



City of Somersworth
City Council Meetings
Monday, June 1, 2020

Due to the State of Emergency declared by the Governor and in accordance with the Governor's Emergency Order # 12 pursuant to Executive Order 2020-04, this public body is authorized to meet electronically. This meeting will be held via Zoom online platform. The public is asked to submit comments via email to kgagne@somersworth.com or bbelmore@somersworth.com. Comments must be received not later than 4:00 PM the day of the City Council meeting. The meeting can be viewed via the Local Government Cable Access Ch. 22 (Comcast) as well as via live stream at the City's website www.somersworth.com. The public can access the meeting and listen live by telephoning any of the following numbers and then adding webinar I.D # 860 2691 0526:

1 (312) 626-6799 or, 1(646) 558-8656 or, 1 (301) 715-8592 or, 1 (346) 248-7799 or,
1 (669) 900-9128 or, 1 (253) 215-8782

7:00 p.m. City Council Meeting

1. Roll Call of Members
2. Pledge of Allegiance
3. Public Hearing
 - A. **Ordinance No. 20-20** - Supplemental Appropriation to Install Fencing and Other Improvements for a Dog Park at Millennium Park
 - B. **Resolution No. 48-20** - Vote to Authorize a Bond for Road, Sidewalk, Drainage, Water, Sewer and Other Improvements to Cemetery Road
4. Comments by Visitors
5. Consent Calendar
 - A. Approve Minutes of the City Council Meeting held on May 18, 2020
 - B. Email from Michael Micucci, 1 Brenda Ave, Somersworth
6. Comments by City Councilors
7. Communications
 - A. Letter of Resignation from Brian Caple, Board of Commissioners of the Somersworth Housing Authority

8. Presentations of Petitions and Disposal Thereof by Reference or Otherwise
9. Mayor's Report
10. Report of Standing Committees
11. Report of Special Committees, City Officers and City Manager
12. Nominations, Appointments and Elections

Nominations being introduced for Council Confirmation Vote:

- A. Jeremy Rhodes, for Re-Appointment as a Member of the Conservation Commission, with a term to expire June 2023.

13. Lay on the Table
14. Unfinished Business

ORDINANCES

- A. Ordinance No. 20-20 - Supplemental Appropriation to Install Fencing and Other Improvements for a Dog Park at Millennium Park

RESOLUTIONS

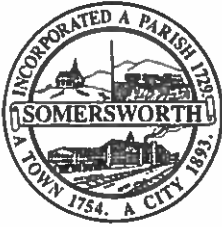
- A. Resolution No. 48-20 - Vote to Authorize a Bond for Road, Sidewalk, Drainage, Water, Sewer and Other Improvements to Cemetery Road
- B. Resolution No. 49-20 - Vote to Adopt a Policy of Staffing the Fire Department with a Minimum of Four (4) Firefighters on Each Shift (Referred to Finance Committee)

15. New Business

ORDINANCES

- A. Ordinance No. 21-20 - Add to Chapter 19 Zoning Ordinance, Section 19.20.D.2.f, Somersworth Plaza Signage

16. Comments by Visitors
17. Closing Comments by Council Members
18. Future Agenda Items
19. Nonpublic Session (as necessary, pending roll call vote by Council)
20. Adjournment



City of Somersworth – Ordinance

Ordinance No: 20-20

SUPPLEMENTAL APPROPRIATION TO INSTALL FENCING AND OTHER IMPROVEMENTS FOR A DOG PARK AT MILLENNIUM PARK

May 18, 2020

THE CITY OF SOMERSWORTH ORDAINS THAT pursuant to Section 7.7(A) of the City Charter:

The annual budget for the City of Somersworth for Fiscal Year 19-20 is amended as follows:

Appropriate \$20,000 from unanticipated City revenue and a transfer from the Cable Fund to the Capital Outlay section of the FY19-20 General Fund budget as follows:

Revised Budget
\$ 537,913

Amendment
\$ 20,000

Revised Budget
\$ 557,913

Approved as to Funding:

Scott A. Smith
Director of Finance and Administration

Recorded by:

Kelly Gagne
Deputy City Clerk

Background:

This Ordinance appropriates funding to install fencing, signage, and other improvements for use as a dog park at Millennium Park. The funding for this project is provided by a combination of estimated donations received \$2,000 and a transfer from the Cable Fund to the General Fund in the amount of \$18,000.

This Ordinance requires a public hearing and requires a 2/3 majority vote of the City Council after the public hearing subject to Section 7.4.1 and Section 7.7 (A) of the City Charter.

Authorization

Sponsored by:

David A. Witham
Nancie Cameron
Donald Austin
Richard Michaud
Martin P. Dumont, Sr.
Martin Pepin
Crystal Paradis

Approved:

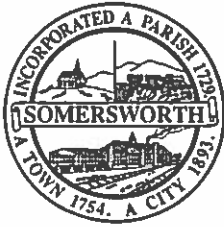
City Attorney

City of Somersworth – Ordinance 20-20
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History			
First Read Date:	05/18/2020	Tabled:	
Public Hearing:	06/01/2020	Removed From Table:	
Second Read:			

Discussion

Voting Record		YES	NO
Ward 1 Councilor	Pepin		
Ward 2 Councilor	Vincent		
Ward 3 Councilor	Dumont		
Ward 4 Councilor	Austin		
Ward 5 Councilor	Michaud		
At Large Councilor	Witham		
At Large Councilor	Gerding		
At Large Councilor	Cameron		
At Large Councilor	Paradis		
TOTAL VOTES:			
On / / Ordinance 20-20			



City of Somersworth – Resolution

Resolution No: 48-20

VOTE TO AUTHORIZE A BOND FOR ROAD, SIDEWALK, DRAINAGE, WATER, SEWER AND OTHER IMPROVEMENTS TO CEMETERY ROAD

May 18, 2020

WHEREAS, the City Council adopted Resolution 18-18 to authorize the City Manager to contract with Wright Pierce Engineers of Portsmouth, NH to provide engineering and design services for various complete streets projects which included Cemetery Road, and

WHEREAS, the engineering and design for the improvements to Cemetery Road are nearing completion, and

WHEREAS, Wright Pierce Engineers has estimated the cost to construct the improvements to Cemetery Road to be \$3,800,000 (Three Million Eight Hundred Thousand dollars), and

WHEREAS, the project cost includes engineering, contract administration, construction inspection, and construction of road, sidewalk, drainage, water, and sewer improvements to Cemetery Road, as well as other associated ancillary costs (collectively, the “Project”),

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT an amount not to exceed \$3,800,000 (Three Million Eight Hundred Thousand dollars) is appropriated for the Project, and

BE IT FURTHER RESOLVED THAT:

- (a.) the City Manager is authorized to borrow up to \$3,800,000 (Three Million Eight Hundred Thousand dollars) under the Municipal Finance Act and issue bonds and notes payable within 15 years from their dates, and
- (b.) the City Manager is authorized to issue temporary notes in anticipation of the issue of these bonds or notes, and
- (c.) the City Manager is authorized to apply for, obtain and accept federal, state or other aid, if any, which may be available for said project, and
- (d.) the estimated useful life of this project is expected to exceed 15 years.

Authorization	
<i>Sponsored by Councilors:</i> David A. Witham Donald Austin Martin P. Dumont, Sr Martin Pepin	<i>Approved:</i> City Attorney

City of Somersworth – Resolution 48-20

History

First Read Date:	05/18/2020	Tabled:	
Public Hearing:	06/01/2020	Removed From Table:	
Second Read:			

Discussion

Voting Record		YES	NO
Ward 1 Councilor	Pepin		
Ward 2 Councilor	Vincent		
Ward 3 Councilor	Dumont		
Ward 4 Councilor	Austin		
Ward 5 Councilor	Michaud		
At Large Councilor	Witham		
At Large Councilor	Gerding		
At Large Councilor	Cameron		
At Large Councilor	Paradis		
TOTAL VOTES:			
On / / . Resolution 48-20		PASSED	FAILED



City of Somersworth – Ordinance

Ordinance No: **21-20**

ADD TO CHAPTER 19 ZONING ORDINANCE, SECTION 19.20.D.2.f, SOMERSWORTH PLAZA SIGNAGE

June 1, 2020

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT the Ordinances of the City of Somersworth, as amended, be further amended as follows:

Add to Chapter 19 Zoning Ordinance, Section 19.20.D.2.f Somersworth Plaza Signage:

19.20.D.2.f Somersworth Plaza Signage

- 19.20.D.2.f.i The Somersworth Plaza is owned by the City and is a significant part of the Main Street economic community. For that reason, the City of Somersworth has direct jurisdiction over both freestanding signs and signs on the façade of buildings that are part of the Plaza. The City encourages sign designs that enhance the aesthetic quality of Downtown and the Main Street economic sector. Applications shall include the Development services Sign application, renderings of the proposed signs and pictures of the façade showing sign placement. Applications shall be submitted to the City Manager's office for acceptance and subsequent review by the City Council Economic Development Committee.
- 19.20.D.2.f.ii The structural aspects of signs that are part of the Plaza, such as poles, supports and cabinets should be constructed of colors and materials related to the principal building. Signs shall be constructed of durable materials. Paper, cloth, canvas and plastic sheet signs are prohibited.
- 19.20.D.2.f.iii When signs are removed or replaced with a sign of a different shape or size, all holes shall be patched and surfaces repainted or refinished to match surrounding wall surfaces. Business logos are encouraged when combined with business names.
- 19.20.D.2.f.iv Freestanding signs shall be as follows:
- 19.20.D.2.f.iv.a One (1) free standing identification sign shall be allowed for the entire plaza;
- 19.20.D.2.f.iv.b The maximum sign area allowed shall be twenty (20) square feet for site/building/center identification and address plus an additional four (4) square feet for each business to a maximum of fifty-six (56) square feet (10 businesses).
- 19.20.D.2.f.iv.c Max sign height is 12 feet. Landscaping is required around the freestanding sign to reduce the emphasis on the mechanical and support aspects of the sign.

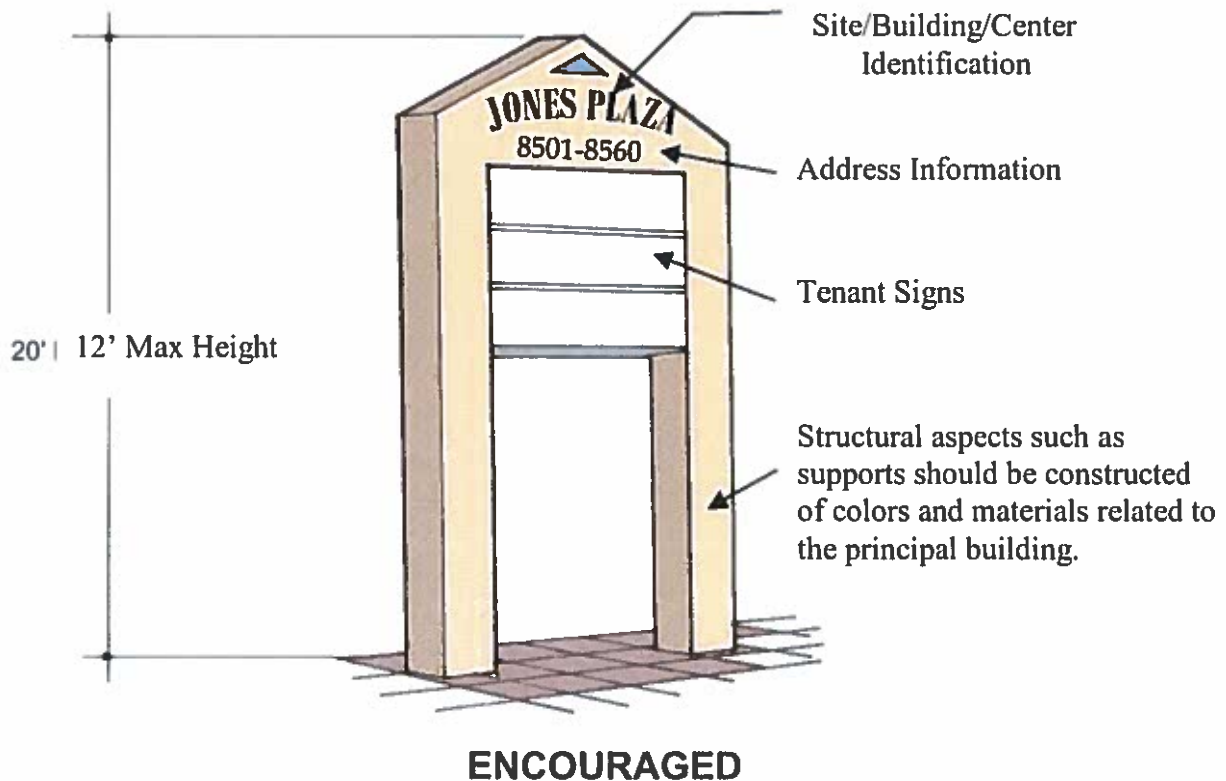


Figure 1

19.20.D.2.f.v In addition, wall signs are permitted to have a sign area of up to 1 sf per linear foot of the principal business frontage. Wall signs shall be placed on the beige stucco horizontal panel between the round light fixtures. Units directly under each of the two towers may place signage on the tower itself in a location approved by the City.

19.20.D.2.f.vi Window signs are permitted and must follow Zoning Ordinance Section 19.20.C.3.w, "Window Signs".

19.20.D.2.f.vii Special Event signs are permitted and must follow Zoning Ordinance Section 19.20.C.3.r, "Special Use/Event Signs".

This Ordinance will take effect upon passage.

Authorization	
<i>Sponsored by Councilors:</i> Martin P. Dumont, Sr. Richard R. Michaud Crystal Paradis	<i>Approved:</i> City Attorney

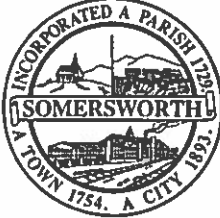
City of Somersworth – Ordinance 21-20

History

First Read Date:	06/01/2020	Tabled:	
Public Hearing:		Removed From Table:	
Second Read:			

Discussion

Voting Record		YES	NO
Ward 1 Councilor	Pepin		
Ward 2 Councilor	Vincent		
Ward 3 Councilor	Dumont		
Ward 4 Councilor	Austin		
Ward 5 Councilor	Michaud		
At Large Councilor	Witham		
At Large Councilor	Gerding		
At Large Councilor	Cameron		
At Large Councilor	Paradis		
TOTAL VOTES:			
On / / Ordinance 21-20			



City of Somersworth – Resolution

Resolution No: 49-20

VOTE TO ADOPT A POLICY OF STAFFING THE FIRE DEPARTMENT WITH A MINIMUM OF FOUR (4) FIREFIGHTERS ON EACH SHIFT

May 18, 2020

WHEREAS, the current policy of the City of Somersworth is to staff a minimum of four (4) firefighters on each night shift and a minimum of three (3) firefighters on each day shift, and

WHEREAS, after review of this policy the recommendation is to increase minimum staffing to four (4) firefighters on all shifts which will benefit the City by improving efficiency and response capability of the Fire Department; and

WHEREAS, the recommendation to change this policy has been reviewed by the Public Safety Committee and they support this change and further recommend that the City Manager cover any incremental cost increases due to this policy change from the current FY2020 budget and the FY2021 approved budget through City Charter Transfer of Appropriations authorizations outlined in Ch. 7.6 (D) ,

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT the City adopt a policy of staffing the Fire Department with a minimum of four (4) firefighters on each shift, and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT the City Manager shall cover any incremental cost increase due to this policy change from the current budget as outlined in the City Charter, Transfer of Appropriations, Ch. 7.6 (D).

Authorization	
<i>Sponsored by Councilors:</i> Martin Pepin Kenneth S. Vincent Crystal Paradis	<i>Approved:</i> City Attorney

City of Somersworth – Resolution 49-20

History

First Read Date:	05/18/2020	Tabled:	
Public Hearing:		Removed From Table:	
Second Read:			

Discussion

Mayor referred Resolution No. 49-20 to the Finance Committee

Voting Record		YES	NO
Ward 1 Councilor	Pepin		
Ward 2 Councilor	Vincent		
Ward 3 Councilor	Dumont		
Ward 4 Councilor	Austin		
Ward 5 Councilor	Michaud		
At Large Councilor	Witham		
At Large Councilor	Gerding		
At Large Councilor	Cameron		
At Large Councilor	Paradis		
TOTAL VOTES:			
On / / . Resolution 49-20		PASSED	FAILED

From: Paul Robidas <probidas@transformativehc.com>
Date: May 28, 2020 at 7:48:42 AM EDT
To: "Dana S. Hilliard" <dhilliard@somersworth.com>
Subject: Fwd: Resignation

FYI

Sent from my iPhone

Begin forwarded message:

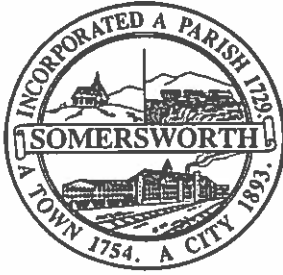
From: "bccaple@comcast.net" <bccaple@comcast.net>
Date: May 28, 2020 at 7:40:08 AM EDT
To: Paul Robidas <probidas@transformativehc.com>, Debbie Evans
<dievans@somersworthhousing.org>
Subject: Resignation

Hi Debbie and Paul,

I am writing this morning as a follow-up to our phone conversation on Tuesday. Due to an ever increasing workload, I regretfully feel I need to resign from the Board of Commissioners of the Somersworth Housing Authority. I have not been able to put in the time that the Authority deserves and feel you would be better suited with a Commissioner that can be more actively involved.

I have enjoyed working with all the Commissioners and the staff of the SHA. I know you are a talented group and that you have the best interests of the community in mind while performing your duties. I will miss working with you and wish you all the best.

Thanks,
Brian Caple
Tennyson Property Management, LLC
PO Box 1818
Dover, NH 03821-1818
603-767-5252



City of Somersworth Boards, Commissions & Committee Application

Instructions: Please complete all information.

Name: Jeremy Rhodes

Telephone: 603-591-5894 Email: jsrhodes@gmail.com

Residence Address: 10 Garden Street, Somersworth, NH

Mailing Address (if different): Same

Resident of Somersworth for 12 Years Ward 2

Registered Voter: Yes x No

Education Level:

BA, BS, Master's in progress

Please list any organizations, groups, or other committees you are involved in:

Member of Planning Board

I am interested in serving on the following Board, Commission or Committee (s):

Conservation Commission (continuing as Secretary)

My Background or Interests are: Continued interest in continuing to support the city's improvement, approx-
imately 15 years in management.

over



I have served on the following Committee (s) in the past: Current member of Planning Board, continuing
membership on the Conservation Commission

Would you be able to commit to attending all meetings? Yes x No _____

By submitting this Application you understand that:

1. This application is for consideration and does not mean you will necessarily be appointed to this Board/Commission; and
2. The Mayor will review your application, may contact you, check your references, and determine any potential conflict of interests; and
3. This application will be forwarded to the City Council for consideration.
4. Application will be kept on file for one (1) year from date of receipt.

Signature: _____

Date: May 20, 2020

***Please submit application to:
City Clerk's Office
City Hall, One Government Way
Somersworth, NH 03878***