

CITY OF SOMERSWORTH
CITY COUNCIL MEETING

AGENDA FOR TUESDAY, SEPTEMBER 4, 2018
7:00pm

1. Roll Call of Members
2. Pledge of Allegiance
3. Public Hearings
 - A. **Resolution No. 10-19** - To Name the Walking Trail at the Mast Point Dam Recreation Area as the Frank Richardson Conservation Trail
4. Comments by Visitors
5. Consent Calendar
 - A. Approve Minutes of the City Council Meeting held on August 13, 2018
6. Announcements by City Councilors
7. Communications
8. Presentations of Petitions and Disposal Thereof by Reference or Otherwise
9. Mayor's Report
10. Report of Standing Committees
11. Report of Special Committees, City Officers and City Manager
12. Nominations, Appointments and Elections
13. Lay on the Table
 - A. **Resolution No. 4-19** - To Authorize Participation and Funding for a Regional Homeless Master Plan with the Cities of Dover and Rochester
14. Unfinished Business

RESOLUTIONS

- A. **Resolution No. 10-19** - To Name the Walking Trail at the Mast Point Dam Recreation Area as the Frank Richardson Conservation Trail

15. New Business

ORDINANCES

- A. **Ordinance No. 3-19** - To Amend Chapter 29 Administrative Code, Section 8.4.1, Cost Thresholds

RESOLUTIONS

- A. **Resolution No. 11-19** - To Authorize the City Manager to Execute the 2018 Justice Assistance Grant Program which Provides Funding for the Purchase of Equipment for the Police Department
- B. **Resolution No. 12-19** - To Authorize the City Manager to Contract with Open the Door of Boston, Massachusetts to Develop a City Marketing Plan
- C. **Resolution No. 13-19** - To Authorize the City Manager to Sign a Second Amendment to the Contract with Wright Pierce Engineers of Portsmouth, NH to Include Additional Engineering Services for Upgrades at the Somersworth Wastewater Treatment Facility
- D. **Resolution No. 14-19** - To Authorize the City Manager to Contract with Two-Way Communications of Newington, NH to Install a New Audio and Video Recording System at the Somersworth Police Department
- E. **Resolution No. 15-19** - To Approve a Bond to Provide Funding to Renovate Maple Wood Elementary School by Making Security Upgrades and Other Building Capital Improvements
- F. **Resolution No. 16-19** - To Authorize the City Manager to Sign a Lease/Purchase Agreement with Tax Exempt Leasing Corporation of Libertyville, IL for the Purchase of City Vehicles

OTHER

- A. Vote to reconsider Ordinance No. 2-19 Amending Chapter 13 Police Offenses, regarding Parking Limit on Section of Grove Street (Requested by Councilor David A. Witham)

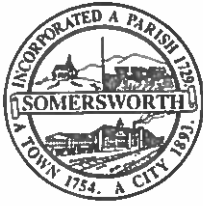
16. Comments By Visitors

17. Closing Comments by Council Members

18. Future Agenda Items

19. Nonpublic Session (as necessary, pending roll call vote by Council)

20. Adjournment



City of Somersworth – Resolution

Resolution No: 10-19

TO NAME THE WALKING TRAIL AT THE MAST POINT DAM RECREATION AREA AS THE FRANK RICHARDSON CONSERVATION TRAIL

August 13, 2018

WHEREAS, the City Council of the City of Somersworth is authorized to name certain public spaces and properties as outlined in City Ordinance, Chapter 6.10, City Accolades, and

WHEREAS, Frank Richardson having served since April 1, 1985 as a dedicated and professional member of the City's highly regarded Conservation Commission, and

WHEREAS, the Mast Point Dam Recreation area was enhanced in 2017 to include a natural walking trail that takes advantage of a sizeable tract of conservation land that was established in part due to the efforts of Frank Richardson and members of the Conservation Commission, and

WHEREAS, the City Council of the City of Somersworth held a public hearing on the naming request,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT the natural walking trail at the Mast Point Dam Recreation Area be named the Frank Richardson Conservation Trail and that passage of this Resolution shall provide cause for a sign be erected denoting such name at the trailhead.

Authorization

Sponsored by Councilor:

David A. Witham

Approved:

City Attorney



City of Somersworth – Resolution

Resolution No: 4-19

TO AUTHORIZE PARTICIPATION AND FUNDING FOR A REGIONAL HOMELESS MASTER PLAN WITH THE CITIES OF DOVER AND ROCHESTER

July 23, 2018

WHEREAS, the City of Somersworth is a member of the Tri-City Mayors' Task Force on Homelessness whose mission is to foster dialog, exploration and implementation of joint policies and programs which would identify regional homeless issues; and

WHEREAS, the Task Force would like to retain a consultant to assist with the preparation of a Master Plan to be reviewed and adopted by each Community, as well as identifying strategies to achieve long term solutions to address these issues; and

WHEREAS, the Task Force received a proposal from the Strafford Regional Planning Commission (SRPC), entity all three communities are members of and work with in the review of regional issues, in the amount of \$14,997 (Fourteen Thousand Nine Hundred Ninety-Seven dollars) to complete said Master Plan; and

WHEREAS, the City of Dover has accepted the role of fiscal agent and will contract directly with the consultant and requests that each community provide one-third of the funding for this Master Plan,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT the City Manager is authorized to work with the City of Dover and provide one-third of the cost of the regional homeless master plan and to take any other actions relative to this project determined to be in the best interest of the City.

Authorization

Sponsored by:
Mayor Dana S. Hilliard

Approved:
City Attorney



City of Somersworth – Resolution

Resolution No: 11-19

TO AUTHORIZE THE CITY MANAGER TO EXECUTE THE 2018 JUSTICE ASSISTANCE GRANT PROGRAM WHICH PROVIDES FUNDING FOR THE PURCHASE OF EQUIPMENT FOR THE POLICE DEPARTMENT

September 4, 2018

WHEREAS, the City of Somersworth has been notified of the availability of the 2018 Justice Assistance Grant (JAG) program; and

WHEREAS, the City of Somersworth is eligible to receive \$11,553.55 (Eleven Thousand Five Hundred and Fifty-Three dollars and 55 cents) requiring no local matching funds; and

WHEREAS, the Grant will allow the City of Somersworth to purchase a Watch Guard Vehicle Recording system and a mobile radio for a 2018 Ford Explorer K-9 vehicle.

EXPLANATION OF TOTAL PROJECT GRANT BREAKDOWN

Justice Assistance Grant	=	\$11,553.55
City Match	=	\$ 00.00
<u>Total Project Award</u>	=	<u>\$11,553.55</u>

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT the City Manager is authorized to execute any documents and agreements necessary for the grant's execution, and take any and all other such actions relative to this grant determined to be in the best interest of the City.

Authorization	
<i>Sponsored by Councilors:</i> Martin Pepin David A. Witham Edward Levasseur Nancie Cameron Martin P. Dumont	<i>Approved:</i> City Attorney



City of Somersworth – Resolution

Resolution No: 12-19

TO AUTHORIZE THE CITY MANAGER TO CONTRACT WITH OPEN THE DOOR OF BOSTON, MASSACHUSETTS TO DEVELOP A CITY MARKETING PLAN

September 4, 2018

WHEREAS, City staff solicited proposals from qualified consultants to prepare a City marketing plan that will consist of services such as assistance in defining the community identity, designing brochures, preparing content for an economic development page on the City's website, and an annual communications plan, and

WHEREAS, City staff reviewed the proposals submitted and interviewed the prospective consultants and recommends contracting with Open the Door of Boston, MA at a cost of \$19,500 (Nineteen Thousand Five Hundred dollars), and

WHEREAS, the Economic Development Committee reviewed this project with City staff and supports the recommendation, and

WHEREAS, The Finance Committee reviewed this project with City staff and supports the recommendation and further supports the project being funded out of the Cable Fund,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT the City Manager is authorized to contract with Open the Door of Boston, MA to prepare a City marketing plan at a cost not to exceed \$19,500 (Nineteen Thousand Five Hundred dollars) funded out of the Cable Fund, and to take any other actions relative to this project determined to be in the best interest of the City.

Authorization

Sponsored by Councilors:

Martin P. Dumont, Sr.
David A. Witham
Jonathan McCallion
Dale R. Sprague
Martin Pepin
Richard R. Michaud

Approved:

City Attorney



City of Somersworth – Resolution

Resolution No: 13-19

TO AUTHORIZE THE CITY MANAGER TO SIGN A SECOND AMENDMENT TO THE CONTRACT WITH WRIGHT PIERCE ENGINEERS OF PORTSMOUTH, N.H. TO INCLUDE ADDITIONAL ENGINEERING SERVICES FOR UPGRADES AT THE SOMERSWORTH WASTEWATER TREATMENT FACILITY

September 4, 2018

WHEREAS, The City Council adopted Resolution No. 22-18 to authorize the City Manager to amend the contract with Wright Pierce Engineers up to an amount not to exceed \$863,000 (Eight Hundred Sixty Three Thousand dollars) to provide engineering services to provide a plant facility assessment and engineering and design specifications for facility improvements at the Wastewater Treatment Facility, and

WHEREAS, the plant facility assessment identified additional improvements such as replacing aeration blowers, replacing the water and process water lines, and a variety of building improvements that weren't included in the original scope of work, and

WHEREAS, Wright Pierce has provided the City a proposal to provide engineering and design services for the additional improvements at a cost of \$155,600 (One Hundred Fifty Five Thousand Six Hundred dollars) which would increase the total contract to an amount not to exceed \$1,018,600 (One Million Eighteen Thousand Six Hundred dollars) ;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT the City Manager is authorized to sign a second amendment to the contract with Wright Pierce Engineers of Portsmouth, N.H. to include additional engineering services at the Somersworth Wastewater Treatment Facility for an amount of \$155,600 (One Hundred Fifty Five Thousand Six Hundred dollars) thereby increasing the total contract to an amount not to exceed \$1,018,600 (One Million Eighteen Thousand Six Hundred dollars), and to take any other action related to this contract determined to be in the best interest of the City.

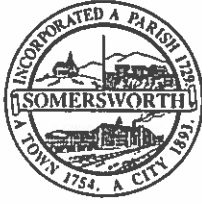
Authorization

Sponsored by Councilors:

David A. Witham
Dale R. Sprague
Martin Pepin
Martin P. Dumont, Sr.

Approved:

City Attorney



City of Somersworth – Resolution

Resolution No: 14-19

TO AUTHORIZE THE CITY MANAGER TO CONTRACT WITH TWO-WAY COMMUNICATIONS OF NEWINGTON, NH TO INSTALL A NEW AUDIO AND VIDEO RECORDING SYSTEM AT THE SOMERSWORTH POLICE DEPARTMENT

September 4, 2018

WHEREAS, the Somersworth Capital Improvement Program for Fiscal Years 2019 through 2024 contains a recommendation to replace the audio and video recording equipment at the Somersworth Police Department, and

WHEREAS, the fiscal year 2018-2019 adopted budget contains an appropriation for the replacement of this equipment, and

WHEREAS, city staff recommends contracting with Two-Way Communications to provide and install the audio and video recording system for a cost not to exceed \$29,089 (Twenty Nine Thousand Eighty Nine dollars), and

WHEREAS, the Public Safety committee has reviewed the recommendation and supports the recommendation,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT the City Manager is authorized to contract with Two-Way Communications of Newington, NH to replace the audio and video recording equipment at the Somersworth Police Station for a cost not to exceed \$29,089 (Twenty Nine Thousand Eighty Nine dollars), and to take any actions relative to this purchase determined to be in the best interest of the City.

Authorization

Sponsored by Councilors:

Martin Pepin
David A. Witham
Dale R Sprague
Edward Levasseur
Nancie Cameron
Martin P. Dumont, Sr.

Approved:

City Attorney



City of Somersworth – Resolution

Resolution No: 15-19

TO APPROVE A BOND TO PROVIDE FUNDING TO RENOVATE MAPLE WOOD ELEMENTARY SCHOOL BY MAKING SECURITY UPGRADES AND OTHER BUILDING CAPITAL IMPROVEMENTS

September 4, 2018

WHEREAS, the City Council of the City of Somersworth desires to renovate and make capital improvements to Maple Wood Elementary School by improving security at the main entrance and administration area and upgrading building functionality to include upgrades to the original HVAC system; and

WHEREAS, the project costs include architecture, engineering, construction, and any other ancillary costs associated with the project; and

WHEREAS, the School Department has been notified that they have been awarded a \$720,000 (Seven Hundred Twenty Thousand dollar) grant from the Public School Infrastructure Fund to support the security improvements;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT an amount not to exceed \$1,920,000 (One Million Nine Hundred Twenty Thousand dollars) is appropriated to renovate and make improvements to Maple Wood Elementary School by improving security at the main entrance and administration area and upgrading building functionality to include upgrades to the original HVAC system; and

BE IT FURTHER RESOLVED THAT:

- (a.) the City Manager is authorized to borrow up to \$1,200,000 (One Million Two Hundred Thousand dollars) under the Municipal Finance Act and issue bonds and notes payable within 10 years from their dates,
- (b.) the City Manager is authorized to issue temporary notes in anticipation of the issue of these bonds or notes,
- (c.) the City Manager is authorized to apply for, obtain and accept federal, state or other aid, if any, which may be available for said project,
- (d.) the estimated useful life of this project is expected to exceed 10 years.

Authorization	
<i>Sponsored by Councilors:</i> David A. Witham Martin Dumont, Sr. Richard Michaud Nancie Cameron Martin Pepin	<i>Approved:</i> City Attorney



City of Somersworth – Resolution

Resolution No: 16-19

TO AUTHORIZE THE CITY MANAGER TO SIGN A LEASE/PURCHASE AGREEMENT WITH TAX EXEMPT LEASING CORPORATION OF LIBERTYVILLE, IL FOR THE PURCHASE OF CITY VEHICLES

September 4, 2018

WHEREAS, the fiscal year 2018-2019 adopted budget contains an appropriation for a down payment toward the purchase of the following City vehicles:

- One SUV style Police Cruiser
- DPW Plow Truck – 310 Replacement
- DPW Street Sweeper

WHEREAS, City staff solicited quotes for financing this purchase through a lease/purchase agreement, and

WHEREAS, the Finance Committee for the City of Somersworth reviewed these quotes with City staff and recommends the lease/purchase agreement,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT, the City Manager is authorized to enter into a five-year lease/purchase agreement with Tax Exempt Leasing Corporation of Libertyville, IL for the acquisition of City vehicles and to take any action relative to this agreement determined to be in the best interest of the City.

Authorization

Sponsored by Councilors:

David A. Witham
Dale R. Sprague
Martin Pepin
Martin P. Dumont

Approved:

City Attorney