 Councilor	Pepin		
Ward 2 Councilor	Vincent		
Ward 3 Councilor	Dumont		
Ward 4 Councilor	Austin		
Ward 5 Councilor	Michaud		
At Large Councilor	Witham		
At Large Councilor	Sprague		
At Large Councilor	Cameron		
At Large Councilor	Levasseur		
<b>TOTAL VOTES:</b>			
On / / . Ordinance 23-19		<b>PASSED</b>	<b>FAILED</b>



City of Somersworth – Resolution



Resolution No: 38-19

**TO ACCEPT THE TERMS OF THE HAZARD MITIGATION GRANT PROGRAM AND TO AUTHORIZE THE CITY MANAGER TO ENTER INTO A GRANT AGREEMENT WITH THE NEW HAMPSHIRE DEPARTMENT OF SAFETY, DIVISION OF HOMELAND SECURITY AND EMERGENCY MANAGEMENT FOR A HAZARD MITIGATION GRANT TO INSTALL AN EMERGENCY BACK-UP GENERATOR AT THE DEPARTMENT OF PUBLIC WORKS HIGHWAY FACILITY**

June 3, 2019

WHEREAS, the City of Somersworth has been notified of the award of a New Hampshire Department of Safety, Division of Homeland Security and Emergency Management Grant, and

WHEREAS, the City of Somersworth is eligible to receive \$43,500 (Forty Three Thousand Five Hundred dollars) requiring a local match of \$14,500 (Fourteen Thousand Five Hundred dollars), and

WHEREAS, the Grant will allow the City of Somersworth to install an emergency back-up generator at the Department of Public Works Highway facility, and

EXPLANATION OF TOTAL PROJECT GRANT BREAKDOWN

NH Dept. of Safety Grant (75%)	=	\$43,500.00
City Match (25%)	=	\$14,500.00
<b>Total Project Award</b>	<b>=</b>	<b>\$58,000.00</b>

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT the City Council accepts the terms of the Hazard Mitigation Grant Program and authorizes the City Manager to execute any documents and agreements necessary for the grant’s execution, expend the grant proceeds in accordance with the grant documents, and take any and all other such actions relative to this grant determined to be in the best interest of the City.

<b>Authorization</b>	
<i>Sponsored by Councilors:</i> David A. Witham Martin Pepin Martin P. Dumont, Sr.	<i>Approved:</i> City Attorney

## City of Somersworth – Resolution 38-19

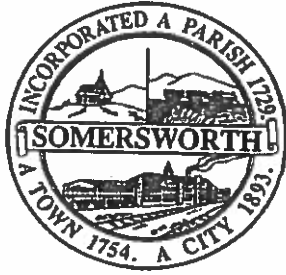
### History

First Read Date:	06/03/2019	Tabled:	
Public Hearing:		Removed from Table:	
Second Read:			

### Discussion

Resolution 38-19 will remain in first read until the June 17, 2019 City Council Meeting.

Voting Record		YES	NO
Ward 1 Councilor	Pepin		
Ward 2 Councilor	Vincent		
Ward 3 Councilor	Dumont		
Ward 4 Councilor	Austin		
Ward 5 Councilor	Michaud		
At Large Councilor	Witham		
At Large Councilor	Sprague		
At Large Councilor	Cameron		
At Large Councilor	Levasseur		
<b>TOTAL VOTES:</b>			
On / / . Resolution 38-19		PASSED	FAILED



City of Somersworth  
Boards, Commissions & Committee Application

*Instructions: Please complete all information.*

Name: Mary Shaw

Telephone: 603-866-6536 Email: marye.shaw@hotmail.com

Residence Address: 62 Colonial Village, Somersworth, NH

Mailing Address (if different): \_\_\_\_\_

Resident of Somersworth for 71 Years Ward 2

Registered Voter: Yes  No

Education Level: SHS Class of 1965

Please list any organizations, groups, or other committees you are involved in:  
None at the present.

I am interested in serving on the following Board, Commission or Committee (s):

Board of Cemetery Trustees

My Background or Interests are: I was in charge of Forest Glade before I retired from Public Works. I have been on the Board of Cemetery Trustees since 2013.

over



I have served on the following Committee (s) in the past: Christmas Parade

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Would you be able to commit to attending all meetings? Yes  No

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By submitting this Application you understand that:

1. This application is for consideration and does not mean you will necessarily be appointed to this Board/Commission; and
2. The Mayor will review your application, may contact you, check your references, and determine any potential conflict of interests; and
3. This application will be forwarded to the City Council for consideration.
4. Application will be kept on file for one (1) year from date of receipt.

Signature: Mary E. Shaw

Date: May 30, 2019

**Please submit application to:  
City Clerk's Office  
City Hall, One Government Way  
Somersworth, NH 03878**