



CITY OF SOMERSWORTH
AGENDA FOR MONDAY, JUNE 3, 2019

6:00pm City Council Workshop
Form Based Code, Zoning Ordinance Change Presentation by the
City's Consultant, Steve Whitman from Resilience Planning & Design, Inc.

7:00pm City Council Meeting

1. Roll Call of Members
2. Pledge of Allegiance
3. Public Hearings
4. Comments by Visitors
5. Consent Calendar
 - A. Approve Minutes of the Veterans Memorial Design Presentation held on May 20, 2019
 - B. Approve Minutes of the City Council Meeting held on May 20, 2019
6. Comments by City Councilors
7. Communications
8. Presentations of Petitions and Disposal Thereof by Reference or Otherwise
9. Mayor's Report
10. Report of Standing Committees
11. Report of Special Committees, City Officers and City Manager
12. Nominations, Appointments and Elections
13. Lay on the Table
 - A. **Ordinance No. 4-19** – To Amend Chapter 19, Zoning Ordinance, Section 14, Historic District
14. Unfinished Business
 - A. **Ordinance No. 18-19** - To Amend Chapter 13, Police Offenses, Section 3.4, Motor Vehicle Operation, by Prohibiting Tractor-Trailers from Making a Left Hand Turn onto Station Street from Government Way (Referred to Traffic Safety Committee)

15. New Business

ORDINANCES

- A. **Ordinance No. 22-19** – Transfer between Departments
- B. **Ordinance No. 23-19** – To Amend Chapter 4, Personnel Rules and Regulations – Compensation Schedule

RESOLUTIONS

- A. **Resolution No. 37-19** - To Authorize the Conservation Commission to Utilize an Additional Ten Thousand Dollars for the Great Bay Resource Protection Partnership Grant in the Event the City Does Not Purchase the Property and the Grant Award is not Satisfied
- B. **Resolution No. 38-19** - To Accept the Terms of the Hazard Mitigation Grant Program and to Authorize the City Manager to Enter into a Grant Agreement with the New Hampshire Department of Safety, Division of Homeland Security and Emergency Management for a Hazard Mitigation Grant to Install an Emergency Back-Up Generator at the Department of Public Works Highway Facility
- C. **Resolution No. 39-19** - To Authorize the City Manager to Purchase an Evidence Collection Vehicle from Sirchie Vehicles of Youngsville, NC Utilizing a Combination of Anticipated Surplus Funds from the Fiscal Year 2019 Police Department Budget and Additional Funding from the Police Drug Forfeiture Account and to Outfit Said Vehicle with Operational Equipment

OTHER

- A. Vote to Schedule a Public Hearing, July 1, 2019 on the Proposed City Charter Amendment to the Section Entitled, Ward Boundaries (Article 1.3)

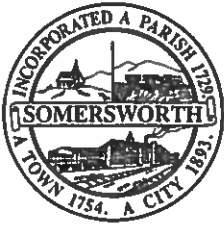
16. Comments By Visitors

17. Closing Comments by Council Members

18. Future Agenda Items

19. Nonpublic Session (as necessary, pending roll call vote by Council)

20. Adjournment



City of Somersworth – Ordinance

Ordinance No: 18-19

TO AMEND CHAPTER 13, POLICE OFFENSES, SECTION 3.4, MOTOR VEHICLE OPERATION, BY PROHIBITING TRACTOR-TRAILERS FROM MAKING A LEFT HAND TURN ONTO STATION STREET FROM GOVERNMENT WAY

April 1, 2019

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT the ordinances of the City of Somersworth, as amended, be further amended as follows:

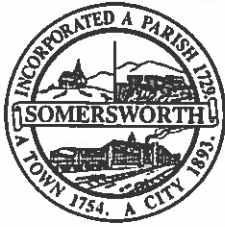
Amend Chapter 13, Police Offenses, Section 3.4.G Left Turns, by adding:

When signs are erected giving notice thereof, it shall be unlawful for anyone operating a Tractor-Trailer (See RSA 259:109) to turn left onto Station Street from Government Way.

(RSA 259:109 Tractor-trailer. – “Tractor-trailer” shall mean any truck-tractor and semi-trailer.

This Ordinance shall take effect upon passage.

Authorization	
<i>Sponsored by Councilors:</i> Dale R. Sprague David A. Witham Marty Pepin Kenneth S. Vincent	<i>Approved:</i> City Attorney



City of Somersworth – Ordinance

Ordinance No: 22-19

TRANSFER BETWEEN DEPARTMENTS

June 3, 2019

BE IT ORDAINED BY THE CITY OF SOMERSWORTH, pursuant to Section 7.7 (D) of the City Charter, that the following General Fund unencumbered balance transfer be made:

<u>DEPARTMENTS</u>	<u>FROM</u>	<u>TO</u>
ELECTED LEADERSHIP		
CITY MANAGEMENT		
FINANCE AND ADMINISTRATION		
DEVELOPMENT SERVICES		
POLICE		
FIRE		
PUBLIC WORKS		45,000
CAPITAL EXPENSES (<i>DEBT SERVICE</i>)		
OTHER EXPENSES (<i>CONTINGENCY</i>)	45,000	
INTERGOVT ASSESSMENTS-COUNTY TAX		
SCHOOL DEPARTMENT		
	_____	_____
TOTAL GENERAL FUND	45,000	45,000

This Ordinance shall take effect upon passage.

Authorization

Sponsored by Councilors:

David A. Witham
Dale R. Sprague
Martin Pepin
Martin P. Dumont, Sr.

Approved:

City Attorney



City of Somersworth – Ordinance

Ordinance No: **23-19**

TO AMEND CHAPTER 4, PERSONNEL RULES AND REGULATIONS - COMPENSATION SCHEDULE

June 3, 2019

THE CITY OF SOMERSWORTH ORDAINS THAT, the Ordinances of the City of Somersworth, as amended, be further amended as follows:

Amend Chapter 4 by deleting the Compensation Schedule in its entirety and replacing it with the following:

**Personnel Rules and Regulations
FY2019-2020 Compensation Schedule
(2.5% Increase effective July 1, 2019)**

GRADE		HIRE	1	2	3	4	5
6	A	23,605.76	24,613.15	25,538.87	26,573.49	27,635.34	28,697.19
	H	11.3489	11.8333	12.2783	12.7757	13.2862	13.7967
7	A	24,749.28	25,675.01	26,818.53	27,880.38	28,887.78	29,241.73
	H	11.8987	12.3438	12.8936	13.4040	13.8884	14.0585
8	A	26,001.73	27,009.13	28,070.98	29,241.73	30,439.72	31,664.93
	H	12.5008	12.9852	13.4957	14.0585	14.6345	15.2235
9	A	27,308.62	28,397.70	29,541.23	30,739.22	31,937.20	33,271.32
	H	13.1291	13.6528	14.2025	14.7785	15.3544	15.9957
10	A	28,642.74	29,786.27	30,929.81	32,236.69	33,461.91	34,904.93
	H	13.7706	14.3203	14.8701	15.4984	16.0874	16.7813
11	A	30,113.00	31,338.21	32,508.96	33,815.87	35,204.42	36,620.23
	H	14.4774	15.0664	15.6293	16.2576	16.9252	17.6059
12	A	31,637.70	32,890.14	34,142.59	35,531.15	36,865.27	38,335.53
	H	15.2104	15.8126	16.4147	17.0822	17.7237	18.4305
13	A	33,216.86	34,523.75	35,939.55	37,409.81	38,852.85	40,486.46
	H	15.9697	16.5979	17.2786	17.9855	18.6793	19.4646
14	A	34,796.03	36,184.59	37,627.63	39,206.79	40,758.73	42,365.12
	H	16.7289	17.3964	18.0901	18.8494	19.5955	20.3679

GRADE		HIRE	1	2	3	4	5
15	A	36,620.23	38,117.72	39,615.19	41,167.14	42,719.07	44,407.14
	H	17.6059	18.3258	19.0457	19.7919	20.5380	21.3496
16	A	38,362.76	39,887.45	41,493.86	43,318.06	44,924.46	46,803.11
	H	18.4436	19.1766	19.9490	20.8261	21.5983	22.5015
17	A	40,350.32	41,983.94	44,815.54	45,387.31	47,184.29	49,062.94
	H	19.3992	20.1846	21.5459	21.8208	22.6848	23.5880
18	A	42,365.12	44,053.19	45,741.26	47,647.14	49,553.03	51,622.28
	H	20.3679	21.1794	21.9910	22.9072	23.8236	24.8183
19	A	44,407.14	46,231.34	48,137.23	50,124.80	52,057.91	54,181.60
	H	21.3496	22.2266	23.1429	24.0985	25.0278	26.0488
20	A	46,775.88	48,681.76	50,505.97	52,547.99	54,644.47	56,768.16
	H	22.4884	23.4047	24.2817	25.2635	26.2714	27.2924
21	A	49,062.94	50,996.05	53,119.75	55,189.00	57,394.38	59,627.00
	H	23.5880	24.5174	25.5384	26.5333	27.5935	28.6668
22	A	51,595.06	53,582.61	55,733.53	57,857.24	60,307.67	62,703.65
	H	24.8053	25.7608	26.7949	27.8159	28.9941	30.1460
23	A	54,127.15	56,305.31	58,429.01	60,852.21	63,275.40	65,834.74
	H	26.0227	27.0698	28.0908	29.2559	30.4209	31.6513
24	A	56,768.16	59,055.23	61,396.75	63,901.63	66,379.28	69,074.75
	H	27.2924	28.3920	29.5177	30.7219	31.9131	33.2091
25	A	59,627.00	62,104.64	64,500.62	67,168.85	69,918.78	72,668.70
	H	28.6668	29.8579	31.0099	32.2927	33.6148	34.9369
26	A	62,676.41	65,616.92	67,631.71	70,381.64	73,322.15	76,072.07
	H	30.1330	31.5465	32.5152	33.8373	35.2511	36.5731
27	A	65,671.38	68,448.53	71,116.77	74,057.28	77,025.01	79,992.74
	H	31.5728	32.9079	34.1908	35.6044	37.0313	38.4580
28	A	68,993.06	71,797.44	74,520.13	77,542.33	80,727.87	83,913.43
	H	33.1697	34.5180	35.8270	37.2800	38.8115	40.3430
29	A	72,423.66	75,364.16	78,304.67	81,408.54	84,839.14	88,160.82
	H	34.8190	36.2328	37.6465	39.1388	40.7880	42.3850

(2.5% increase of minimum and maximum effective July 1, 2019)

Grade			
25	A	61,042.32	77,804.57
	H	29.3473	37.4060
30	A	77,500.93	94,490.55
	H	37.2601	45.4282
31	A	84,664.88	103,011.40
	H	40.7042	49.5247
32	A	85,457.74	104,117.98
	H	41.0855	50.0567
33	A	89,790.08	109,186.56
	H	43.1684	52.4935
34	A	94,320.64	114,736.49
	H	45.3465	55.1618
35	A	99,049.43	120,428.02
	H	47.6200	57.8980
36	A	104,033.04	126,459.33
	H	50.0158	60.7978
37	A	109,129.94	132,688.84
	H	52.4664	63.7927

This Ordinance will take effect upon adoption.

Authorization	
<i>Sponsored by Councilors:</i> David A. Witham Dale R. Sprague Martin Pepin Martin P. Dumont, Sr.	<i>Approved:</i> City Attorney



City of Somersworth – Resolution

Resolution No: 37-19

TO AUTHORIZE THE CONSERVATION COMMISSION TO UTILIZE AN ADDITIONAL TEN THOUSAND DOLLARS FOR THE GREAT BAY RESOURCE PROTECTION PARTNERSHIP GRANT IN THE EVENT THE CITY DOES NOT PURCHASE THE PROPERTY AND THE GRANT AWARD IS NOT SATISFIED

June 3, 2019

WHEREAS, the City of Somersworth has been notified of the award of a Great Bay Resource Protection Partnership, for a Land Protection Transaction Grant, and

WHEREAS, the City Council adopted Resolution 36-19 to authorize the City Manager to enter into a grant agreement to conduct an appraisal and land survey for the Lily Pond Conservation Land Project, and

WHEREAS, the City of Somersworth is eligible to receive \$10,000 (Ten Thousand dollars) requiring a local match of \$10,000 (Ten Thousand dollars), however, the City of Somersworth is only eligible to receive the grant if the City completes the purchase of the property, and

WHEREAS, should the City decide not to purchase the property the City will not be eligible to receive the grant funding and will be responsible to fund the entire appraisal and land survey with local funding,

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT the Conservation Commission is authorized to use \$10,000 (Ten Thousand dollars) in addition to the amount authorized by Resolution 36-19, providing authorization to use an amount not to exceed of \$20,000 (Twenty Thousand dollars) to conduct an appraisal and land survey for the Lily Pond Conservation Land Project, and

BE IT FURTHER RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT if the City completes the purchase the property and receives the \$10,000 (Ten Thousand dollar) grant match from the Great Bay Resource Protection Partnership it will be reimbursed to the Conservation Fund.

Authorization

Sponsored by Councilors:

David A. Witham
Dale R. Sprague
Martin Pepin
Martin P. Dumont, Sr.

Approved:

City Attorney

City of Somersworth – Resolution



Resolution No: 38-19

TO ACCEPT THE TERMS OF THE HAZARD MITIGATION GRANT PROGRAM AND TO AUTHORIZE THE CITY MANAGER TO ENTER INTO A GRANT AGREEMENT WITH THE NEW HAMPSHIRE DEPARTMENT OF SAFETY, DIVISION OF HOMELAND SECURITY AND EMERGENCY MANAGEMENT FOR A HAZARD MITIGATION GRANT TO INSTALL AN EMERGENCY BACK-UP GENERATOR AT THE DEPARTMENT OF PUBLIC WORKS HIGHWAY FACILITY

June 3, 2019

WHEREAS, the City of Somersworth has been notified of the award of a New Hampshire Department of Safety , Division of Homeland Security and Emergency Management Grant, and

WHEREAS, the City of Somersworth is eligible to receive \$43,500 (Forty Three Thousand Five Hundred dollars) requiring a local match of \$14,500 (Fourteen Thousand Five Hundred dollars), and

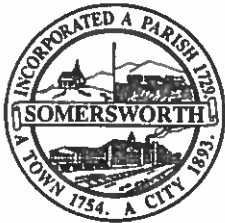
WHEREAS, the Grant will allow the City of Somersworth to install an emergency back-up generator at the Department of Public Works Highway facility, and

EXPLANATION OF TOTAL PROJECT GRANT BREAKDOWN

NH Dept. of Safety Grant (75%)	=	\$43,500.00
City Match (25%)	=	\$14,500.00
Total Project Award	=	\$58,000.00

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT the City Council accepts the terms of the Hazard Mitigation Grant Program and authorizes the City Manager to execute any documents and agreements necessary for the grant's execution, expend the grant proceeds in accordance with the grant documents, and take any and all other such actions relative to this grant determined to be in the best interest of the City.

Authorization	
<i>Sponsored by Councilors:</i> David A. Witham Martin Pepin Martin P. Dumont, Sr.	<i>Approved:</i> City Attorney



City of Somersworth – Resolution

Resolution No: 39-19

TO AUTHORIZE THE CITY MANAGER TO PURCHASE AN EVIDENCE COLLECTION VEHICLE FROM SIRCHIE VEHICLES OF YOUNGVILLE, NC UTILIZING A COMBINATION OF ANTICIPATED SURPLUS FUNDS FROM THE FISCAL YEAR 2019 POLICE DEPARTMENT BUDGET AND ADDITIONAL FUNDING FROM THE POLICE DRUG FORFEITURE ACCOUNT AND TO OUTFIT SAID VEHICLE WITH OPERATIONAL EQUIPMENT

June 3, 2019

WHEREAS, the Somersworth Capital Improvement Program for Fiscal Years 2020 through 2025 contains a recommendation to purchase an evidence collection vehicle for the Somersworth Police Department in Fiscal Year 2021, and

WHEREAS, this equipment is vital to increase the efficiency of the Investigations Unit of the Police Department and would benefit by purchasing this vehicle earlier than Fiscal Year 2021, and

WHEREAS, city staff is recommending we accelerate the purchase and contract with Sirchie Vehicles of Youngville, NC for the purchase of this evidence collection vehicle, and

WHEREAS, city staff recommends we fund this purchase by utilizing \$55,775 (Fifty Five Thousand Seven Hundred Seventy Five dollars) of anticipated surplus from the Fiscal Year 2019 Police Department budget and \$64,225 (Sixty Four Thousand Two Hundred Twenty Five dollars) from the Drug Forfeiture Account, and

WHEREAS, the Finance Committee has reviewed these recommendations with staff and supports the recommendations,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT the City Manager is authorized to contract with Sirchie Vehicles of Youngville, NC for the purchase of an evidence collection vehicle for the Somersworth Police Department and to expend additional funds to fully outfit the vehicle with operational equipment at a total cost not to exceed \$120,000 (One Hundred Twenty Thousand dollars), and

BE IT FURTHER RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT the City Manager is authorized to utilize \$55,775 (Fifty Five Thousand Seven Hundred Seventy Five dollars) of anticipated surplus from the Fiscal Year 2019 Police Department budget and \$64,225 (Sixty Four Thousand Two Hundred Twenty Five dollars) from the Drug Forfeiture Account and to take any other actions relative to this purchase determined to be in the best interest of the City.

Authorization

Sponsored by Councilors:

David A. Witham
Martin Pepin
Martin P. Dumont, Sr.

Approved:

City Attorney