

CITY OF SOMERSWORTH  
AGENDA FOR MONDAY, SEPTEMBER 17, 2018

6:00pm Historic District Commission Workshop  
7:00pm City Council Meeting

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1. Roll Call of Members
2. Pledge of Allegiance
3. Public Hearings
  - A. **Ordinance No. 3-19** - To Amend Chapter 29 Administrative Code, Section 8.4.1, Cost Thresholds
  - B. **Resolution No. 15-19** - To Approve a Bond to Provide Funding to Renovate Maple Wood Elementary School by Making Security Upgrades and Other Building Capital Improvements
4. Comments by Visitors
5. Consent Calendar
  - A. Approve Minutes of the City Council Meeting held on September 4, 2018
6. Announcements by City Councilors
7. Communications
  - A. Letter of Resignation from Shane Conlin, Conservation Commission
  - B. School Bond Presentation by School Superintendent Dr. Robert Gadomski
8. Presentations of Petitions and Disposal Thereof by Reference or Otherwise
9. Mayor's Report
10. Report of Standing Committees
11. Report of Special Committees, City Officers and City Manager
12. Nominations, Appointments and Elections
13. Lay on the Table
14. Unfinished Business

ORDINANCES

- A. **Ordinance No. 2-19** - Amending Chapter 13 Police Offenses (Parking on Grove Street)

- B. **Ordinance No. 3-19** - To Amend Chapter 29 Administrative Code, Section 8.4.1, Cost Thresholds

RESOLUTIONS

- A. **Resolution No. 10-19** - To Name the Walking Trail at the Mast Point Dam Recreation Area as the Frank Richardson Conservation Trail
- B. **Resolution No. 15-19** - To Approve a Bond to Provide Funding to Renovate Maple Wood Elementary School by Making Security Upgrades and Other Building Capital Improvements

15. New Business

RESOLUTIONS

- A. **Resolutions No. 17-19** - Naming Colonial Drive, Hampshire Drive, Berkshire Drive, York Drive and Kent Drive, in Colonial Village Mobile Home Park, Route 108, and Assigning Addresses, if Required

OTHER

- A. Vote to Ratify the Tentative Agreement with the Somersworth Association of Clerical Aides
- B. City Council certification of return of votes for September 11, 2018 State Primary
- C. City Council certification of return of votes for September 11, 2018 Special Municipal Election
- D. Vote to Suspend Enforcement of Ordinance Chapter 13, Police Offenses between the dates of October 1, 2018 and October 31, 2018:  
Three Hour Parking:
- Washington St. on the southerly side between High St. and Green St. except the westerly 100 feet.

16. Comments By Visitors

17. Closing Comments by Council Members

18. Future Agenda Items

19. Nonpublic Session (as necessary, pending roll call vote by Council)

20. Adjournment

One Government Way, Somersworth, NH 03878  
Office: (603) 692-9519  
Web: <http://www.somersworth.com>

“Never doubt that a small group of thoughtful, committed citizens can change the world; indeed, it's the only thing that ever has.” Margaret Mead

**From:** Tracy Gora  
**Sent:** Thursday, September 13, 2018 8:16 AM  
**To:** Shanna Saunders <[ssaunders@somersworth.com](mailto:ssaunders@somersworth.com)>; Orzechowski, Scott (<[scott.orzechowski@comcast.net](mailto:scott.orzechowski@comcast.net)>  
<[scott.orzechowski@comcast.net](mailto:scott.orzechowski@comcast.net)>  
**Subject:** FW: Conservation Commission

Shanna, I am forwarding this to you and Scott O, do you want me to send it anywhere else?  
Tracy

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**From:** shane conlin [<mailto:shanepconlin@yahoo.com>]  
**Sent:** Wednesday, September 12, 2018 9:17 PM  
**To:** Tracy Gora  
**Subject:** Conservation Commission

Tracy,

Just wanted to notify you that I wish to resign from the Somersworth Conservation Commission. I regret the decision but I have been unable to give the commission the time it needs. I travel a lot for my job and it's difficult to make the investment necessary to be an effective member of the commission. If you need a formal letter I can mail that to you. I wish the rest of the commission the best of luck in their future endeavors protecting Somersworth's natural resources.

Sincerely,

Shane Conlin



## City of Somersworth – Ordinance

Ordinance No: 2-19

### AMENDING CHAPTER 13 POLICE OFFENSES

July 23, 2018

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT the ordinances of the City of Somersworth, as amended, be further amended as follows:

Amend Chapter 13, Police Offenses, Section F.5, Time Limited Parking, 15 Minutes, by deleting:

- Grove St. on the northerly side from Grand St. westerly to the telephone pole (NET&T CO 7 PSNN 35/6).

And further amend Chapter 13, Police Offenses, Section F.2, Time Limited Parking, Two Hour, by adding:

- Grove St. on the northerly side from Grand St. westerly to the telephone pole (NET&T CO 7 PSNN 35/6).

This Ordinance shall take effect upon its passage.

As Amended, 08/13/2018.

#### Authorization

*Sponsored by Councilor:*  
Kenneth S. Vincent

*Approved:*  
City Attorney

**City of Somersworth – Ordinance 2-19**

**History**

First Read Date:	07/23/2018	Tabled:	NA
Public Hearing:	08/13/2018	Removed From Table:	NA
Second Read:	08/13/2018		

**Discussion**

The Traffic Safety Committee was asked to review the ordinance authorizing an area allowing 15 minute parking on Grove Street. These stalls were originally used to assist with Hilltop School related parking. Grove Street was changed for dual direction traffic. The parking of vehicles utilizing that 15 minute area creates a traffic safety issue. Turning onto Grove Street from Grand Street when vehicles are parked in that area can cause encroachment into the opposite lane of travel on Grove St. Prohibiting parking along the north side of Grove St between Grand St and Prospect St will aide in a safer commute.

*Councilor Sprague, seconded by Councilor McCallion, made a motion to amend, Sect D. Changing it from 15 minute parking to 30 minute parking.*

Councilor Vincent said he would like to see an increase the parking limit to an hour or more.

Councilor Pepin explained that when the school was there, they didn't want that part of the road blocked.

*Councilor Pepin, seconded by Councilor Levasseur, made a motion to suspend council rules to allow Police Chief Kretschmar to address the council. Motion passed, 9-0.*

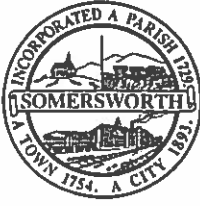
Chief Kretschmar stated that Grove Street is a narrow road. This was a stall that was used to pick up and drop off of kids when the school was there. It doesn't create an issue right now.

*Councilor Sprague, seconded by Councilor Vincent, amended his amendment to 2 hour parking. The motion passed, 9-0.*

On September 4, 2018 a Vote to reconsider Ordinance No. 2-19 Amending Chapter 13 Police Offenses, regarding Parking Limit on Section of Grove Street was requested by Councilor David A. Witham. *The motion was seconded by Councilor Vincent, and the motion passed 6-1, with Councilor Sprague opposed.*

*The motion to refer Ordinance 2-19 to the Traffic Safety Committee for further review passed, 6-1, by roll call vote, with Councilor Sprague opposed.*

Voting Record		YES	NO
Ward 1 Councilor	Pepin	X	
Ward 2 Councilor	Vincent *	X	
Ward 3 Councilor	Dumont	X	
Ward 4 Councilor	McCallion	X	
Ward 5 Councilor	Michaud	X	
At Large Councilor	Witham	X	
At Large Councilor	Sprague	X	
At Large Councilor	Cameron	X	
At Large Councilor	Levasseur	X	
<b>TOTAL VOTES:</b>		<b>9</b>	<b>0</b>
On 08/13/2018		Ordinance 2-19 PASSED	



## City of Somersworth – Ordinance

Ordinance No: 3-19

**TO AMEND CHAPTER 29 ADMINISTRATIVE CODE, SECTION 8.4.1, COST THRESHOLDS**

September 4, 2018

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT the ordinances of the City of Somersworth, as amended, be further amended as follows:

### 29.8.4.1 Cost Thresholds

By deleting:

<u>Amount Involved</u>	<u>Min. Competition</u>	<u>Approval by</u>
\$2,501 to \$5,000	Formal	City Manager
\$5,001 to \$25,000	Formal	Finance Committee
Over \$25,000	Formal	City Council

And adding:

<u>Amount Involved</u>	<u>Min. Competition</u>	<u>Approval by</u>
\$2,501 to \$25,000	Formal	City Manager
\$25,001 to \$75,000	Formal	Finance Committee
Over \$75,000	Formal	City Council

This Ordinance shall take effect upon its passage.

### Authorization

*Sponsored by Councilors:*

David A. Witham

Dale R. Sprague

Martin Pepin

Martin P. Dumont, Sr.

*Approved:*

City Attorney

**City of Somersworth – Ordinance 3-19**

**History**

First Read Date:	09/04/2018	Tabled:	
Public Hearing:		Removed From Table:	
Second Read:			

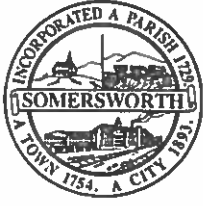
**Action**

Councilor \_\_\_\_\_ moved for adoption, seconded by Councilor \_\_\_\_\_.

**Discussion**

*Requires a Public Hearing.*

<b>Voting Record</b>		<b>YES</b>	<b>NO</b>
Ward 1 Councilor	Pepin		
Ward 2 Councilor	Vincent		
Ward 3 Councilor	Dumont		
Ward 4 Councilor	McCallion		
Ward 5 Councilor	Michaud		
At Large Councilor	Witham *		
At Large Councilor	Sprague		
At Large Councilor	Cameron		
At Large Councilor	Levasseur		
<b>TOTAL VOTES:</b>			
On / / Ordinance 3-19		<b>PASSED</b>	



## City of Somersworth – Resolution

Resolution No: 10-19

**TO NAME THE WALKING TRAIL AT THE MAST POINT DAM RECREATION AREA AS THE FRANK RICHARDSON CONSERVATION TRAIL**

August 13, 2018

WHEREAS, the City Council of the City of Somersworth is authorized to name certain public spaces and properties as outlined in City Ordinance, Chapter 6.10, City Accolades, and

WHEREAS, Frank Richardson having served since April 1, 1985 as a dedicated and professional member of the City's highly regarded Conservation Commission, and

WHEREAS, the Mast Point Dam Recreation area was enhanced in 2017 to include a natural walking trail that takes advantage of a sizeable tract of conservation land that was established in part due to the efforts of Frank Richardson and members of the Conservation Commission, and

WHEREAS, the City Council of the City of Somersworth held a public hearing on the naming request,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT the natural walking trail at the Mast Point Dam Recreation Area be named the Frank Richardson Conservation Trail and that passage of this Resolution shall provide cause for a sign be erected denoting such name at the trailhead.

Authorization

*Sponsored by Councilor:*

David A. Witham

*Approved:*

City Attorney



**City of Somersworth – Resolution 10-19**

**History**

First Read Date:	08/13/2018	Tabled:	
Public Hearing:	09/04/2018	Removed From Table:	
Second Read:			

**Action**

Councilor \_\_\_\_\_ moved for adoption, seconded by Councilor \_\_\_\_\_.

**Discussion**

<b>Voting Record</b>		<b>YES</b>	<b>NO</b>
Ward 1 Councilor	Pepin		
Ward 2 Councilor	Vincent		
Ward 3 Councilor	Dumont		
Ward 4 Councilor	McCallion		
Ward 5 Councilor	Michaud		
At Large Councilor	Witham *		
At Large Councilor	Sprague		
At Large Councilor	Cameron		
At Large Councilor	Levasseur		
<b>TOTAL VOTES:</b>			
On / / . Resolution 10-19		<b>PASSED</b>	<b>FAILED</b>



## City of Somersworth – Resolution

Resolution No: 15-19

**TO APPROVE A BOND TO PROVIDE FUNDING TO RENOVATE MAPLE WOOD ELEMENTARY SCHOOL BY MAKING SECURITY UPGRADES AND OTHER BUILDING CAPITAL IMPROVEMENTS**

September 4, 2018

WHEREAS, the City Council of the City of Somersworth desires to renovate and make capital improvements to Maple Wood Elementary School by improving security at the main entrance and administration area and upgrading building functionality to include upgrades to the original HVAC system; and

WHEREAS, the project costs include architecture, engineering, construction, and any other ancillary costs associated with the project; and

WHEREAS, the School Department has been notified that they have been awarded a \$720,000 (Seven Hundred Twenty Thousand dollar) grant from the Public School Infrastructure Fund to support the security improvements;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT an amount not to exceed \$1,920,000 (One Million Nine Hundred Twenty Thousand dollars) is appropriated to renovate and make improvements to Maple Wood Elementary School by improving security at the main entrance and administration area and upgrading building functionality to include upgrades to the original HVAC system; and

BE IT FURTHER RESOLVED THAT:

- (a.) the City Manager is authorized to borrow up to \$1,200,000 (One Million Two Hundred Thousand dollars) under the Municipal Finance Act and issue bonds and notes payable within 10 years from their dates,
- (b.) the City Manager is authorized to issue temporary notes in anticipation of the issue of these bonds or notes,
- (c.) the City Manager is authorized to apply for, obtain and accept federal, state or other aid, if any, which may be available for said project,
- (d.) the estimated useful life of this project is expected to exceed 10 years.

### Authorization

*Sponsored by Councilors:*

David A. Witham  
Martin Dumont, Sr.  
Richard Michaud  
Nancie Cameron  
Martin Pepin

*Approved:*

City Attorney

## City of Somersworth – Resolution 15-19

### History

First Read Date:		Tabled:	
Public Hearing:		Removed From Table:	
Second Read:			

### Action

Councilor \_\_\_\_\_ moved for adoption, seconded by Councilor \_\_\_\_\_.

### Discussion

*This Resolution requires a public hearing and requires a 2/3 majority vote of the City Council after the public hearing (Sections 7.13 and 7.14 City Charter).*

Voting Record		YES	NO
Ward 1 Councilor	Pepin		
Ward 2 Councilor	Vincent		
Ward 3 Councilor	Dumont		
Ward 4 Councilor	McCallion		
Ward 5 Councilor	Michaud		
At Large Councilor	Witham *		
At Large Councilor	Sprague		
At Large Councilor	Cameron		
At Large Councilor	Levasseur		
<b>TOTAL VOTES:</b>			
On / / . Resolution 15-19		<b>PASSED</b>	<b>FAILED</b>



## City of Somersworth – Resolution

Resolution No: 17-19

**NAMING COLONIAL DRIVE, HAMPSHIRE DRIVE, BERKSHIRE DRIVE, YORK DRIVE AND KENT DRIVE, IN COLONIAL VILLAGE MOBILE HOME PARK, ROUTE 108, AND ASSIGNING ADDRESSES, IF REQUIRED**

September 17, 2018

BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT the following roadways be named and addresses assigned, if required;

<u>NAME</u>	<u>REASONS/EXPLANATIONS</u>
“Colonial Drive”	1) Names requested by Developer
”Hampshire Drive”	2) E-911 Street Name and Address Committee Approved on August 23 <sup>rd</sup> , 2018
“Berkshire Drive” “York Drive” “Kent Drive”	3) This is a private mobile home park with entrances on Route 108 and Blackwater Road. First Avenue, Windsor Drive, and Fifth Avenue to be renamed “Colonial Drive”. Second Avenue to be renamed “Hampshire Drive” Third Avenue to be renamed “Berkshire Drive” Fourth Avenue to be renamed “York Drive” Pinewood Avenue to be renamed “Kent Drive”

BE IT FURTHER RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT this action is in accordance with RSA 231:133; RSA 231:133-a; RSA 106-H; State of NH, Department of Safety, Division of Emergency Communications Addressing Standards, and Chapter 19, Section 23, City of Somersworth Ordinances; and that this action does not constitute acceptance of the above named roadways by the City of Somersworth City Council.

Authorization	
<i>Sponsored by Councilors:</i> Martin Pepin	<i>Approved:</i> City Attorney

**City of Somersworth – Resolution 17-19**

**History**

First Read Date:	09/17/2018	Tabled:	
Public Hearing:		Removed From Table:	
Second Read:			

**Action**

Councilor \_\_\_\_\_ moved for adoption, seconded by Councilor \_\_\_\_\_.

**Discussion**

<b>Voting Record</b>		<b>YES</b>	<b>NO</b>
Ward 1 Councilor	Pepin *		
Ward 2 Councilor	Vincent		
Ward 3 Councilor	Dumont		
Ward 4 Councilor	McCallion		
Ward 5 Councilor	Michaud		
At Large Councilor	Witham		
At Large Councilor	Sprague		
At Large Councilor	Cameron		
At Large Councilor	Levasseur		
<b>TOTAL VOTES:</b>			
On / / . Resolution 17-19		<b>PASSED</b>	<b>FAILED</b>