

City of Somersworth  
City Council Meeting Agenda  
City Council Chambers  
Monday, September 18, 2023  
7:00 p.m.

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1. Roll Call of Members
2. Pledge of Allegiance
3. Recognition of Indigenous People – Our Native Ancestral Americans
  - This meeting takes place on N'Dakinna (n-DA-ki-na), which is the unceded traditional ancestral homeland of the Abenaki (a-BEN-a-ki), Pennacook and Wabanaki Peoples past and present. We acknowledge and honor with gratitude the land, waterways, living beings and the Aln8bak (Al-nuh-bak), the people who have stewarded N'dakinna throughout the generations.
4. Public Hearing
5. Comments by Visitors
6. Consent Calendar
  - A. Approve Minutes of the City Council Meeting held on September 5, 2023
7. Comments by City Councilors
8. Communications
9. Presentations of Petitions and Disposal Thereof by Reference or Otherwise
10. Mayor's Report
11. Report of Standing Committees
12. Report of Special Committees, City Officers and City Manager
13. Nominations, Appointments and Election

Nominations Being Introduced for Council Confirmation Vote:

  - A. Sean Collins for appointment as a member to the Conservation Commission with a term to expire October 2026
  - B. Amy Howard for re-appointment as the Ward 4 Supervisor of the Checklist with a term to expire October 2028
14. Lay on the Table
15. Unfinished Business

RESOLUTIONS

- A. **Resolution 10-24** – To Accept Sunningdale Drive, Firefly Circle, Cattail Circle and Luna Circle as a Public Way

- B. **Resolution 11-24** – Naming Golden Road and Corso Drive and Assigning Addresses if Required
- C. **Resolution 12-24** – Naming Birch Hill Lane and Assigning Addresses if Required

16. New Business

RESOLUTIONS

- A. **Resolution 13-24** – To Authorize the City Manager to Enter into a Grant Agreement with the New Hampshire Department of Safety Regarding a Highway Safety Enforcement Grant
- B. **Resolution 14-24** – To Authorize the City Manager to Contract with J&B Contracting of Dover, New Hampshire for the Replacement of the Willand Pond Trail Bridges

OTHER

- A. Set Polling Hours for the November 7, 2023 Municipal Election

17. Comments by Visitors

18. Closing Comments by Council Members

19. Future Agenda Items

20. Nonpublic Session (as necessary, pending roll call vote by Council)

21. Adjournment



## City of Somersworth – Resolution

Resolution No: **10-24**

**TO ACCEPT SUNNINGDALE DRIVE, FIREFLY CIRCLE, CATTAIL CIRCLE AND LUNA CIRCLE AS PUBLIC RIGHTS OF WAY**

September 5, 2023

WHEREAS, the City of Somersworth Planning Board approved a certain subdivision known as Subdivision Plan for The Villages at Sunningdale Subdivision, off Stackpole Road and Green Street, Somersworth New Hampshire, Tax Map 19 Lot 1 and Tax Map 20 Lot 05 (formally known as Tax Map F9, Lots 19-1 and 20-5), Final Plans signed April 16, 2014, revised on December 13, 2013 prepared by Doucet Survey, recorded as Plan #109-014 thru 109-022 at the Strafford County Registry of Deeds and the roadway was to be accepted by the City of Somersworth; and

WHEREAS, the City Council named Sunningdale Drive and Firefly Circle as streets by Resolution No. 22-17 on December 5, 2016; and

WHEREAS, the City Council named Cattail Circle and Luna Circle as streets by Resolution No. 31-19 on February 4, 2019; and

WHEREAS, the roads known as Sunningdale Drive, Firefly Circle, Cattail Circle and Luna Circle has been constructed to the satisfaction of the City; and

WHEREAS, the following conditions apply: A 2-year maintenance Surety Bond in the amount of \$234,000 (Two Hundred Thirty-Four Thousand dollars) is provided acceptable to the City, a deed to the road as well as all needed public utility easements are provided to the City;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT the City Manager is authorized to accept and record deeds to Sunningdale Drive, Firefly Circle, Cattail Circle and Luna Circle and said ways are hereby accepted as public rights of way.

Authorization	
<i>Sponsored by Councilors:</i> David A. Witham Martin Pepin Nancie Cameron Don Austin Denis Messier	<i>Approved:</i> City Attorney

## City of Somersworth – Resolution 10-24

### History

First Read Date:	9/5/2023	Tabled:	
Public Hearing:		Removed From Table:	
Second Read:			

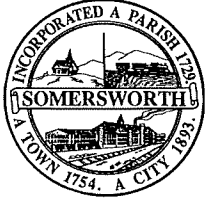
### Discussion

9/5/2023

*Clerk LaPanne performed a first reading of Resolution 10-24.*

*Resolution 10-24 with remain in first reading until the call of the Chair.*

Voting Record		YES	NO
Ward 1 Councilor	Pepin		
Ward 2 Councilor	Vincent		
Ward 3 Councilor	Gibson		
Ward 4 Councilor	Austin		
Ward 5 Councilor	Michaud		
At Large Councilor	Witham		
At Large Councilor	Gerding		
At Large Councilor	Cameron		
At Large Councilor	Messier		
<b>TOTAL VOTES:</b>			
On	Resolution 10-24	PASSED	FAILED



## City of Somersworth – Resolution

Resolution No: 11-24

### **NAMING GOLDEN ROAD AND CORSO DRIVE AND ASSIGNING ADDRESSES, IF REQUIRED**

September 5, 2023

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT the following roads be named and addresses assigned, if required;

#### NAME

#### EXPLANATIONS

- “GOLDEN ROAD AND CORSO DRIVE”
- 1) Names suggested by Developer of the Bernier Street subdivision and approved by the Planning Board in April 2022.
  - 2) The E-911 Street Name and Address Committee recommended and approved the street names at their August 8, 2023 Committee meeting.
  - 3) The Street name is required to be in compliance with E-911 standards. State E-911 officials concurred that the proposed street name is in compliance with E-911 standards.
  - 4) Golden Road and Corso Drive are private roads.
  - 5) Developer is required to install a street sign and a “Private Way” sign per City condition of name acceptance.

BE IT FURTHER RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT this action is in accordance with RSA 231:133; RSA 231:133-a; RSA 106-H; State of NH, Department of Safety, Division of Emergency Communications Addressing Standards, and City of Somersworth Ordinance: Chapter 19, Section 23.

#### **Authorization**

*Sponsored by:*  
Councilor Martin Pepin

*Approved:*  
City Attorney

**City of Somersworth – Resolution 11-24**

<b>History</b>			
First Read Date:	9/5/2023	Tabled:	
Public Hearing:		Removed From Table:	
Second Read:			

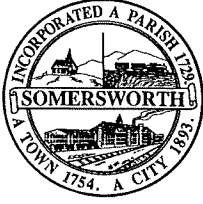
**Discussion**

9/5/2023

*Clerk LaPanne performed a first reading of Resolution 11-24.*

*Resolution 11-24 with remain in first reading until the call of the Chair.*

<b>Voting Record</b>		<b>YES</b>	<b>NO</b>
Ward 1 Councilor	Pepin		
Ward 2 Councilor	Vincent		
Ward 3 Councilor	Gibson		
Ward 4 Councilor	Austin		
Ward 5 Councilor	Michaud		
At Large Councilor	Witham		
At Large Councilor	Gerding		
At Large Councilor	Cameron		
At Large Councilor	Messier		
<b>TOTAL VOTES:</b>			
On	Resolution 11-24	<b>PASSED</b>	<b>FAILED</b>



## City of Somersworth – Resolution

Resolution No: 12-24

### **NAMING BIRCH HILL LANE AND ASSIGNING ADDRESSES, IF REQUIRED**

September 5, 2023

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT the following roads be named and addresses assigned, if required;

NAME

EXPLANATIONS

“BIRCH HILL LANE”

- 1) Names suggested by Developer of the 271 High Street subdivision and approved by the Planning Board in February 2023.
- 2) The E-911 Street Name and Address Committee recommended and approved the street name at their August 23, 2023 Committee meeting.
- 3) The Street name is required to be in compliance with E-911 standards. State E-911 officials have concurred that the proposed street name is in compliance with E-911 standards.
- 4) Developer is required to install a street sign per City condition of name acceptance.

BE IT FURTHER RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT this action is in accordance with RSA 231:133; RSA 231:133-a; RSA 106-H; State of NH, Department of Safety, Division of Emergency Communications Addressing Standards, and City of Somersworth Ordinance: Chapter 19, Section 23.

**Authorization**

*Sponsored by:*  
Councilor Martin Pepin

*Approved:*  
City Attorney

**City of Somersworth – Resolution 12-24**

<b>History</b>			
First Read Date:	9/5/2023	Tabled:	
Public Hearing:		Removed From Table:	
Second Read:			

**Discussion**

9/5/2023

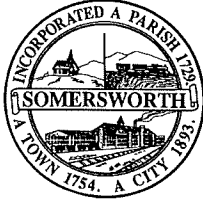
*Councilor Witham made a motion to suspend Council Rules to allow Resolution 12-24 be read by title only. The motion was seconded by Councilor Pepin and passed 9-0.*

*Clerk LaPanne performed a first reading of Resolution 12-24 by title only.*

*Resolution 12-24 with remain in first reading until the call of the Chair.*

<b>Voting Record</b>		<b>YES</b>	<b>NO</b>
Ward 1 Councilor	Pepin		
Ward 2 Councilor	Vincent		
Ward 3 Councilor	Gibson		
Ward 4 Councilor	Austin		
Ward 5 Councilor	Michaud		
At Large Councilor	Witham		
At Large Councilor	Gerding		
At Large Councilor	Cameron		
At Large Councilor	Messier		
<b>TOTAL VOTES:</b>			
<b>On</b>	<b>Resolution 12-24</b>	<b>PASSED</b>	<b>FAILED</b>





## City of Somersworth – Resolution

Resolution No: 13-24

**TO AUTHORIZE THE CITY MANAGER TO ENTER INTO A  
GRANT AGREEMENT WITH THE NEW HAMPSHIRE  
DEPARTMENT OF SAFETY REGARDING A HIGHWAY SAFETY  
ENFORCEMENT GRANT**

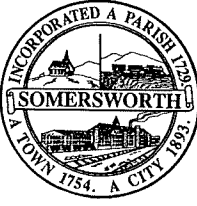
September 18, 2023

WHEREAS, the City of Somersworth has received notification of a New Hampshire Department of Safety, Highway Safety Enforcement Grant for the period of October 1, 2023 through September 30, 2024 in the amount of \$8,200 (Eight Thousand Two Hundred dollars) with a maximum City in-kind match of \$2,050 (Two Thousand Fifty dollars); and

WHEREAS, the New Hampshire Highway Safety Enforcement Grant will provide additional funding for the Somersworth Police Department for enforcement patrols;

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT the City Manager is authorized to accept the terms and conditions of the New Hampshire Highway Safety Enforcement Grant for the period of October 1, 2023 through September 30, 2024 and is authorized to execute any documents and agreements necessary for the grant's execution, and take any and all other such actions relative to this grant determined to be in the best interest of the City.

Authorization	
<i>Sponsored by Councilors:</i> Denis Messier Martin Pepin Nancie Cameron Richaud Michaud Matt Gerding Robert Gibson Don Austin Kenneth S. Vincent	<i>Approved:</i> City Attorney



## City of Somersworth – Resolution

Resolution No: **14-24**

**TO AUTHORIZE THE CITY MANAGER TO CONTRACT WITH J&B CONTRACTING OF DOVER, NEW HAMPSHIRE FOR THE REPLACEMENT OF THE WILLAND POND TRAIL BRIDGES**

September 18, 2023

WHEREAS, City staff have identified the need to replace two (2) existing footbridges along the Willand Pond Trail that are in failing conditions; and

WHEREAS, City staff requested and received quotes to replace and install two (2) new aluminum footbridges from contractors that specialize in footbridges over wetland areas; and

WHEREAS, the Finance Committee has reviewed quotes with staff and supports contracting with J&B Contracting of Dover, New Hampshire for the replacement of the Willand Pond Trail bridges in an amount not to exceed \$60,000 (Sixty Thousand Dollars);

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT the City Manager is authorized to contract with J&B Contracting of Dover, New Hampshire for the replacement of the Willand Pond Trail bridges in an amount not to exceed \$60,000 (Sixty Thousand Dollars) and to take any actions relative to this project determined to be in the best interest of the City.

### Authorization

*Sponsored by Councilors:*

David A. Witham  
Don Austin  
Robert Gibson  
Matt Gerding

*Approved:*

City Attorney