



City of Somersworth
City Council Meeting Agenda
City Council Chambers
October 25, 2021
7:00 p.m.

1. Roll Call of Members
2. Pledge of Allegiance
3. Public Hearing
 - A. **Ordinance No. 3-22** – Supplemental Appropriation for Capital Improvement Projects for the School Department
4. Comments by Visitors
5. Consent Calendar
 - A. Approve Minutes of the City Council meeting held on October 11, 2021
6. Comments by City Councilors
7. Communications
8. Presentations of Petitions and Disposal Thereof by Reference or Otherwise
9. Mayor's Report
10. Report of Standing Committees
11. Report of Special Committees, City Officers and City Manager
12. Nominations, Appointments and Election

Nominations being introduced for a Council Confirmation Vote:

- A. Adam Young for Appointment as a Member of the Historic District Commission with a term to expire October, 2024
- B. Timothy Monahan for Appointment as an Alternate Member of the Historic District Commission with a term to expire October, 2024

Nominations requiring a Council Confirmation Vote:

- A. Elizabeth Croston for Appointment as a member of the Board of Library Trustees with a term to expire October, 2026

- B. Arlene Labrie for Appointment as a member of the Board of Library Trustees with a term to expire October, 2026
- C. Amy LaBelle for Reappointment as a member of the Board of Cemetery Trustees with a term to expire October, 2026

13. Lay on the Table

14. Unfinished Business

ORDINANCES

- A. **Ordinance No. 3-22** – Supplemental Appropriation for Capital Improvement Projects for the School Department

OTHER

- A. Vote to Re-adopt the City of Somersworth Investment Policy

15. New Business

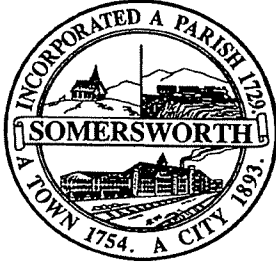
RESOLUTIONS

- A. **Resolution No. 11-22** – To Authorize the City Manager to Prepare Bid Specifications for Road Resurfacing and Associated Repairs of Selected Streets
- B. **Resolution No. 12-22** – To Authorize the City Manager to Enter into a Project Agreement with the State of New Hampshire Division of Historical Resources and to Accept a Moose Plate Program Grant Award
- C. **Resolution No. 13-22** – Authorizing the City Manager to Execute a Lease Agreement Extension with the Pall Corporation of Port Washington, NY to Lease Building Space at the Somersworth Water Treatment Facility
- D. **Resolution No. 14-22** – Authorizing Warming Shelter Operation as Requested by Service Provider Organizations

OTHER

- A. Vote To Waive the Excavation Work Moratorium on Cemetery Road to Allow SUR Construction to Complete Project Work Beyond the November 15th Deadline (City Ordinance, Ch. 12.1, Excavate, Obstruct, Encumber, Work Schedule)
- B. Vote To Waive the Excavation Work Moratorium to Allow Atlantic Broadband to Contract for the Installation of Utility Poles Along Certain City Right-Of-Ways Provided No Disturbance or Excavation of Any City Paved Sidewalks or Streets Occur (City Ordinance, Ch. 12.1, Excavate, Obstruct, Encumber, Work Schedule)

16. Comments by Visitors
17. Closing Comments by Council Members
18. Future Agenda Items
19. Nonpublic Session (as necessary, pending roll call vote by Council)
20. Adjournment



City of Somersworth
Boards, Commissions & Committee Application

Instructions: Please complete all information.

Name: ADAM YOUNG

Telephone: 781.760.2958 (cell) Email: COLLEEN.ADAM.YOUNG@GMAIL.COM

Residence Address: 32 PROSPECT ST. SOMERSWORTH, NH 03878

Mailing Address (if different): SAME

Resident of Somersworth for 1 Years Ward _____

Registered Voter: Yes No

Education Level: HIGH SCHOOL

Please list any organizations, groups, or other committees you are involved in:

OUTSIDE OF SOMERSWORTH I AM INVOLVED ON A VOLUNTEER BASIS WITH THE CHURCH MY FAMILY ATTENDS IN KITTERY POINT, MAINE.

I am interested in serving on the following Board, Commission or Committee (s):

HISTORIC DISTRICT COMMISSION

My Background or Interests are: I AM A SOMERSWORTH RESIDENT THAT LIVES IN THE HISTORIC DISTRICT. I WANT TO HELP PRESERVE THE CITY'S HISTORY AND BE INVOLVED WITH THE COMMUNITY IN WHICH I LIVE.

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I have served on the following Committee (s) in the past: N/A

Would you be able to commit to attending all meetings? Yes No

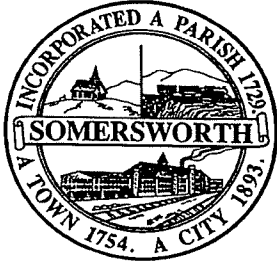
By submitting this Application you understand that:

1. This application is for consideration and does not mean you will necessarily be appointed to this Board/Commission; and
2. The Mayor will review your application, may contact you, check your references, and determine any potential conflict of interests; and
3. This application will be forwarded to the City Council for consideration.
4. Application will be kept on file for one (1) year from date of receipt.

Signature: _____

Date: 8-SEPT-2021

**Please submit application to:
City Clerk's Office
City Hall, One Government Way
Somersworth, NH 03878**



City of Somersworth
Boards, Commissions & Committee Application

Instructions: Please complete all information.

Name: Timothy Monahan

Telephone: 603-405-8686 Email: timjmonahan@gmail.com

Residence Address: 7 Squire Dr Somersworth NH 03878

Mailing Address (if different): _____

Resident of Somersworth for 6 Years Ward _____

Registered Voter: Yes No _____

Education Level: Bachelors Degree

Please list any organizations, groups, or other committees you are involved in:
Befree community church (Somersworth)

I am interested in serving on the following Board, Commission or Committee (s):
Zoning Board _____ Historic District
Simply open to serve _____

My Background or Interests are: My Community. I am a
vigorous proponent of adoption and foster care.
Supporting Refugees. My Faith. I am a coach.

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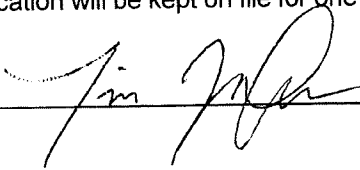
I have served on the following Committee (s) in the past: N/A

Would you be able to commit to attending all meetings? Yes No

I should be able to attend all meetings depending on day

By submitting this Application you understand that:

1. This application is for consideration and does not mean you will necessarily be appointed to this Board/Commission; and
2. The Mayor will review your application, may contact you, check your references, and determine any potential conflict of interests; and
3. This application will be forwarded to the City Council for consideration.
4. Application will be kept on file for one (1) year from date of receipt.

Signature: 

Date: 8/17/2021

**Please submit application to:
City Clerk's Office
City Hall, One Government Way
Somersworth, NH 03878**



City of Somersworth – Ordinance

Ordinance No: 3-22

SUPPLEMENTAL APPROPRIATION FOR CAPITAL IMPROVEMENT PROJECTS FOR THE SCHOOL DEPARTMENT

October 11, 2021

THE CITY OF SOMERSWORTH ORDAINS THAT pursuant to Section 7.7(A) of the City Charter:

The annual budget for the City of Somersworth for Fiscal Year 21-22 is amended as follows:

Appropriate \$600,000 (Six Hundred Thousand dollars) from unanticipated State of New Hampshire Adequacy Grant Revenue to the School Department Budget as follows;

Original Budget	Amendment	Revised Budget
\$ 27,680,522	\$ 600,000	\$ 28,280,522

Approved as to Funding:

Scott A. Smith
Director of Finance and Administration

Recorded by:

Jonathan Slaven
City Clerk

Background:

This ordinance appropriates a portion of an unanticipated increase in the amount of State of New Hampshire Adequacy Funding to the School Department. The total amount to be received from the State is \$1,234,630 more than the November 2020 estimate provided by the State and used to develop the Fiscal Year 21-22 adopted budget. The intent is to use this appropriation, for some or all of the following Capital Improvements based on actual cost; building repairs and renovations to the Somersworth Middle School, renovation to or build a new concession stand/bathrooms at the High School Football Field, and upgrade the badge or key access to School buildings.

This Ordinance requires a public hearing and requires a 2/3 majority vote of the City Council after the public hearing subject to Section 7.4.1 and. Section 7.7 (A) of the City Charter.

Authorization

Sponsored by Councilors:

David A. Witham
Donald Austin
Martin P. Dumont, Sr.

Approved:

City Attorney

City of Somersworth – Ordinance 3-22

History

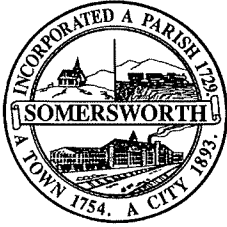
First Read Date:	10/11/2021	Tabled:	
Public Hearing:		Removed From Table:	
Second Read:			

Discussion

10/11/2021

Ordinance No. 3-22 will remain in first read until the call of the Chair. Public Hearing scheduled at the call of the Chair.

Voting Record		YES	NO
Ward 1 Councilor	Pepin		
Ward 2 Councilor	Vincent		
Ward 3 Councilor	Dumont		
Ward 4 Councilor	Austin		
Ward 5 Councilor	Michaud		
At Large Councilor	Witham		
At Large Councilor	Gerding		
At Large Councilor	Cameron		
At Large Councilor	Paradis		
TOTAL VOTES:			
On / / Ordinance 3-22		PASSED	FAILED



City of Somersworth – Resolution

Resolution No: 11-22

TO AUTHORIZE THE CITY MANAGER TO PREPARE BID SPECIFICATIONS FOR ROAD RESURFACING AND ASSOCIATED REPAIRS OF SELECTED STREETS

October 25, 2021

WHEREAS the City of Somersworth's Capital Improvement Plan recommends road resurfacing and other general maintenance of streets in the City, and

WHEREAS the City has prioritized street repair using the pavement condition index assessment tool, and

WHEREAS the Public Works and Environment Committee reviewed the following staff recommended list of streets to be included in a shim and pave work plan for this construction season and supports the following recommendation:

Rocky Hill Road (Otis Rd. to RR Tracks)
Interstate Drive (Rte. 108 to the End)
Ellswick Street (High St. to Sinclair Ave.)
Wolcott Street (High St. to Sinclair Ave.)
Sinclair Avenue (High St. to Ellswick St.)
Mt. Vernon Street (Grand St. to Prospect St.); and

WHEREAS the Public Works and Environment Committee reviewed the following staff recommended list of streets to be included in a crack-sealing work plan for this construction season and supports the following recommendation:

Davis Street	Aspen Drive
Chadwick Lane	Milo Lane
Lenox Drive	Cornfield Drive
William Street	Maize Drive
Cote Street	Guy Street
Long Leaf Lane	Commercial Drive
Winslow Drive	Victoria Drive
Greenfield Drive	Willand Drive
Hickory Lane	High Street (Sinclair to Stackpole);
Morrison Street	
Deer Creek Run	

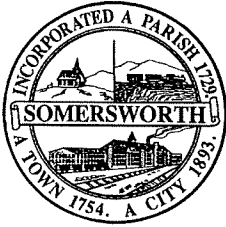
NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT the City Manager is authorized to prepare bid specifications and solicit bids from qualified contractors for road resurfacing and associated repairs of the aforementioned streets and take any other actions relative to this project determined to be in the best interest of the City.

Authorization	
<i>Sponsored by Councilors:</i> David A. Witham Richard Michaud Matthew Gerding	<i>Approved:</i> City Attorney
City of Somersworth – Resolution 11-22	

History			
First Read Date:	10/25/2021	Tabled:	
Public Hearing:		Removed From Table:	
Second Read:			

Discussion

Voting Record		YES	NO
Ward 1 Councilor	Pepin		
Ward 2 Councilor	Vincent		
Ward 3 Councilor	Dumont		
Ward 4 Councilor	Austin		
Ward 5 Councilor	Michaud		
At Large Councilor	Witham		
At Large Councilor	Gerding		
At Large Councilor	Cameron		
At Large Councilor	Paradis		
TOTAL VOTES:			
Resolution 11-22		PASSED	FAILED



City of Somersworth – Resolution

Resolution No: **12-22**

TO AUTHORIZE THE CITY MANAGER TO ENTER INTO A PROJECT AGREEMENT WITH THE STATE OF NEW HAMPSHIRE DIVISION OF HISTORICAL RESOURCES AND TO ACCEPT A MOOSE PLATE PROGRAM GRANT AWARD

October 25, 2021

WHEREAS, the City of Somersworth has successfully utilized the New Hampshire Moose Plate Grant Program to support the City's historical preservation efforts, and

WHEREAS, the New Hampshire Division of Historical Resources has awarded the City a grant of \$10,000.00 (Ten Thousand Dollars), to be used for replacing a Italianate Well House Roof at Forest Glade Cemetery and requires no local matching funds, and

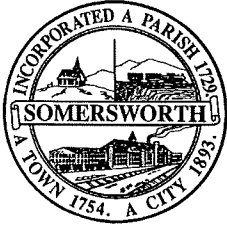
WHEREAS, the grant funds will be used to restore the roof to cedar shingles which was used in the original construction of the Well House in 1857,

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT the City Manager is authorized to execute any documents and agreements necessary for the grant's acceptance and execution, and take any and all other such actions relative to this grant project's completion determined to be in the best interest of the City.

Authorization

Sponsored by:
Mayor Dana S. Hilliard

Approved:
City Attorney



City of Somersworth – Resolution

Resolution No: **13-22**

AUTHORIZING THE CITY MANAGER TO EXECUTE A LEASE AGREEMENT EXTENSION WITH THE PALL CORPORATION OF PORT WASHINGTON, NY TO LEASE BUILDING SPACE AT THE SOMERSWORTH WATER TREATMENT FACILITY

October 25, 2021

WHEREAS the Pall Corporation has a lease agreement with the City of Somersworth to lease building space at the Somersworth Water Treatment Facility that expires on December 31, 2021, and

WHEREAS the Pall Corporation has informed the City they would like to terminate this lease in accordance with the terms and conditions of the lease, but also have requested a six-month extension to expire on June 30, 2022 to remove all equipment and fixtures as required by the lease terms and conditions, and

WHEREAS the agreed lease amount for the six-month extension is \$1,200 (One Thousand Two Hundred dollars) per month,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT the City Manager is authorized to execute a lease extension through June 30, 2022 with the Pall Corporation of Port Washington, NY, for \$1,200 (One Thousand Two Hundred dollars) per month, for building space at the Somersworth Water Treatment Facility under terms and conditions deemed to be in the best interest of the City.

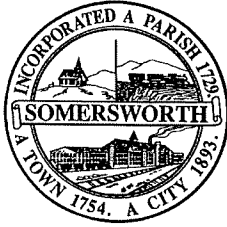
Authorization

Sponsored by:

David A. Witham
Martin P. Dumont, Sr.
Nancie Cameron
Donald Austin

Approved:

City Attorney



City of Somersworth – Resolution

Resolution No: **14-22**

AUTHORIZING WARMING SHELTER OPERATION AS REQUESTED BY SERVICE PROVIDER ORGANIZATIONS

October 25, 2021

WHEREAS a plan is in motion to clear private property of trespassers, which will result in approximately 60 individuals in Somersworth who are unhoused and living outside to be displaced with no alternative housing as winter arrives,

WHEREAS service provider organizations from the Tri-City regions are currently organizing to offer support services to these individuals up until the date of the clearing, temporarily using the Warming Shelter at Willand Pond as a triage site to connect individuals with support services,

WHEREAS these service provider organizations have requested permission to temporarily operate the Warming Shelter at Willand Pond beyond emergency weather events to better meet the needs of the displaced individuals once clearing has commenced,

WHEREAS funding solutions to support these efforts are being coordinated through service provider organizations and no additional funding is being requested from the Tri-Cities,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT we support the request to operate the Warming Shelter at Willand Pond as needed, and authorize its use up to full-time, through April 1, 2022.

Authorization

Sponsored by Councilor:
Crystal Paradis

Approved:
City Attorney