

CITY OF SOMERSWORTH  
CITY COUNCIL MEETING

AGENDA FOR JUNE 18, 2018  
7:00pm

---

1. Roll Call of Members
2. Pledge of Allegiance
3. Public Hearings
  - A. **Public Hearing on the Proposed City Charter Amendment** to the Section Entitled, Changes to Ward Boundaries (Article 1.4)
  - B. **Public Hearing on Ordinance No. 10-18** To Amending Chapter 4, Personnel Rules and Regulations - Compensation Schedule
  - C. **Public Hearing on Ordinance No. 11-18** Amend Chapter 29 Administrative Code to Assign Office of Assessing to the Department of Finance and Administration
  - D. **Public Hearing on Ordinance No. 12-18** Supplemental Appropriation for Additional Special Education Funding in the Somersworth School Department Budget
  - E. **Public Hearing on Ordinance No. 13-18** Amend Chapter 30, Conduct in Public Parks, Section 22 Definitions, and Section 12 City Trails, and Section 13 Dog Waste in Parks
4. Comments by Visitors
5. Consent Calendar
  - A. Approve Minutes of the City Council Meeting held on June 4, 2018
6. Announcements by City Councilors
7. Communications
8. Presentations of Petitions and Disposal Therof by Reference or Otherwise
9. Mayor's Report
10. Report of Standing Committees
11. Report of Special Committees, City Officers and City Manager
12. Nominations, Appointments and Elections
  - A. Nominations Requiring Council Approval:
    - a. Amy Howard, as the Ward 4 Supervisor of the Checklist, with a term to expire June 2023
    - b. Michael Bobinsky, as a member of the Strafford Regional Planning Commission, with a term to expire, May 2020

13. Lay on the Table

A. Nominations Requiring Council Approval:

- a. Pius Murray, as a member of the Board of Library Trustees, with a term to expire June 2023
- b. Amy Labelle, as the Ward 3 Supervisor of the Checklist, with a term to expire June 2023

14. Unfinished Business

ORDINANCES

- A. **Ordinance No. 10-18** To Amending Chapter 4, Personnel Rules and Regulations - Compensation Schedule
- B. **Ordinance No. 11-18** Amend Chapter 29 Administrative Code to Assign Office of Assessing to the Department of Finance and Administration
- C. **Ordinance No. 12-18** Supplemental Appropriation for Additional Special Education Funding in the Somersworth School Department Budget
- D. **Ordinance No. 13-18** Amend Chapter 30, Conduct in Public Parks, Section 2.2 Definitions, and Section 12 City Trails, and Section 13 Dog Waste in Parks

15. New Business

RESOLUTIONS

- A. **Resolution No. 39-18** To Authorize the City Manager to Contract with Pike Industries of Belmont, NH to Pave a Portion of West High Street from Maple Street to Cemetery Road and Replace Manhole Covers on West High Street and Blackwater Road
- B. **Resolution No. 40-18** To Authorize the City Manager to enter into a Project Agreement with the US Environmental Protection Agency for a Brownfields Clean-Up Grant Award

OTHER

- A. Vote to Ratify a Tentative multi-year Agreement between the City of Somersworth and Somersworth Firefighters, Local# 2320, IAFF, from June 18, 2018 to June 30, 2021

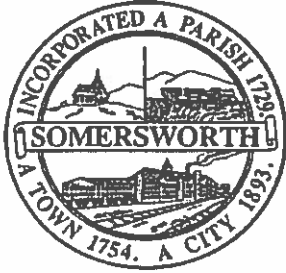
16. Comments By Visitors

17. Closing Comments by Council Members

18. Future Agenda Items

19. Nonpublic Session (as necessary, pending roll call vote by Council)

20. Adjournment



City of Somersworth  
Boards, Commissions & Committee Application

**Instructions: Please complete all information.**

Name: Amy Howard  
Telephone (603) 969-4704 Email: amya@pinardwaste.com  
Residence Address: 83 Stackpole Rd., Somersworth NH

Mailing Address (if different): \_\_\_\_\_

Resident of Somersworth for 1<sup>1</sup>/<sub>2</sub> Years Ward 4

Registered Voter: Yes  No

Education Level: BA in Communication

Please list any organizations, groups, or other committees you are involved in:  
BNI (Business Network International)

I am interested in serving on the following Board, Commission or Committee (s):

Supervisor of the Checklist

My Background or Interests are: group fitness, marketing,  
networking

over



I have served on the following Committee (s) in the past: Moderator in Dover, NH

---

Would you be able to commit to attending all meetings? Yes  No

---

By submitting this Application you understand that:

1. This application is for consideration and does not mean you will necessarily be appointed to this Board/Commission; and
2. The Mayor will review your application, may contact you, check your references, and determine any potential conflict of interests; and
3. This application will be forwarded to the City Council for consideration.
4. Application will be kept on file for one (1) year from date of receipt.

Signature: \_\_\_\_\_



Date: \_\_\_\_\_

6/5/2018

**Please submit application to:  
City Clerk's Office  
City Hall, One Government Way  
Somersworth, NH 03878**



## City of Somersworth – Ordinance

Ordinance No: **10-18**

### AMENDING CHAPTER 4, PERSONNEL RULES AND REGULATIONS - COMPENSATION SCHEDULE

June 4, 2018

THE CITY OF SOMERSWORTH ORDAINS THAT, the Ordinances of the City of Somersworth, as amended, be further amended as follows:

Amend Chapter 4 by deleting the Compensation Schedule in its entirety and replacing it with the following:

**Personnel Rules and Regulations**  
**FY2018-2019 Compensation Schedule**  
**(3% Increase effective July 1, 2018)**

GRADE		HIRE	1	2	3	4	5
6	A	23,030.01	24,012.83	24,915.97	25,925.36	26,961.31	27,997.26
	H	11.0721	11.5447	11.9788	12.4641	12.9621	13.4602
7	A	24,145.64	25,048.79	26,164.42	27,200.37	28,183.20	28,528.52
	H	11.6085	12.0427	12.5791	13.0771	13.5497	13.7156
8	A	25,367.54	26,350.37	27,386.32	28,528.52	29,697.29	30,892.61
	H	12.1959	12.6685	13.1665	13.7156	14.2776	14.8522
9	A	26,642.56	27,705.07	28,820.71	29,989.48	31,158.24	32,459.82
	H	12.8089	13.3198	13.8561	14.4180	14.9799	15.6056
10	A	27,944.14	29,059.78	30,175.42	31,450.43	32,645.77	34,053.59
	H	13.4347	13.9710	14.5074	15.1204	15.6950	16.3720
11	A	29,378.54	30,573.86	31,716.06	32,991.09	34,345.78	35,727.05
	H	14.1243	14.6989	15.2481	15.8611	16.5124	17.1765
12	A	30,866.05	32,087.94	33,309.84	34,664.54	35,966.12	37,400.52
	H	14.8394	15.4269	16.0143	16.6656	17.2914	17.9810
13	A	32,406.69	33,681.71	35,062.98	36,497.38	37,905.22	39,498.99
	H	15.5802	16.1931	16.8572	17.5468	18.2237	18.9899
14	A	33,947.35	35,302.04	36,709.88	38,250.53	39,764.61	41,331.82
	H	16.3209	16.9721	17.6489	18.3897	19.1176	19.8711

GRADE		HIRE	1	2	3	4	5
15	A	35,727.05	37,188.02	38,648.97	40,163.06	41,677.14	43,324.04
	H	17.1765	17.8788	18.5812	19.3092	20.0371	20.8289
16	A	37,427.08	38,914.59	40,481.81	42,261.52	43,828.74	45,661.57
	H	17.9938	18.7089	19.4624	20.3181	21.0715	21.9527
17	A	39,366.17	40,959.94	43,722.48	44,280.30	46,033.45	47,866.28
	H	18.9260	19.6923	21.0204	21.2886	22.1315	23.0127
18	A	41,331.82	42,978.72	44,625.62	46,485.01	48,344.42	50,363.20
	H	19.8711	20.6628	21.4546	22.3485	23.2425	24.2130
19	A	43,324.04	45,103.75	46,963.15	48,902.24	50,788.20	52,860.10
	H	20.8289	21.6845	22.5784	23.5107	24.4174	25.4135
20	A	45,635.00	47,494.40	49,274.12	51,266.33	53,311.68	55,383.57
	H	21.9399	22.8339	23.6895	24.6473	25.6306	26.6267
21	A	47,866.28	49,752.24	51,824.15	53,842.93	55,994.52	58,172.68
	H	23.0127	23.9194	24.9155	25.8861	26.9205	27.9676
22	A	50,336.64	52,275.72	54,374.18	56,446.09	58,836.75	61,174.29
	H	24.2003	25.1325	26.1414	27.1375	28.2869	29.4107
23	A	52,806.98	54,932.01	57,003.91	59,368.01	61,732.10	64,229.01
	H	25.3880	26.4096	27.4057	28.5423	29.6789	30.8793
24	A	55,383.57	57,614.86	59,899.27	62,343.05	64,760.27	67,390.00
	H	26.6267	27.6995	28.7978	29.9726	31.1347	32.3991
25	A	58,172.68	60,589.89	62,927.43	65,530.59	68,213.44	70,896.29
	H	27.9676	29.1297	30.2536	31.5051	32.7949	34.0848
26	A	61,147.72	64,016.51	65,982.16	68,665.01	71,533.80	74,216.65
	H	29.3980	30.7771	31.7221	33.0120	34.3913	35.6811
27	A	64,069.64	66,779.05	69,382.21	72,251.00	75,146.35	78,041.70
	H	30.8027	32.1053	33.3569	34.7360	36.1281	37.5200
28	A	67,310.30	70,046.28	72,702.57	75,651.05	78,758.90	81,866.76
	H	32.3607	33.6761	34.9532	36.3707	37.8649	39.3590
29	A	70,657.23	73,526.01	76,394.80	79,422.97	82,769.89	86,010.56
	H	33.9698	35.3491	36.7283	38.1842	39.7932	41.3512

(3% increase of minimum and maximum effective July 1, 2018)

Grade			
25	A	59,553.48	75,906.90
	H	28.6315	36.4937
30	A	75,610.66	92,185.90
	H	36.3513	44.3202
31	A	82,599.88	100,498.93
	H	39.7114	48.3168
32	A	83,373.40	101,578.52
	H	40.0834	48.8358
33	A	87,600.08	106,523.47
	H	42.1155	51.2132
34	A	92,020.14	111,938.04
	H	44.2405	53.8164
35	A	96,633.59	117,490.75
	H	46.4585	56.4859
36	A	101,495.65	123,374.96
	H	48.7959	59.3149
37	A	106,468.23	129,452.53
	H	51.1867	62.2368

This Ordinance will take effect upon adoption.

Authorization	
<i>Sponsored by Councilors:</i> Councilor Martin Dumont Councilor Nancie Cameron Councilor Edward Levasseur	<i>Approved:</i> City Attorney

**City of Somersworth – Ordinance 10-18**

**History**

First Read Date:	06/04/2018	Tabled:	
Public Hearing:		Removed From Table:	
Second Read:			

**Action**

Councilor \_\_\_\_\_ moved for adoption, seconded by Councilor \_\_\_\_\_.

**Discussion**

<b>Voting Record</b>		<b>YES</b>	<b>NO</b>
Ward 1 Councilor	Pepin		
Ward 2 Councilor	Vincent		
Ward 3 Councilor	Dumont *		
Ward 4 Councilor	McCallion		
Ward 5 Councilor	Michaud		
At Large Councilor	Witham		
At Large Councilor	Sprague		
At Large Councilor	Cameron		
At Large Councilor	Levasseur		
<b>TOTAL VOTES:</b>			
On / / . Ordinance 10-18		<b>PASSED</b>	<b>FAILED</b>





## City of Somersworth – Ordinance

Ordinance No: 11-18

### AMENDING CHAPTER 29 ADMINISTRATIVE CODE TO ASSIGN OFFICE OF ASSESSING TO THE DEPARTMENT OF FINANCE AND ADMINISTRATION

June 4, 2018

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT the ordinances of the City of Somersworth, as amended, be further amended as follows:

Delete Section 29.3.6.3, and Section 29.3.6.9, and replace with the following:

#### Section 29.3.6.3 Department of Finance and Administration

The Department of Finance and Administration shall be responsible for the Divisions of Finance and Library, the Offices of the City Clerk, Tax Collector, Welfare, Assessing, and the Utility Billing function within the Divisions of Water and Wastewater to include maintenance of the Water and Sewer funds on a utility basis.

#### Section 29.3.6.9 Department of Development Services

The Department of Development Services shall be responsible for the Divisions of Economic Development and Planning, Office of Code Enforcement, and the Division of Recreation.

Further amend Chapter 29 by renumbering as follows:

#### Section 29.3.6.9 Office of Assessing

#### Section 29.3.6.10 Department of Development Services

#### Section 29.3.6.11 Division of Economic Development and Planning

This Ordinance shall take effect upon its passage.

#### Authorization

*Sponsored by Councilors:*  
Councilor Martin Dumont  
Councilor Nancie Cameron  
Councilor Edward Levasseur  
Councilor David Witham

*Approved:*  
City Attorney

**City of Somersworth – Ordinance 11-18**

**History**

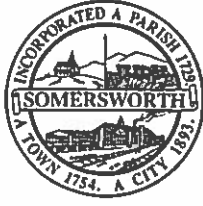
First Read Date:	06/04/2018	Tabled:	
Public Hearing:		Removed From Table:	
Second Read:			

**Action**

Councilor \_\_\_\_\_ moved for adoption, seconded by Councilor \_\_\_\_\_.

**Discussion**

<b>Voting Record</b>		<b>YES</b>	<b>NO</b>
Ward 1 Councilor	Pepin		
Ward 2 Councilor	Vincent		
Ward 3 Councilor	Dumont *		
Ward 4 Councilor	McCallion		
Ward 5 Councilor	Michaud		
At Large Councilor	Witham		
At Large Councilor	Sprague		
At Large Councilor	Cameron		
At Large Councilor	Levasseur		
<b>TOTAL VOTES:</b>			
On / / . Ordinance 11-18		<b>PASSED</b>	<b>FAILED</b>



## City of Somersworth – Ordinance

Ordinance No: 12-18

### **SUPPLEMENTAL APPROPRIATION FOR ADDITIONAL SPECIAL EDUCATION FUNDING IN THE SOMERSWORTH SCHOOL DEPARTMENT BUDGET**

June 4, 2018

THE CITY OF SOMERSWORTH ORDAINS THAT pursuant to Section 7.7(A) of the City Charter:

The annual budget for the City of Somersworth for Fiscal Year 17-18 is amended as follows:

Appropriate \$116,795 from unanticipated School Department Revenue and \$295,205 from General Fund fund balance as follows:

Original Budget	Amendment	Revised Budget
\$25,725,172	\$ 412,000	\$ 26,137,172

Approved as to Funding:

Scott A. Smith  
Director of Finance and Administration

Recorded by:

Trish Harris  
City Clerk

#### Background:

This ordinance appropriates funding to cover a shortfall in special education funding. The unanticipated revenue for the School Department is \$116,795 in Medicaid reimbursement.

#### Authorization

##### *Sponsored by Councilors:*

David A. Witham  
Dale Sprague  
Martin Pepin  
Martin Dumont, Sr.

##### *Approved:*

City Attorney

**City of Somersworth – Ordinance 12-18**

**History**

First Read Date:	06/04/2018	Tabled:	
Public Hearing:		Removed From Table:	
Second Read:			

**Action**

Councilor \_\_\_\_\_ moved for adoption, seconded by Councilor \_\_\_\_\_.

**Discussion**

*This Ordinance requires a public hearing and requires a 2/3 majority vote of the City Council after the public hearing subject to Section 7.4.1 and .Section 7.7 (A) of the City Charter.*

<b>Voting Record</b>		<b>YES</b>	<b>NO</b>
Ward 1 Councilor	Pepin		
Ward 2 Councilor	Vincent		
Ward 3 Councilor	Dumont		
Ward 4 Councilor	McCallion		
Ward 5 Councilor	Michaud		
At Large Councilor	Witham *		
At Large Councilor	Sprague		
At Large Councilor	Cameron		
At Large Councilor	Levasseur		
<b>TOTAL VOTES:</b>			
On / / .	Ordinance 12-18	<b>PASSED</b>	<b>FAILED</b>



## City of Somersworth – Ordinance

Ordinance No: 13-18

**AMEND CHAPTER 30, CONDUCT IN PUBLIC PARKS, SECTION 2.2 DEFINITIONS, AND SECTION 12 CITY TRAILS, AND SECTION 13 DOG WASTE IN PARKS**

June 4, 2018

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT the Ordinances of the City of Somersworth, as amended, be further amended as follows:

AMEND Chapter 30, Conduct in Public Parks, Section 2.2 Definitions, by deleting Queensbury Mill Pocket Park

AMEND Chapter 30, Conduct in Public Parks, Section 12 City Trails, by adding Mast Point Dam Recreation Area

AMEND Chapter 30, Conduct in Public Parks, Section 13 (c) Dog Waste in Parks, by adding Malley Farm Recreational Area Softball/Baseball Field

This Ordinance shall take effect upon its passage.

### Authorization

*Sponsored by Councilors:*

Jonathan McCallion  
Kenneth S. Vincent  
Martin Pepin

*Approved:*

City Attorney

**City of Somersworth – Ordinance 13-18**

**History**

First Read Date:	06/04/2018	Tabled:	
Public Hearing:		Removed From Table:	
Second Read:			

**Action**

Councilor \_\_\_\_\_ moved for adoption, seconded by Councilor \_\_\_\_\_.

**Discussion**

<b>Voting Record</b>		<b>YES</b>	<b>NO</b>
Ward 1 Councilor	Pepin		
Ward 2 Councilor	Vincent		
Ward 3 Councilor	Dumont		
Ward 4 Councilor	McCallion *		
Ward 5 Councilor	Michaud		
At Large Councilor	Witham		
At Large Councilor	Sprague		
At Large Councilor	Cameron		
At Large Councilor	Levasseur		
<b>TOTAL VOTES:</b>			
On / / . Ordinance 13-18		<b>PASSED</b>	<b>FAILED</b>



## City of Somersworth – Resolution

Resolution No: **39-18**

**TO AUTHORIZE THE CITY MANAGER TO CONTRACT WITH PIKE INDUSTRIES OF BELMONT, NH TO PAVE A PORTION OF WEST HIGH STREET FROM MAPLE STREET TO CEMETERY ROAD AND REPLACE MANHOLE COVERS ON WEST HIGH STREET AND BLACKWATER ROAD**

June 18, 2018

WHEREAS the City of Somersworth’s Capital Improvement Plan recommends road resurfacing streets in the City, and

WHEREAS the State of New Hampshire has contracted with Pike Industries to pave a portion of West High Street from Route 108 to Maple Street, and

WHEREAS the City would like to pave a portion of West High Street from Maple Street to Cemetery Road and there are certain efficiencies and economies of scale to contract directly with Pike Industries in relationship with the State of New Hampshire project, and

WHEREAS Twenty-five (25) manhole covers need to be replaced on West High Street and Blackwater Road in areas under contract with Pike Industries, and

WHEREAS the Public Works and Environment Committee reviewed the paving plan and manhole repairs and determined it is in the best interest of the City to contract with Pike Industries for the paving and manhole cover replacements at a cost not to exceed \$83,975 (Eighty Three Thousand Nine Hundred Seventy Five dollars),

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT the City Manager is authorized to contract with Pike Industries of Belmont, NH to pave a portion of West High Street from Maple Street to Cemetery Road, and replace twenty-five (25) manhole covers on West High Street and Blackwater Road at a cost not to exceed \$83,975 (Eighty Three Thousand Nine Hundred Seventy Five dollars) and take any other action related to this project determined to be in the best interest of the City, and

BE IT FURTHER RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT the City Manager is authorized to purchase twenty-five (25) hinged manhole covers and frames to be used in the aforementioned project at a cost not to exceed \$16,250 (Sixteen Thousand Two Hundred Fifty dollars).

### Authorization

*Sponsored by Councilors:*

Dale R. Sprague  
David A. Witham  
Kenneth S. Vincent

*Approved:*

City Attorney

**City of Somersworth – Resolution 39-18**

**History**

First Read Date:	06/18/2018	Tabled:	
Public Hearing:		Removed From Table:	
Second Read:			

**Action**

Councilor \_\_\_\_\_ moved for adoption, seconded by Councilor \_\_\_\_\_.

**Discussion**

<b>Voting Record</b>		<b>YES</b>	<b>NO</b>
Ward 1 Councilor	Pepin		
Ward 2 Councilor	Vincent		
Ward 3 Councilor	Dumont		
Ward 4 Councilor	McCallion		
Ward 5 Councilor	Michaud		
At Large Councilor	Witham		
At Large Councilor	Sprague *		
At Large Councilor	Cameron		
At Large Councilor	Levasseur		
<b>TOTAL VOTES:</b>			
On / / . Resolution 39-18		<b>PASSED</b>	<b>FAILED</b>





## City of Somersworth – Resolution

Resolution No: **40-18**

**TO AUTHORIZE THE CITY MANAGER TO ENTER INTO A PROJECT AGREEMENT WITH THE US ENVIRONMENTAL PROTECTION AGENCY FOR A BROWNFIELDS CLEAN-UP GRANT AWARD**

June 18, 2018

WHEREAS, the City of Somersworth has received notification of a US EPA Brownfields Clean-up Grant Award for the City in the amount of \$200,000 (Two Hundred Thousand dollars), and

WHEREAS, the City will be responsible for a match of 20% of the project's costs, such amount being \$40,000 (Forty Thousand dollars), and

WHEREAS, the Grant funds and City funds will be used to complete project activities to include remediation of environmental contamination and hazardous (cVOC) compounds to include tetrachloroethylene (PCE) impacted soil at the former Breton's Cleaners at 1 Winter Street, a Brownfields identified eligible site,

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT the City Manager is authorized to execute any documents and agreements necessary for the grant's acceptance and execution and take any and all other such actions relative to this grant project's completion determined to be in the best interest of the City.

<b>Authorization</b>	
<i>Sponsored by Request:</i> Councilor David A. Witham	<i>Approved:</i> City Attorney

**City of Somersworth – Resolution 40-18**

**History**

First Read Date:	06/18/2018	Tabled:	
Public Hearing:		Removed From Table:	
Second Read:			

**Action**

Councilor \_\_\_\_\_ moved for adoption, seconded by Councilor \_\_\_\_\_.

**Discussion**

<b>Voting Record</b>		<b>YES</b>	<b>NO</b>
Ward 1 Councilor	Pepin		
Ward 2 Councilor	Vincent		
Ward 3 Councilor	Dumont		
Ward 4 Councilor	McCallion		
Ward 5 Councilor	Michaud		
At Large Councilor	Witham *		
At Large Councilor	Sprague		
At Large Councilor	Cameron		
At Large Councilor	Levasseur		
<b>TOTAL VOTES:</b>			
On / / . Resolution 40-18		<b>PASSED</b>	<b>FAILED</b>