



City of Somersworth
City Council Meetings
Monday, May 4, 2020

Due to the State of Emergency declared by the Governor and in accordance with the Governor's Emergency Order # 12 pursuant to Executive Order 2020-04, this public body is authorized to meet electronically. This meeting will be held via Zoom online platform. The public is asked to submit comments via email to kgagne@somersworth.com or bbelmore@somersworth.com. Comments must be received not later than 4:00 PM the day of the City Council meeting. The meeting can be viewed via the Local Government Cable Access Ch. 22 (Comcast) as well as via live stream at the City's website www.somersworth.com. The public can access the meeting and listen live by telephoning any of the following numbers and then adding webinar I.D. # 890-2933-2410:

1 (312) 626-6799 or, 1(646) 558-8656 or, 1 (301) 715-8592 or, 1 (346) 248-7799 or,
1 (669) 900-9128 or, 1 (253) 215-8782

6:30 p.m. City Council Workshop – CMAQ Grant

The City will hold a Local Concerns Meeting for the NHDOT Congestion Mitigation and Air Quality (CMAQ) Grant project on May 4, 2020 at 6:30 pm at City Hall at One Government Way, Somersworth. The intent of the meeting is to collect input from the public relative to the existing conditions, concerns, and project goals. The Engineering Firm will review the existing site conditions, contemplated improvements, and proposed construction schedule.

7:00 p.m. City Council Meeting

1. Roll Call of Members
2. Pledge of Allegiance
3. Public Hearings
4. Comments by Visitors
5. Consent Calendar
 - A. Approve Minutes of the City Council Meeting held on April 6, 2020
 - B. Letter from Michael Micucci.

6. Comments by City Councilors
7. Communications
8. Presentations of Petitions and Disposal Thereof by Reference or Otherwise
9. Mayor's Report
10. Report of Standing Committees
11. Report of Special Committees, City Officers and City Manager
12. Nominations, Appointments and Elections

Nominations Requiring Council Confirmation Vote:

- A. Jeremy Degler, Appointment as an Alternate Member of the Conservation Commission, with a term to expire, May 2023.
- B. Scott Orzechowski, Re-Appointment as a Member of the Conservation Commission, with a term to expire, May 2023.
- C. Dale A. Smith-Kenyon, Re-Appointment as a Member of the Conservation Commission, with a term to expire, June 2023.
- D. Angela Ficco, Re-Appointment as a Member of the Conservation Commission, with a term to expire, June 2023.

13. Lay on the Table
14. Unfinished Business
15. New Business

ORDINANCES

- A. **Ordinance No. 19-20** - To Amend Chapter 13, Police Offenses, Section 13.3.1-D, No Parking Anytime

RESOLUTIONS

- A. **Resolution No. 46-20** - To Authorize the City Manager to Enter into a Grant Agreement with the State of New Hampshire Department of Safety, Division of Homeland Security and Emergency Management (HSEM) to Update the City's Local Emergency Operations Plan
- B. **Resolution No 47-20** - To Authorize the City to Use Funding from the City Parks and Parks Facilities Rehabilitation/Reconstruction Capital Reserve Fund as a Portion of the City's Match to a Land and Water Conservation Grant for Improvements to Jules Bisson Park

16. Comments by Visitors
17. Closing Comments by Council Members
18. Future Agenda Items
19. Nonpublic Session (as necessary, pending roll call vote by Council)
20. Adjournment

**April 17, 2020
Mr. Robert Belmore
Mayor Dana Hilliard
Somersworth City Council
City Hall, Somersworth N.H. 03878**

To All:

With COVID-19 nipping at our heels, a few budget areas need to be addressed. The areas of concern are:

SCHOOLS

- **School busing both regular and special education**
- **Saved electricity and heating**
- **Unused janitorial services and equipment**
- **Costs for online schooling**

CITY

- **Any layoffs or furloughs**
- **Actual money in the 20-21 budget saved due to the virus shutdown**

With regard to the busing contract, is there any language that covers a shutdown of this nature? If not why not. The City and Schools have attorneys that examine contract documents. What is the contract language as far as busing for the school year? Does the bus company get to keep the money that the service was not provided. My estimation is that there are thousands of dollars that should be returned to the general fund.

As far as saved maintenance, janitorial services, heating and electricity, what was the savings if any? Which leads to the question "How much is the school budget returning to the General Fund?"

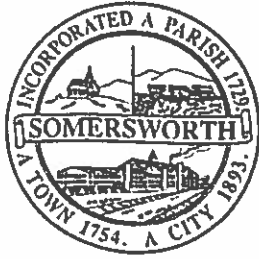
As far as the City's portion I feel it may be negligible.

I am requesting a COVID 19 Report from both the School Budget and City Budget to explain the issues addressed in this letter. There may be a possibility of renegotiating contracts that should address any issues such as a Pandemic. I request this report as a former City Councilor, Mayor Emeritus and Tax Payer of

Somersworth NH. I am also in hopes that this report can be generated before the beginning of the next budget year. I also request that this letter be read at the next City Council Meeting and School Board Meeting under Correspondence.

Thank You

**Michael Micucci
1 Brenda Ave
Dover, NH 03820 (Mail)
Somersworth NH 03878 (Legal)**



City of Somersworth
Boards, Commissions & Committee Application

Instructions: Please complete all information.

Name: Angela Ficca
Telephone: 603-973-9997 Email: angela ficco@gmail.com
Residence Address: 11 Francoeur Dr.
Mailing Address (if different): n/a
Resident of Somersworth for 20 Years Ward 1
Registered Voter: Yes No

Education Level:
Masters plus additional credits/courses

Please list any organizations, groups, or other committees you are involved in:
Somersworth Ready Together/Early Childhood Coalition, SALLS
Farm to School, Con Econ Somersworth Assn of Educators
Tree Board, Somersworth Kindergarten teacher for 21 years

I am interested in serving on the following Board, Commission or Committee (s):
UNH coop-ext Conservation Commission Coverts/Wildlife
volunteer

My Background or Interests are:
environmental, social justice, wildlife protection,
human+animal safety well-being, educating
children and the community
at large



I have served on the following Committee (s) in the past: Con Comm, Tree Board, Sustainability & all others on side 1 are current volunteer positions

Would you be able to commit to attending all meetings? Yes No

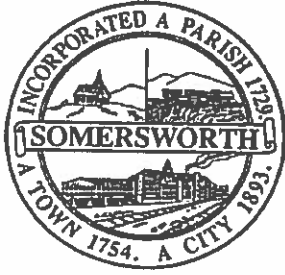
By submitting this Application you understand that:

1. This application is for consideration and does not mean you will necessarily be appointed to this Board/Commission; and
2. The Mayor will review your application, may contact you, check your references, and determine any potential conflict of interests; and
3. This application will be forwarded to the City Council for consideration.
4. Application will be kept on file for one (1) year from date of receipt.

Signature: Angela Fico

Date: 4/28/2020

**Please submit application to:
City Clerk's Office
City Hall, One Government Way
Somersworth, NH 03878**



City of Somersworth
Boards, Commissions & Committee Application

Instructions: Please complete all information.

Name: Dale A. Smith-Kenyon
Telephone: (603) 692-5738 Email: jemma@comcast.net
Residence Address: 18 Ingle Hill Rd
Mailing Address (if different): _____
Resident of Somersworth for 35 Years Ward 4
Registered Voter: Yes No
Education Level:
RN - Assoc. degree

Please list any organizations, groups, or other committees you are involved in:
Conservation Commission

I am interested in serving on the following Board, Commission or Committee (s):

Continue on Con. Comm (current exp. 10/2020)
resume Con Comm representation on SRTE

My Background or Interests are: Con Comm for 210 yrs.
climate change, maintain/increase open
space; wildlife

over



I have served on the following Committee (s) in the past: COA COM
SRTC

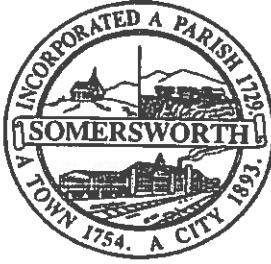
Would you be able to commit to attending all meetings? Yes No

By submitting this Application you understand that:

1. This application is for consideration and does not mean you will necessarily be appointed to this Board/Commission; and
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4. Application will be kept on file for one (1) year from date of receipt.

Signature: Dale A. Smith-Kemp Date: 2/12/2020

**Please submit application to:
City Clerk's Office
City Hall, One Government Way
Somersworth, NH 03878**



City of Somersworth
Boards, Commissions & Committee Application

Instructions: Please complete all information.

Name: JEREMY DEGIER

Telephone: 603.732.7906 Email: DEGIER.JEREMY@GMAIL

Residence Address: 36 CANAL ST #514

Mailing Address (if different): _____

Resident of Somersworth for 1 Years Ward _____

Registered Voter: Yes 1 No _____

Education Level:
MASTER'S IN ENVIRONMENTAL SCIENCE

Please list any organizations, groups, or other committees you are involved in:
SWS, NHANRS

I am interested in serving on the following Board, Commission or Committee (s):
CONSERVATION COMMISSION

My Background or Interests are: 10 YRS EXPERIENCE IN THE ENVIRONMENTAL FIELD, CURRENTLY A CONSULTANT BASED OUT OF ALTON.

over



I have served on the following Committee (s) in the past: N/A

Would you be able to commit to attending all meetings? Yes No

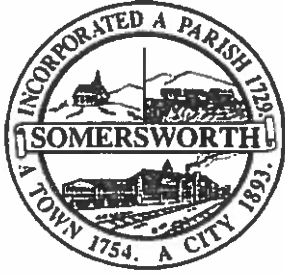
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3. This application will be forwarded to the City Council for consideration.
4. Application will be kept on file for one (1) year from date of receipt.

Signature: 

Date: 31 JANUARY 2020

**Please submit application to:
City Clerk's Office
City Hall, One Government Way
Somersworth, NH 03878**



City of Somersworth
Boards, Commissions & Committee Application

Instructions: Please complete all information.

Name: Scott Orzechowski

Telephone: 603-973-3690 Email: Scott.Orzechowski@concast.net

Residence Address: 11 Francoeur Pr.

Mailing Address (if different): _____

Resident of Somersworth for 16 Years Ward 1

Registered Voter: Yes No

Education Level: B.S.

Please list any organizations, groups, or other committees you are involved in:
Sustainability Committee, Mayor's Commission on
Preserve Somersworth, UNLT Coop EXT. Coverts

I am interested in serving on the following Board, Commission or Committee (s):

Conservation Commission

My Background or Interests are: Chair

over

I have served on the following Committee (s) in the past: Con Com, Sust. Comm.
SRPC, Tree board

Would you be able to commit to attending all meetings? Yes No

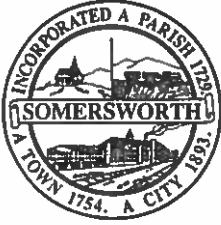
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2. The Mayor will review your application, may contact you, check your references, and determine any potential conflict of interests; and
3. This application will be forwarded to the City Council for consideration.
4. Application will be kept on file for one (1) year from date of receipt.

Signature: 

Date: 4/28/20

**Please submit application to:
City Clerk's Office
City Hall, One Government Way
Somersworth, NH 03878**



City of Somersworth – Ordinance

Ordinance No: 19-20

TO AMEND CHAPTER 13, POLICE OFFENSES, SECTION 13.3.1-D, NO PARKING ANYTIME

May 4, 2020

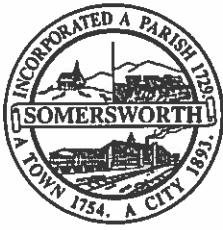
BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT the Ordinances of the City of Somersworth, as amended, be further amended as follows:

Amend Police Offenses, Section 13. 3.1-D, No Parking Anytime, by adding:

Franklin Street, approximately 100 feet westerly from Green Street, on the south side of the street (to the opposite side of the road from the intersection with Silver Street)

This Ordinance shall take effect upon its passage.

Authorization	
<i>Sponsored by Councilor:</i> David A. Witham	<i>Approved:</i> City Attorney



City of Somersworth – Resolution

Resolution No: 46-20

TO AUTHORIZE THE CITY MANAGER TO ENTER INTO A GRANT AGREEMENT WITH THE STATE OF NEW HAMPSHIRE DEPARTMENT OF SAFETY, DIVISION OF HOMELAND SECURITY AND EMERGENCY MANAGEMENT (HSEM) TO UPDATE THE CITY'S LOCAL EMERGENCY OPERATIONS PLAN

May 4, 2020

WHEREAS, the City Council adopted Resolution No. 38-20 to authorize the City Manager to enter into a grant agreement with the New Hampshire Department of Safety to acquire a generator for emergency power for the public safety radio transmitter located at 17 Grand Street; and

WHEREAS, as a condition of that grant the City is required to update the Local Emergency Operations Plan (LEOP); and

WHEREAS, the City has been notified of the availability of a NH HSEM grant available to complete the update of the City's LEOP; and

WHEREAS, the grant requires a 50% match that can be provided by the City utilizing in-kind services,

EXPLANATION OF TOTAL PROJECT GRANT BREAKDOWN

HSEM GRANT	=	\$ 4,500
CITY MATCH	=	\$ 4,500 (In-kind)
TOTAL PROJECT AWARD	=	\$ 9,000

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT the City Manager is authorized to execute any documents, agreements and take any and all such actions necessary for the grant's execution, and take any and all other such actions relative to this grant determined to be in the best interest of the City.

Authorization

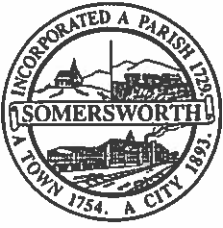
Sponsored by Councilors:

David A. Witham
Donald Austin
Martin Pepin
Martin P. Dumont, Sr.

Approved:

City Attorney

City of Somersworth – Resolution



Resolution No: 47-20

TO AUTHORIZE THE CITY TO USE FUNDING FROM THE CITY PARKS AND PARKS FACILITIES REHABILITATION /RECONSTRUCTION CAPITAL RESERVE FUND AS A PORTION OF THE CITY'S MATCH TO A LAND AND WATER CONSERVATION GRANT FOR IMPROVEMENTS TO JULES BISSON PARK

May 4, 2020

WHEREAS, the City Council adopted Resolution No. 28-18 to change the purpose of the Hilltop Rehabilitation Capital Reserve Fund and establish a Capital Reserve Fund for the purpose of Improvements, Reconstruction, or Rehabilitation of City Parks and City Park Facilities, and

WHEREAS, the City Council adopted Resolution No. 8-20 to authorize the City Manager to enter into a Grant Agreement with the State of New Hampshire Department of Natural and Cultural Resources for a Land and Water Conservation Fund Grant to make improvements to Jules Bisson Park, and

WHEREAS, the estimated cost of these improvements is \$90,000 (Ninety Thousand dollars) requiring the City to provide a 50% match in the amount of \$45,000 (Forty Five Thousand dollars), and

WHEREAS, it is recommended that the City utilize the Parks and Parks Facilities Rehabilitation/Reconstruction Capital Reserve Fund to provide a portion of the City's match in the amount of \$30,000 (Thirty Thousand dollars), and

WHEREAS, the Finance Committee has reviewed this recommendation and is in support of it, and

WHEREAS, the City Council is designated as agents to expend these funds,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT the City may utilize \$30,000 (Thirty Thousand dollars) from the City Parks and Parks Facilities Rehabilitation/Reconstruction Capital Reserve Fund to be used for improvements to Jules Bisson Park.

Authorization

Sponsored by Councilors:

David A. Witham
Donald Austin
Martin Pepin
Martin P. Dumont, Sr.

Approved:

City Attorney