



CITY OF SOMERSWORTH  
AGENDA FOR MONDAY, November 18, 2019

6:00pm Workshop – BETA Pavement Management Program  
7:00pm City Council Meeting

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1. Roll Call of Members
  2. Pledge of Allegiance
  3. Public Hearings
    - A. **Ordinance No. 11-20** - Supplemental Appropriation for Additional Improvements to Maple Wood Elementary School Funded by State Building Aid
    - B. **Ordinance No. 12-20** - To Amend Chapter 20, Building Codes, Section 20.L, Fees, Fines, and Penalties, and Add Appendix A, Fee Schedule
  4. Comments by Visitors
  5. Consent Calendar
    - A. Approve Minutes of the City Council Meeting held on October 28, 2019
    - B. Approve Minutes of the Joint Public Works and Environment Committee and City Council Meeting held on November 1, 2019
  6. Comments by City Councilors
  7. Communications
    - A. Letter of Resignation from Judith Goodnow – Library Board of Trustees
  8. Presentations of Petitions and Disposal Thereof by Reference or Otherwise
  9. Mayor's Report
  10. Report of Standing Committees
  11. Report of Special Committees, City Officers and City Manager
  12. Nominations, Appointments and Elections
- Nominations requiring Council Confirmation Vote
- A. William Poole, Alternate Member of the Historic District Commission, with a term to expire December 2022

13. Lay on the Table

14. Unfinished Business

ORDINANCES

- A. **Ordinance No. 11-20** - Supplemental Appropriation for Additional Improvements to Maple Wood Elementary School Funded by State Building Aid
- B. **Ordinance No. 12-20** - To Amend Chapter 20, Building Codes, Section 20.L, Fees, Fines, and Penalties, and Add Appendix A, Fee Schedule

15. New Business

ORDINANCES

- A. **Ordinance No. 13-20** - To Amend Chapter 13, Police Offenses, Section 13.3.1-D, No Parking Anytime

OTHER

- A. Vote to Reconsider Community Revitalization Tax Relief Incentive Program Application, City Ordinance Chapter 31, Somedowntown LLC., 8 Government Way Requested by Councilor David A. Witham
- B. Vote to Certify Return of Votes for November 5, 2019 Municipal Election
- C. Vote to Approve the Addition of Three (3) Public Parking Spaces Adjacent to the Property at 8 Government Way: One (1) Parking Space on Government Way and Two (2) Parking Spaces on John Parsons Drive. Requested by Groen Construction for David Baker of Somedowntown, LLC.

16. Comments by Visitors

17. Closing Comments by Council Members

18. Future Agenda Items

19. Nonpublic Session (as necessary, pending roll call vote by Council)

20. Adjournment



## City of Somersworth – Ordinance

Ordinance No: 11-20

### **SUPPLEMENTAL APPROPRIATION FOR ADDITIONAL IMPROVEMENTS TO MAPLE WOOD ELEMENTARY SCHOOL FUNDED BY STATE BUILDING AID**

October 28, 2019

THE CITY OF SOMERSWORTH ORDAINS THAT pursuant to Section 7.7(A) of the City Charter:

The annual budget for the City of Somersworth for Fiscal Year 2019-2020 is amended as follows:

Appropriate \$669,865 from unanticipated School Department Revenue, State Building Aid, as follows:

| Original Budget | Amendment | Revised Budget |
|-----------------|-----------|----------------|
| \$26,103,113    | \$669,865 | \$26,772,978   |

Approved as to Funding:

Recorded by:

Scott A. Smith  
Director of Finance and Administration

Trish Harris  
City Clerk

#### Background:

This Ordinance appropriates funding for improvements to Maple Wood Elementary School, with funding provided by the State of New Hampshire through School Building Aid. The total amount of Building Aid to complete the improvements is \$1,835,649. The School will receive a distribution of \$669,865 this fiscal year, and a distribution of \$1,165,784 next fiscal year.

*This Ordinance requires a public hearing and requires a 2/3 majority vote of the City Council after the public hearing subject to Section 7.4.1 and, Section 7.7 (A) of the City Charter.*

#### Authorization

##### *Sponsored by Councilors:*

David A. Witham  
Dale Sprague  
Martin Pepin  
Martin Dumont, Sr.

##### *Approved:*

City Attorney

**City of Somersworth – Ordinance 11-20**

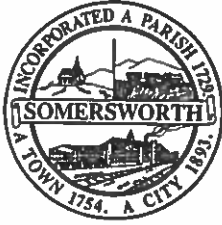
**History**

|                  |            |                     |  |
|------------------|------------|---------------------|--|
| First Read Date: | 10/28/2019 | Tabled:             |  |
| Public Hearing:  | 11/18/2019 | Removed From Table: |  |
| Second Read:     | 11/18/2019 |                     |  |

**Discussion**

Ordinance 11-20 will remain in first read until the November 18, 2019 City Council Meeting. A public hearing has been scheduled for November 18, 2019.

| <b>Voting Record</b> |           | <b>YES</b>      | <b>NO</b>                   |
|----------------------|-----------|-----------------|-----------------------------|
| Ward 1 Councilor     | Pepin     |                 |                             |
| Ward 2 Councilor     | Vincent   |                 |                             |
| Ward 3 Councilor     | Dumont    |                 |                             |
| Ward 4 Councilor     | Austin    |                 |                             |
| Ward 5 Councilor     | Michaud   |                 |                             |
| At Large Councilor   | Witham    |                 |                             |
| At Large Councilor   | Sprague   |                 |                             |
| At Large Councilor   | Cameron   |                 |                             |
| At Large Councilor   | Levasseur |                 |                             |
| <b>TOTAL VOTES:</b>  |           |                 |                             |
| On                   | / / .     | Ordinance 11-20 | <b>PASSED</b> <b>FAILED</b> |



## City of Somersworth – Ordinance

Ordinance No: 12-20

**TO AMEND CHAPTER 20, BUILDING CODES, SECTION 20.L, FEES, FINES, AND PENALTIES, AND ADD APPENDIX A, FEE SCHEDULE**

October 28, 2019

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT the Ordinances of the City of Somersworth, as amended, be further amended as follows:

Delete Sections 20.L.1, 20.L.2, 20.L.3, 20.L.4, 20.L.6, 20.L.7, in their entirety,

and Add the following:

**20.L.1.1 BUILDING PERMIT FEE SCHEDULE**

See Appendix A

**20.L.1.2 COMMERCIAL/INDUSTRIAL-THIRD PARTY INSPECTIONS**

Third party inspections may be required as determined by the City Engineer, Code Enforcement Officer, City Planner or, Fire Chief or their appointees. These inspections are, but not limited to: compaction, slump, torque, welding, structural, loading, lighting, drainage, subsurface waste, water treatment, pollution, and fire safety. The expense of such third party inspections is the responsibility of the applicant.

Add Appendix A

Chapter 20 Appendix A

| <b>SERVICES:</b>   | <b>FY 20 FEES</b>                |
|--|----------------------------------|
| <b>BUILDING PERMIT FEES:</b>   |                                  |
| Residential 1 & 2 Family Dwellings:<br>•Single < 4,000 sqft<br>•2 Family <8,000 sqft | Application fee of \$25.00       |
| Residential Construction or Alteration with labor cost                               | \$9.00 per thousand dollars      |
| Residential Construction or Alteration without labor cost                            | \$12.00 per thousand dollars     |
| Estimate cost first floor (w/an unfinished basement or crawl space)                  | \$50.00/sqft                     |
| Estimate cost other finished areas   | \$40.00/sqft                     |
| Estimate cost other unfished areas   | \$30.00/sqft                     |
| Estimate cost first floor on a slab or over finished basement                        | \$40.00/sqft                     |
| Commercial/Industrial  | \$9.00 per thousand plus \$25.00 |

|   |  |
|---|--|
| Construction/Renovation   | application fee  |
| <b>DEMOLITION PERMIT FEES:</b>  |  |
| Demolition Application Fee  | \$35.00 Structure  |
| <b>PLUMBING PERMIT FEES:</b>  |  |
| Residential Application Fee   | \$25.00  |
| Residential Install, Add or Change Water Distribution Fee             | \$10.00  |
| Residential Install, Add or Change Water Piping Fee                   | \$10.00  |
| Residential Boiler & Associated Plumbing for Hot Water Heating Fee    | \$10.00 per thousand dollars                             |
| Residential Fixtures Fee * See list below                             | \$5.00/fixture   |
| Commercial Application Fee  | \$9.00 per thousand dollars plus \$25.00 application fee |
| <b>MECHANICAL PERMIT FEES:</b>  |  |
| Mechanical Permit Application Fee                                     | \$9.00 per thousand dollars plus \$25.00 application fee |
| <b>SUBSURFACE SEWER DISPOSAL, INSTALLATION OR REPAIR PERMIT FEES:</b> |  |
| Subsurface sewer disposal, installation or repair permit fee          | \$35.00  |
| <b>ELECTRICAL PERMIT FEES:</b>  |  |
| <b>Residential Service Installations or Upgrades:</b>                 |  |
| • <100 amp service  | \$7.00 plus \$25.00 application fee                      |
| • >100 – 400 amp  | \$10.00 plus \$25.00 application fee                     |
| • >400 – 800 amp  | \$12.00 plus \$25.00 application fee                     |
| • >800 – 1000 amp   | \$15.00 plus \$25.00 application fee                     |
| • >1000 amp   | \$18.00 plus \$25.00 application fee                     |
| <b>Residential Meter Installation:</b>                                |  |
| • Domestic  | \$5.00 plus \$25.00 application fee                      |

| <b>SERVICES:</b>             | <b>FY 20 FEES</b>                         |
|------------------------------|---|
| • Quick Recovery             | \$5.00 plus \$25.00 application fee       |
| • Off Peak                   | \$5.00 plus \$25.00 application fee       |
| • Primary                    | \$5.00 plus \$25.00 application fee       |
| • Power                      | \$5.00 plus \$25.00 application fee       |
| • Temporary Service          | \$15.00 plus \$25.00 application fee      |
| <b>Residential Switches:</b> |   |
| • Standard                   | \$1.00 plus \$25.00 application fee       |
| • With Light                 | \$1.00 plus \$25.00 application fee       |
| • Generator transfer         | \$5.00 plus \$25.00 application fee       |
| <b>Fixtures:</b>             |   |
| • Standard incandescent      | \$1.00 each plus \$25.00 application fee  |
| • Standard fluorescent       | \$1.00 each plus \$25.00 application fee  |
| • 4 light tube fluorescent   | \$3.00 each plus \$25.00 application fee  |
| • Sign                       | \$10.00 each plus \$25.00 application fee |

|   |  |
|---|--|
| • Suspended ceiling fixture   | \$3.00 plus \$25.00 application fee                      |
| • Smoke and/or CO detector  | \$3.00 each (\$25.00 max) plus \$25.00 application fee   |
| • Neon, LED sign, strip rope lighting   | \$3.00 plus \$25.00 application fee                      |
| <b>Outlets:</b>   |  |
| • Duplex, Quadruple or GFCI   | \$1.00 each plus \$25.00 application fee                 |
| • Hi-Intensity Lighting   | \$10.00 each plus \$25.00 application fee                |
| • Power (special i.e. generator) less than 10 KW  | \$10.00 plus \$25.00 application fee                     |
| • Power (special i.e. generator) 10 – 25 KW   | \$16.00 plus \$25.00 application fee                     |
| • Power (special i.e. generator) more than 25 KW  | \$24.00 plus \$25.00 application fee                     |
| <b>Baseboard Heat:</b>  |  |
| • < 10 KW   | \$3.00 plus \$25.00 application fee                      |
| • 10 – 25 KW  | \$5.00 plus \$25.00 application fee                      |
| • > 25K W   | \$.50 per KW plus \$25.00 application fee                |
| <b>Equipment:</b>   |  |
| • Solar Photovoltaic Array  | \$2.00 per panel plus \$25.00 application fee            |
| • Microwave, Disposal, Dishwasher, Exhaust Fan, Oven, Range/Oven Combo, Warmer Table, Surface Range, Washing Machine, Clothes Dryer, Hot Water Heater, Air Conditioner, Oil Burner, Electrical Furnace, Motors less than ½ hp | \$5.00 plus \$25.00 application fee                      |
| <b>Transformers:</b>  |  |
| • Up to 25 KVA  | \$10.00 plus \$25.00 application fee                     |
| • 25 KVA and Over   | \$25.00 plus \$25.00 application fee                     |
| • Commercial work and installations   | \$9.00 per thousand dollars plus \$25.00 application fee |

**\* Fixtures are, but not limited to the following:**

- |                     |                         |
|---------------------|-------------------------|
| Stacks              | Sill Cocks              |
| Sinks               | Showers                 |
| Bath Tubs           | Urinal                  |
| Water Closet        | Catch Basin             |
| Lavatory            | Dishwasher              |
| Water Heaters       | Humidifier              |
| Water Storage Tanks | Kitchen Disposal        |
| Laundry Tray        | Clothes Washer          |
| Floor Drains        | Special Wastes          |
| Sewage Ejector      | Rainwater Leaders       |
| Drinking Fountain   | Main backflow preventer |
| Pump                | Miscellaneous Fixtures  |

This Ordinance shall take effect upon its passage.

| Authorization  |                                   |
|--|-----------------------------------|
| <i>Sponsored by Councilors:</i><br>David A. Witham<br>Dale R. Sprague<br>Martin Pepin<br>Martin P. Dumont, Sr. | <i>Approved:</i><br>City Attorney |

**City of Somersworth – Ordinance 12-20**

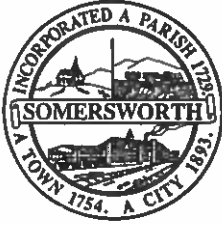
| History          |            |                     |  |
|------------------|------------|---------------------|--|
| First Read Date: | 10/28/2019 | Tabled:             |  |
| Public Hearing:  | 11/18/2019 | Removed From Table: |  |
| Second Read:     | 11/18/2019 |                     |  |

**Discussion**

Ordinance 12-20 will remain in first read until the November 18, 2019 City Council Meeting. A public hearing has been scheduled for November 18, 2019.

| Voting Record            |           | YES    | NO     |
|--------------------------|-----------|--------|--------|
| Ward 1 Councilor         | Pepin     |        |        |
| Ward 2 Councilor         | Vincent   |        |        |
| Ward 3 Councilor         | Dumont    |        |        |
| Ward 4 Councilor         | Austin    |        |        |
| Ward 5 Councilor         | Michaud   |        |        |
| At Large Councilor       | Witham    |        |        |
| At Large Councilor       | Sprague   |        |        |
| At Large Councilor       | Cameron   |        |        |
| At Large Councilor       | Levasseur |        |        |
| <b>TOTAL VOTES:</b>      |           |        |        |
| On / / . Ordinance 12-20 |           | PASSED | FAILED |





## City of Somersworth – Ordinance

Ordinance No: 13-20

**TO AMEND CHAPTER 13, POLICE OFFENSES, SECTION 13.3.1-D, NO PARKING ANYTIME**

November 18, 2019

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT the Ordinances of the City of Somersworth, as amended, be further amended as follows:

Amend Police Offenses, Section 13. 3.1-D, No Parking Anytime, by adding:

Blackwater Road, 250 feet westerly from Route 108, on the north side of the street

Blackwater Road, 250 feet westerly from Route 108, on the south side of the street

This Ordinance shall take effect upon its passage.

### Authorization

*Sponsored by Councilor:*

David A. Witham

*Approved:*

City Attorney

**City of Somersworth – Ordinance 13-20**

**History**

|                  |            |                     |  |
|------------------|------------|---------------------|--|
| First Read Date: | 11/18/2019 | Tabled:             |  |
| Public Hearing:  |            | Removed From Table: |  |
| Second Read:     |            |                     |  |

**Discussion**

| <b>Voting Record</b> |                 | <b>YES</b>    | <b>NO</b>     |
|----------------------|-----------------|---------------|---------------|
| Ward 1 Councilor     | Pepin           |               |               |
| Ward 2 Councilor     | Vincent         |               |               |
| Ward 3 Councilor     | Dumont          |               |               |
| Ward 4 Councilor     | Austin          |               |               |
| Ward 5 Councilor     | Michaud         |               |               |
| At Large Councilor   | Witham          |               |               |
| At Large Councilor   | Sprague         |               |               |
| At Large Councilor   | Cameron         |               |               |
| At Large Councilor   | Levasseur       |               |               |
| <b>TOTAL VOTES:</b>  |                 |               |               |
| On 11/18/2019        | Ordinance 13-20 | <b>PASSED</b> | <b>FAILED</b> |

**From:** Contact form at Somersworth NH <[cmsmailer@civicplus.com](mailto:cmsmailer@civicplus.com)>  
**Date:** November 9, 2019 at 12:20:03 PM EST  
**To:** "Dana S. Hilliard" <[dhilliard@somersworth.com](mailto:dhilliard@somersworth.com)>  
**Subject:** [Somersworth NH] Library Trustee (Sent by Judith Goodnow, [dogkah@aol.com](mailto:dogkah@aol.com))  
**Reply-To:** <[dogkah@aol.com](mailto:dogkah@aol.com)>

Dear Dana,

I am writing you this email informing you that I will not be renewing my appointment as a Somersworth Library Trustee. My term renews in the Spring. I would like to step down sooner (February-March).

When I came on as a new Trustee, it was prior to the hiring of Debra Longo. I had the opportunity to be on the interviewing board. It was a wonderful opportunity for a newly appointed Trustee. I have been a Trustee ever since.

It is now time to step down and have new opportunities for another Somersworth resident to take my place.  
I have enjoyed every minute of this for all these years.

Would you please pass this information to the City Counsel at the next meeting, informing them of my intentions?

Thank you,  
Judith Goodnow  
PS- Congrats on your reappointment!