



CITY OF SOMERSWORTH  
AGENDA FOR MONDAY, OCTOBER 7, 2019

6:30pm Workshop – NH DOT Presenting the Road Safety  
Audit of Old Rochester Road and Blackwater Road

7:00pm City Council Meeting

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1. Roll Call of Members
2. Pledge of Allegiance
3. Public Hearings
  - A. **Ordinance No. 9-20** - To Amend Chapter 19, Zoning, Section 24, Accessory Dwelling Units
  - B. Regarding a Question to be Placed on the November 5th Official Ballot: Shall we allow the Operation of Sports Book Retail Locations within the City of Somersworth?
4. Comments by Visitors
5. Consent Calendar
  - A. Approve Minutes of the City Council Meeting held on September 16, 2019
6. Comments by City Councilors
7. Communications
8. Presentations of Petitions and Disposal Thereof by Reference or Otherwise
9. Mayor's Report
10. Report of Standing Committees
11. Report of Special Committees, City Officers and City Manager
12. Nominations, Appointments and Elections
  - A. Requires Council Confirmation Vote
    - a. Jason Barry, from Alternate Member to Full Member of the Planning Board, with a term to expire, October 2022
    - b. Lindsey Gagnon, from Alternate Member to Full Member of the Historic District Commission, with term to expire, October 2022
13. Lay on the Table

14. Unfinished Business

ORDINANCES

- A. **Ordinance No. 9-20** - To Amend Chapter 19, Zoning, Section 24, Accessory Dwelling Units

RESOLUTIONS

- A. **Resolution No. 16-20** - To Amend Council Rules and Regulations, Section 1, Council Meetings

15. New Business

ORDINANCES

- A. **Ordinance No. 10-20** - To Amend Chapter 29 Administrative Code, to Reassign the Responsibility of Maintaining Parks and Recreational Facilities and Grounds to the Department of Public Works

RESOLUTIONS

- A. **Resolution No. 17-20** - To Direct the City Manager to Develop a Preliminary Report on Potential Location/s and Costs for a Possible City Dog Park

OTHER

- A. **Vote on Placing this Question on the November 5th Official Ballot:**  
Shall we allow the Operation of Sports Book Retail Locations within the City of Somersworth?

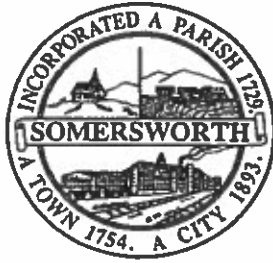
16. Comments by Visitors

17. Closing Comments by Council Members

18. Future Agenda Items

19. Nonpublic Session (as necessary, pending roll call vote by Council)

20. Adjournment



City of Somersworth  
Boards, Commissions & Committee Application

*Instructions: Please complete all information.*

Name: Jason Barry

Telephone: 774-204-1826 Email: JBarry471@yahoo.com

Residence Address: 211 Green Street

Mailing Address (if different): \_\_\_\_\_

Resident of Somersworth for 5 Years Ward 5

Registered Voter: Yes  No

Education Level: Collegiate - Bachelors Degree

Please list any organizations, groups, or other committees you are involved in:

Planning Board - Alternate

I am interested in serving on the following Board, Commission or Committee (s):

Planning Board - Full Voting Member

My Background or Interests are: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

over



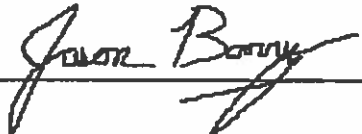
I have served on the following Committee (s) in the past: \_\_\_\_\_

Would you be able to commit to attending all meetings? Yes  No

By submitting this Application you understand that:

1. This application is for consideration and does not mean you will necessarily be appointed to this Board/Commission; and
2. The Mayor will review your application, may contact you, check your references, and determine any potential conflict of interests; and
3. This application will be forwarded to the City Council for consideration.
4. Application will be kept on file for one (1) year from date of receipt.

Signature: \_\_\_\_\_



Date: 8/29/19

**Please submit application to:  
City Clerk's Office  
City Hall, One Government Way  
Somersworth, NH 03878**



City of Somersworth  
Boards, Commissions & Committee Application

Instructions: Please complete all information.

Name: Lindsay Gynn  
Telephone: 603-781-2809 Email: lgyynn2@gmail.com  
Residence Address: 15 Third Street, Somersworth NH 03878  
Mailing Address (if different): " "  
Resident of Somersworth for lifetime Years Ward 5  
Registered Voter: Yes  No   
Education Level:

Please list any organizations, groups, or other committees you are involved in:

I am interested in serving on the following Board, Commission or Committee (s):

Historic District Commission Full Member

My Background or Interests are:

over



Lindsey Guyon

I have served on the following Committee (s) in the past: \_\_\_\_\_

Would you be able to commit to attending all meetings? Yes  No

By submitting this Application you understand that:

1. This application is for consideration and does not mean you will necessarily be appointed to this Board/Commission; and
2. The Mayor will review your application, may contact you, check your references, and determine any potential conflict of interests; and
3. This application will be forwarded to the City Council for consideration.
4. Application will be kept on file for one (1) year from date of receipt.

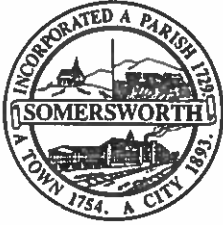
Signature: \_\_\_\_\_



Date: \_\_\_\_\_

9/13/19

**Please submit application to:  
City Clerk's Office  
City Hall, One Government Way  
Somersworth, NH 03878**



City of Somersworth – Ordinance

Ordinance No: 9-20

**TO AMEND CHAPTER 19 ZONING, SECTION 24,  
ACCESSORY DWELLING UNITS**

September 16, 2019

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT the Ordinances of the City of Somersworth, as amended, be further amended as follows:

Section 19.24.a, Accessory Dwelling Units, delete the words, “or detached”.

Section 19.24.a shall read as follows:

- a) A maximum of one (1) ADU per property is permitted on property located in zoning districts that allow single-family dwellings and must be located within or attached to the principal single-family dwelling unit or attached garage. “Attached” does not include via the use of a breezeway.

This Ordinance shall take effect upon its passage.

<b>Authorization</b>	
<i>Sponsored by Councilor:</i> David A. Witham	<i>Approved:</i> City Attorney

**City of Somersworth – Ordinance 9-20**

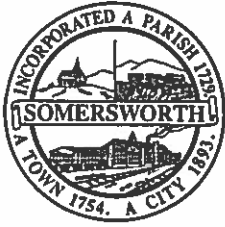
**History**

First Read Date:	09/16/2019	Tabled:	
Public Hearing:	10/07/2019	Removed From Table:	
Second Read:	10/07/2019		

**Discussion**

<b>Voting Record</b>		<b>YES</b>	<b>NO</b>
Ward 1 Councilor	Pepin		
Ward 2 Councilor	Vincent		
Ward 3 Councilor	Dumont		
Ward 4 Councilor	Austin		
Ward 5 Councilor	Michaud		
At Large Councilor	Witham		
At Large Councilor	Sprague		
At Large Councilor	Cameron		
At Large Councilor	Levasseur		
<b>TOTAL VOTES:</b>			
On / / . Ordinance 9-20		<b>PASSED</b>	<b>FAILED</b>





## City of Somersworth – Resolution

Resolution No: 16-20

### TO AMEND COUNCIL RULES AND REGULATIONS, SECTION 1, COUNCIL MEETINGS

September 16, 2019

WHEREAS, the Council Rules and Regulations have been reviewed by the Government Operations Committee as amended, and

WHEREAS, the Government Operations Committee recommends the Council Rules and Regulations, as amended, be further amended as follows:

Section 1. Council Meetings, add:

- C. Special Budget Meeting/s: After the Budget Ordinance Public Hearing, the Mayor shall call at least one (1) Special Council Meeting no later than April 30<sup>th</sup>, for the sole purpose of allowing the City Council to review and deliberate the proposed City Manager's Annual Budget.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT the Council Rules and Regulations are amended effective upon passage of this resolution.

#### Authorization

*Sponsored by Councilors:*

Martin P. Dumont, Sr.  
David A. Witham  
Nancie Cameron  
Edward LeVasseur

*Approved:*

City Attorney

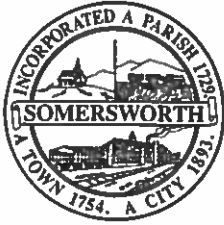
**City of Somersworth – Resolution 16-20**

**History**

First Read Date:	09/16/2019	Tabled:	
Public Hearing:	NA	Removed From Table:	
Second Read:	10/07/2019		

**Discussion**

<b>Voting Record</b>		<b>YES</b>	<b>NO</b>
Ward 1 Councilor	Pepin		
Ward 2 Councilor	Vincent		
Ward 3 Councilor	Dumont		
Ward 4 Councilor	Austin		
Ward 5 Councilor	Michaud		
At Large Councilor	Witham		
At Large Councilor	Sprague		
At Large Councilor	Cameron		
At Large Councilor	Levasseur		
<b>TOTAL VOTES:</b>			
On / / . Resolution 16-20		<b>PASSED</b>	<b>FAILED</b>



## City of Somersworth – Ordinance

**Ordinance No: 10-20**

**TO AMEND CHAPTER 29 ADMINISTRATIVE CODE TO REASSIGN THE RESPONSIBILITY OF MAINTAINING PARKS AND RECREATIONAL FACILITIES AND GROUNDS TO THE DEPARTMENT OF PUBLIC WORKS**

October 7, 2019

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT the ordinances of the City of Somersworth, as amended, be further amended as follows:

Amend Section 29.3.6.12A and Section 29.3.6.16 as follows:

Section 29.3.6.12A Division of Recreation

The Division of Recreation shall:

- a) Provide recreational programs for the residents of the City and others, as authorized.
- b) Perform such other related duties as may be assigned.

Section 29.3.6.16 Division of Public Works

The Division of Public Works shall be responsible for all the physical structures and facilities of the City not assigned to another organizational body. The Division of Public Works will coordinate operations in Forest Glade Cemetery with the board of Cemetery Trustees. In addition, the Division of Public Works shall:

- a) Repair, maintain, construct and operate the public streets, bridges, sidewalks and rights-of-way of the City.
- b) Repair, maintain, construct and operate the storm and sanitary sewer systems of the City.
- c) Maintain City buildings and land except as may be assigned to another department, and to maintain all City parks and recreational facilities and grounds not otherwise assigned. (Amended 06/06/2016.)
- d) Provide specific maintenance assistance in the Forest Glade Cemetery as mutually agreed upon with the Cemetery Trustees.
- e) Maintain and repair all City mechanical equipment except items for which other maintenance arrangements have been made.
- f) Direct and maintain the equipment maintenance records for all motor vehicles and equipment.
- g) Provide lubricants, fuel and other vehicle consumables for authorized vehicles on a reimbursement basis.
- h) Perform such other related duties as may be assigned.

This Ordinance shall take effect upon its passage.

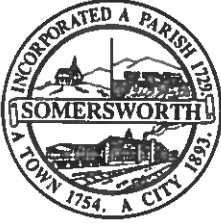
<b>Authorization</b>	
<i>Sponsored by Councilors:</i> Martin P. Dumont, Sr. David A. Witham Nancie Cameron Edward LeVasseur	<i>Approved:</i> City Attorney

**City of Somersworth – Ordinance 10-20**

<b>History</b>			
First Read Date:		Tabled:	
Public Hearing:		Removed From Table:	
Second Read:			

**Discussion**

<b>Voting Record</b>		<b>YES</b>	<b>NO</b>
Ward 1 Councilor	Pepin		
Ward 2 Councilor	Vincent		
Ward 3 Councilor	Dumont		
Ward 4 Councilor	Austin		
Ward 5 Councilor	Michaud		
At Large Councilor	Witham		
At Large Councilor	Sprague		
At Large Councilor	Cameron		
At Large Councilor	Levasseur		
<b>TOTAL VOTES:</b>			
On / / .	Ordinance 10-20	<b>PASSED</b>	<b>FAILED</b>



## City of Somersworth – Resolution

**Resolution No: 17-20**

**TO DIRECT THE CITY MANAGER TO DEVELOP A PRELIMINARY REPORT ON POTENTIAL LOCATION/S AND COSTS FOR A POSSIBLE CITY DOG PARK**

October 7, 2019

WHEREAS, a City Dog Park has been discussed as a potential amenity for residents of the Somersworth Community, and

WHEREAS, a Dog Park is universally viewed as a place where people and their dogs can play together; owners and canines socializing in a secure off-leash location, and

WHEREAS, the City Council is interested in the possible establishment of a fenced-in, public Dog Park where canine citizens can exercise off-leash in a clean, safe environment without causing harm to people, property or wildlife,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT the City Manager is directed to report back to the City Council with a preliminary report on possible options for a Dog Park that would be designed to satisfy the needs of dog-owners and non-dog owners alike. Said options would include possible locations, costs to construct and maintain the park, and any other associated needs related to this endeavor. Furthermore, said report is due on or before December 16, 2019 so that the City Council and City Manager can consider funding the construction of a dog park in full or in part as part of the FY 2021 budget.

### Authorization

*Sponsored by Councilor:*

David A. Witham

*Approved:*

City Attorney

**City of Somersworth – Resolution 17-20**

**History**

First Read Date:	10/07/2019	Tabled:	
Public Hearing:		Removed From Table:	
Second Read:			

**Discussion**

<b>Voting Record</b>		<b>YES</b>	<b>NO</b>
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<b>TOTAL VOTES:</b>			
On / / . Resolution 17-20		<b>PASSED</b>	<b>FAILED</b>