

City of Somersworth
City Council Meeting Agenda
City Council Chambers
Tuesday, September 7, 2021
7:00 p.m.

1. Roll Call of Members
2. Pledge of Allegiance
3. Public Hearing
4. Comments by Visitors
5. Consent Calendar
 - A. Approve Minutes of the City Council Meeting held on August 9, 2021
 - B. Letter of Resignation from Library Trustees, Historic District Commission, and Cultural Commission - Pius Charles Murray
 - C. Letter of Resignation from Library Trustees - Wayne Preston
6. Comments by City Councilors
7. Communications
 - A. Vision 2020 Presentation
 - B. Letter from Representative Paul R. Bergeron, House Special Committee on Redistricting
8. Presentations of Petitions and Disposal Thereof by Reference or Otherwise
9. Mayor's Report
10. Report of Standing Committees
11. Report of Special Committees, City Officers and City Manager
12. Nominations, Appointments and Election
 - Mayoral Appointments not requiring Council Vote:
 - A. Wendy Berkeley for Reappointment as a member of the Sustainability Committee with a term to expire September, 2023

- B. Lilac Snowden-Hallowell for Appointment as an Alternate Member of the Sustainability Committee with a Term to Expire September, 2023
- C. Martin Pepin, Martin P. Dumont Sr., Richard Michaud, and David A. Witham for Appointment to the Ward Boundary Review Committee in accordance with City Charter Article III, Section 3.5 (C)

Nominations being introduced for a Council Confirmation Vote:

- A. Sarah Eckstein for Appointment as a Full-Time Member of the Conservation Commission with a Term to Expire July, 2024
- B. Laura Barry for Reappointment as a Member of the Historic District Commission with a Term to Expire July, 2024
- C. Mark Richardson for Reappointment as a Representative to the Strafford Regional Planning Commission with a Term to Expire September, 2026 (Recommendation from the Planning Board)

13. Lay on the Table

14. Unfinished Business

ORDINANCES

- A. **Ordinance No. 2-22** – To Amend Chapter 12, Streets and Sidewalks (Referred to the Public Works and Environment Committee on 7/19/2021)

15. New Business

RESOLUTIONS

- A. **Resolution No. 7-22** – Authorizing the City Manager to Acquire Easements Associated with the Transportation Alternatives Project (TAP) Grant, Congestion Mitigation and Air Quality (CMAQ) Improvement Program Grant, and the Cemetery Road Complete Streets Project
- B. **Resolution No. 8-22** – To Authorize the City Manager to Convey a Gas Line Utility Easement to Northern Utilities, Inc., Doing Business as Unutil
- C. **Resolution No. 9-22** – Authorizing the City Manager to Take the Necessary Steps to Discontinue Caiman Drive and Seamore Drive
- D. **Resolution No. 10-22** – To Authorize the City Manager to Order a Utility Van for the Water Distribution Division

OTHER

- A. Vote to Authorize the City Manager to Enter into a Memorandum of Understanding with the New Hampshire Small Business Development Center to Provide City Hall Office Space for Economic Development Outreach
- B. Vote to Enter into an Agreement with the City of Dover, City of Rochester, and Community Action Partnership of Strafford County to Operate an Emergency Cold Weather Warming Center at 30 Willand Drive in Somersworth from November 29, 2021 through April 1, 2022
- C. Set Polling Hours for the November 2, 2021 Municipal Election

16. Comments by Visitors

17. Closing Comments by Council Members

18. Future Agenda Items

19. Nonpublic Session (as necessary, pending roll call vote by Council)

20. Adjournment

79 Franklin Street Apt C Somersworth, NH 03878
Mobile phone: 603-319-7258

31 August 2021

Jonathan Slaven
City Clerk
City Hall
One Government Way
Somersworth, NH 03878

Dear Mr. Slaven:

This letter is sent to tender my resignation on the following Somersworth municipal boards/commissions as I am relocating to Boston:

1. As a trustee of the Somersworth Public Library;
2. As both a Commissioner and Secretary of the Somersworth Historic District Commission;
3. As both a Commissioner and Secretary of the Somersworth Cultural Commission.

The effective date of my resignation for all three municipal boards/commissions is 1 September 2021.

It has been a great honor and privilege to serve the residents of Somersworth on three important municipal boards/commissions. My thanks to the Mayor for nominating me to these three commissions and to the City Council for confirming me each time.

Should I return, I would consider reapplying for service on Somersworth's municipal boards/commissions.

Thank you for your kind consideration.

Sincerely,

Pius Charles Murray

(Mr.) Pius Charles Murray

Donna

On Tue, Aug 10, 2021 at 8:24 PM Charles Preston <waynepreston@comcast.net> wrote:

Donna,

I hate to do this but I have been asked to teach some evening classes at Noble HS and they are on Tuesday so I will have to resign my trustee position.

Wayne Preston



State of New Hampshire

HOUSE OF REPRESENTATIVES

CONCORD

House Special Committee on Redistricting

August 8, 2021

The Honorable Dana Hilliard
Mayor of Somersworth
One Government Way
Somersworth, NH 03878

Dear Mayor Hilliard:

On June 3, 2021, Rep. Barbara Griffin, Chairman of the House Special Committee on Redistricting, mailed letters to the Mayors and Clerks inquiring as to the cities' plans for redistricting ward boundaries following the release of census data. In that letter she stated:

"Our work will proceed under the assumption that all cities will realign their wards so as to be as equal in population as possible. After all, if you elect local officials on a ward basis, you fall under the 'one man/one vote' mandate as well. Many state representative districts within cities are established using ward boundaries. Therefore, we need information from you relative to your redistricting plans as we prepare for redistricting at the state level...It is our intention to adopt a plan for the new House districts as early as possible in the 2022 legislative session. Your cooperation is certainly appreciated."

As of this date, the Committee has received responses from three of the state's 13 cities. (Summary attached.)

The delayed release of the Census data for redistricting will make it extremely challenging for the cities and the House Special Committee on Redistricting to complete their work in time for the 2022 elections:

- The U.S Census Bureau is set to release demographic statistics that will be used to redraw legislative voting districts by **August 16th**. This release will be in a legacy format that was used in the 2010 Census.
- By **September 30th**, the Census Bureau will release the same data in a more user-friendly format.
- The House deadline to report all Committee retained bills is **November 18th**. (The bills retained for redistricting purposes are HB50, HB51, HB52, HB53, HB54, and HB55.)

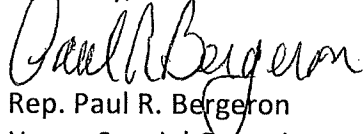
Rep. Griffin's letter of June 3rd included several questions regarding your city's redistricting plans, but the most important question is simply, "What are your city's plans for revising your ward (voting district) boundaries?"

We would greatly appreciate it if you could respond to this survey in order to assist the Committee in its work. Responses can be e-mailed to our Committee Assistant, Lindsay Oestreich, at Lindsay.oestreich@leg.state.nh.us or mailed to Room 409, House Committee Services, Legislative Office Building, 33 North State Street, Concord, NH 03301.

A copy of the summary of the responses received thus far is enclosed.

Thank you.

Sincerely,

A handwritten signature in cursive script that reads "Paul R. Bergeron". The signature is written in black ink and is positioned above the typed name.

Rep. Paul R. Bergeron

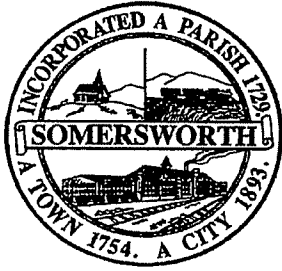
House Special Committee on Redistricting

cc: Jonathan Slaven, Clerk

Summary of Responses to June 2021 Request for Timeline for Ward Revision
As of July 23, 2021

	Respondent; Date of Response	Plans for Ward Revision
Berlin	Shelli Fortin City Clerk 6/15/21	Wards were eliminated by referendum vote, January 2012.
Claremont		
Concord		
Dover	Joshua Wyatt City Attorney 7/20/21	The City of Dover does plan to re-examine its ward boundaries upon receiving the federal census data. Earliest possible dates we foresee having any ward line changes approved are either the City Council's first meeting in January 2022 (planned to occur on January 6, 2022) or its second meeting in January 2022 (planned to occur on January 20, 2022).
Franklin		
Keene		
Laconia		
Lebanon		
Manchester		
Nashua	Susan Loring City Clerk 6/24/21	9 wards; wards revised by ordinance adopted by Board of Alderman process in city charter will be followed <ul style="list-style-type: none"> • upon receipt of census data – aldermen review ward lines and revise, if necessary • not more than 30 days prior to adoption of changes – public hearing • at least 30 days prior to hearing – notice published • not more than 30 days before vote – informational meetings held in all wards for which boundary changes are proposed

	Respondent; Date of Response	Plans for Ward Revision
Portsmouth		
Rochester		
Somersworth		



City of Somersworth
Boards, Commissions & Committee Application

Instructions: Please complete all information.

Name: Wendy Berkeley berkeleywe@hotmail.com

Telephone: 603 988 9938 Email: wberkeleyesau56.org

Residence Address: 37A Prospect St Somersworth NH 03878

Mailing Address (if different): _____

Resident of Somersworth for 14 Years Ward 1

Registered Voter: Yes No

Education Level: Bachelors, some Masters (incomplete)

I am interested in serving on the following Board, Commission or Committee (s)

Sustainability Committee _____

My Background or Interests are: Currently employed as the Farm to School Coordinator for Somersworth schools through a USDA grant. I'd like to see greater sustainability initiatives in ~~both~~^{all} schools & community-wide.

over



I have served on the following Committee (s) in the past: N/A in city
Wellness Committee @ SACU

Would you be able to commit to attending all meetings? Yes No
I will do my best

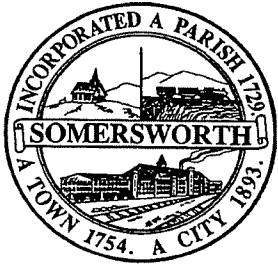
By submitting this Application you understand that:

1. This application is for consideration and does not mean you will necessarily be appointed to this Board/Commission; and
2. The Mayor will review your application, may contact you, check your references, and determine any potential conflict of interests; and
3. This application will be forwarded to the City Council for consideration.
4. Application will be kept on file for one (1) year from date of receipt.

Signature: [Handwritten Signature]

Date: 3/18/19

**Please submit application to:
City Clerk's Office
City Hall, One Government Way
Somersworth, NH 03878**



City of Somersworth
Boards, Commissions & Committee Application

Instructions: Please complete all information.

Name: Lilac Snowden-Hallowell

Telephone: 207-660-7820 Email: lilacsnowdenhallowell@gmail.com

Residence Address: 8 Milo Lane Somersworth, NH 03878

Mailing Address (if different): _____

Resident of Somersworth for ~~2 months~~ years Ward 2

Registered Voter: Yes _____ No X

Education Level:
Enrolled in high school

Please list any organizations, groups, or other committees you are involved in:
none currently

I am interested in serving on the following Board, Commission or Committee (s):
Sustainability Committee

My Background or Interests are: Leadership in Eco club/founder,
gathering interest in plans, collecting data, etc

over

I have served on the following Committee (s) in the past: _____
_____ N/A _____

Would you be able to commit to attending all meetings? Yes No _____

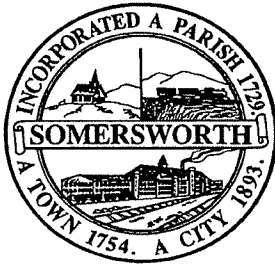
By submitting this Application you understand that:

1. This application is for consideration and does not mean you will necessarily be appointed to this Board/Commission; and
2. The Mayor will review your application, may contact you, check your references, and determine any potential conflict of interests; and
3. This application will be forwarded to the City Council for consideration.
4. Application will be kept on file for one (1) year from date of receipt.

Signature: Seth

Date: 3/2/21

**Please submit application to:
City Clerk's Office
City Hall, One Government Way
Somersworth, NH 03878**



City of Somersworth
Boards, Commissions & Committee Application

Instructions: Please complete all information.

Name: Sarah Eckstein
Telephone: 917-418-4065 Email: Sarahmeckstein@gmail.com
Residence Address: 3 Royal Drive, Somersworth NH
Mailing Address (if different): _____
Resident of Somersworth for 10 Years Ward 4
Registered Voter: Yes X No _____
Education Level: Bachelors & Science

Please list any organizations, groups, or other committees you are involved in:
Conservation Commission (alternate member)
Chair of Sustainability ~~Commis~~ Committee

I am interested in serving on the following Board, Commission or Committee (s):
Conservation Commission as an official member

My Background or Interests are: Energy efficiency, Sustainability
consulting

over



I have served on the following Committee (s) in the past: _____

Would you be able to commit to attending all meetings? Yes No

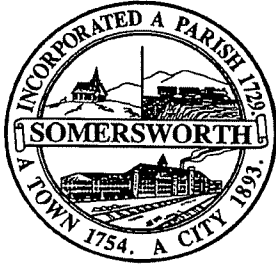
By submitting this Application you understand that:

1. This application is for consideration and does not mean you will necessarily be appointed to this Board/Commission; and
2. The Mayor will review your application, may contact you, check your references, and determine any potential conflict of interests; and
3. This application will be forwarded to the City Council for consideration.
4. Application will be kept on file for one (1) year from date of receipt.

Signature: _____

Date: _____

**Please submit application to:
City Clerk's Office
City Hall, One Government Way
Somersworth, NH 03878**



City of Somersworth
Boards, Commissions & Committee Application

Instructions: Please complete all information.

Name: Laura Barry

Telephone: 406-698-1795 Email: lbriqqs377@live.com

Residence Address: 211 Green St, Somersworth, NH 03878

Mailing Address (if different): _____

Resident of Somersworth for X Years Ward _____

Registered Voter: Yes X No _____

Education Level:
Masters

Please list any organizations, groups, or other committees you are involved in:
None

I am interested in serving on the following Board, Commission or Committee (s):
Historic District Commission

My Background or Interests are: Please see previous applications.

over



I have served on the following Committee (s) in the past: Historic District Commission

Would you be able to commit to attending all meetings? Yes No

By submitting this Application you understand that:

1. This application is for consideration and does not mean you will necessarily be appointed to this Board/Commission; and
2. The Mayor will review your application, may contact you, check your references, and determine any potential conflict of interests; and
3. This application will be forwarded to the City Council for consideration.
4. Application will be kept on file for one (1) year from date of receipt.

Signature: Laura Barry

Date: 5/30/21

***Please submit application to:
City Clerk's Office
City Hall, One Government Way
Somersworth, NH 03878***

BARRINGTON
BROOKFIELD
DOVER
DURHAM
FARMINGTON
LEE
MADBURY
MIDDLETON
MILTON



NEW DURHAM
NEWMARKET
NORTHWOOD
NOTTINGHAM
ROCHESTER
ROLLINSFORD
SOMERSWORTH
STRAFFORD
WAKEFIELD

August 16, 2021

Somersworth City Council
1 Government Way
Somersworth NH 03878

Dear Mayor Hilliard and Council Members:

CC: Planning Board, Bob Belmore, Shanna Saunders, Michael Bobinsky, Richard Michaud, Mark Richardson

As prescribed by RSA 36:46-III, and as laid out in the SRPC Bylaws:

"Each municipality that becomes a member of the Commission shall be entitled to two representatives. A municipality with a population greater than 10,000 but less than 25,000 shall be entitled to three representatives, and a municipality with a population of 25,000 or more shall be entitled to four representatives on the Commission. For the purposes of this section, population shall be determined by the last federal census. Each municipality's representatives to the Commission shall be nominated by the planning board from among the municipality's residents and appointed by its municipal officers.

The terms of office of representatives and alternates on this Commission shall be four years (see RSA 36:46). When a municipality joins or rejoins the Commission, initial appointments shall be for two and four years. For municipalities entitled to three or more representatives, initial appointments shall be for two, three, and four years. Vacancies shall be filled for the remainder of the un-expired term in the same manner as original appointments."

The City of Somersworth's population as reported in the 2010 census was 11,766. Based on this estimate and on the RSAs and the SRPC bylaws, the City of Somersworth is entitled to three representatives.

Our records indicate that Mark Richardson's term expired May 31, 2021. The term renews to May 31, 2025.

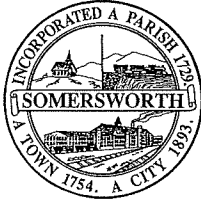
Current Commissioners

<u>Name</u>	<u>Expiration</u>
Michael Bobinsky	5/2/2024
Mark Richardson	5/31/2021 5/31/2025
Richard Michaud	5/2/2022

Please use the attached form to re-appoint Mark Richardson or to appoint another individual to serve as a SRPC Commissioner. The attached form may be sent via email or mail to Megan Taylor-Fetter (mtaylorfetter@strafford.org), Strafford Regional Planning Commission, 150 Wakefield Street, Suite 12, Rochester, NH 03867. If you have any questions, please do not hesitate to contact me. The attached flyer has more information on the role of an SRPC Commissioner. If you have any questions, please do not hesitate to contact me.

Sincerely,

Jennifer Czysz, AICP
Executive Director



City of Somersworth – Ordinance

Ordinance No: 2-22

TO AMEND CHAPTER 12, STREETS AND SIDEWALKS

July 19, 2021

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT the Ordinances of the City of Somersworth as amended, be further amended as follows:

Amend Chapter 12 by adding Sections 12.8 & 12.9 as follows:

Section 12.8 – Outdoor Dining and Sidewalk Sales

PERMIT REQUIRED: A business owner shall obtain a permit to encumber the sidewalk from the Director of Public Works and Utilities, or their designee, to: 1) operate an outdoor seating area on a sidewalk, or on-street parking spaces, for service and consumption of food or drink prepared on premises; or 2) operate a sidewalk sale area for selling other goods subject to the following requirements:

1) The permit Applicant shall:

- a. Provide a Certificate of Insurance naming the City of Somersworth as additional insured. The terms of the Certificate of Insurance shall be in a form and amount acceptable by the City.
- b. Agree to indemnify and hold harmless the City of Somersworth, New Hampshire from all claims for damage or injury whatsoever, that may arise from the encumbrance, obstruction, occupation, or use of the aforesaid sidewalk.

2) The building in which the licensed business operates must share a common boundary with a sidewalk. Sidewalk encumbrances shall allow a minimum four (4) foot-wide unobstructed pedestrian corridor at all times, and at least five (5) feet wide when located along a street corner. Wider pedestrian corridors or increased clearances may be required where warranted by pedestrian traffic or other circumstances, at the discretion of the Director of Public Works and Utilities, or their designee.

3) Public on-street parking space(s) encumbrances must provide an accessible path of travel to the area from abutting sidewalks. Such expansions must occupy the area directly in front of the proposed business and may request to expand to be in front of the adjacent properties with abutting property owner and/or business permission.

4) Egress from the building must be maintained free of obstruction per the Building Code, NFPA 101 Life Safety Code, and any other applicable Local, State, or Federal Regulations, as amended.

5) Permits may only allow encumbrances between April 15 to November 15, and as weather conditions allow.

6) The Director of Public Works and Utilities, or their designee, may establish additional permit conditions to protect the City, public safety, and the continued use of the sidewalk by the public.

7) The Director of Public Works and Utilities, or their designee, has the authority to deny, revoke, or suspend the permit at his/her discretion at any time for any reason, including but not limited to violating the permit conditions, safety considerations, or due to planned or unplanned City projects, events, or activities.

8) The encumbered area must not block access to public street furniture, trash receptacles, street signage, fire hydrants, or other public infrastructure.

9) The encumbered area and any furniture or features within the area must be kept in a clean, safe, and sanitary condition, and all trash shall be properly disposed.

10) Canopies over any sidewalk café shall not be allowed unless they are completely supported by hardware on the building structure, that is, there shall be no vertical supports in or around the sidewalk café; table umbrellas without logos are allowed but must not extend beyond the Area.

11) No improvements or personal property located within the Area shall extend on or over any municipal property located outside the Area.

12) No advertising of any kind shall be allowed in the Area.

13) All outdoor dining areas where alcohol service is provided shall comply with the following requirements:

- Outdoor dining establishments shall agree at all times to comply with all laws, rules and regulations of the New Hampshire State Liquor Commission and all other local, state and federal laws.
- Be separated from the public pedestrian space on the adjacent municipal sidewalk by an enclosure system consisting of heavy-duty decorative materials as approved by the City Manager or designee; special attention shall be paid to the method used to support the enclosure system in order to avoid damage to public property and ensure public safety.
- The minimum height of the enclosure system shall be 30 inches and the maximum height shall be 36 inches.

The enclosure system, tables and chairs shall be movable/non-permanent.

Permits issued under this section may be revoked at any time by the City for failure to comply with the approved permit, or to deal with emergencies, maintenance of infrastructure, public safety, or any other reason determined to be in the best interest of the City.

Section 12.9 – Decorative Sidewalk Landscaping

PERMIT REQUIRED: A business owner shall obtain a permit to encumber the sidewalk from the Director of Public Works and Utilities, or their designee, to display decorative landscaping features in front of their business within the City right-of-way. The permit shall specify the area, use, and arrangement of any features or furniture within the encumbered area, and is subject to the following requirements;

1) The program is active April 15 to November 15 each year.

2) Decorative sidewalk landscaping may be placed within 5 feet to either or both side(s) of your front door entrance.

3) Landscaping features shall allow a minimum four (4) foot wide unobstructed pedestrian corridor at all times, and at least five (5) feet wide when located along a street corner. Wider pedestrian corridors or increased clearances may be required where warranted by pedestrian traffic or other circumstances, at the discretion of the Director of Public Works and Utilities, or their designee.

4) Landscaping features should sit directly on the sidewalk, and be no larger than 3 feet long by 3 feet wide by 42 inches (3.5 feet) tall.

5) Landscaping features shall not be directly attached to (e.g., bolts, nails, screws) or damage the underlying sidewalk in any way.

6) No unmaintained features, or dead flowers, will be allowed.

7) Damaged flowers and/or containers must be removed immediately.

8) The applicant is responsible for cleaning/repairing any damage or staining to the sidewalks. The permit must be renewed each year. New applications and renewals are reviewed on an annual basis and should be submitted to the City no later than March 15 of each year. Permits are valid from April 15 to November 15 as conditions allow.

Permits issued under this section may be revoked at any time by the City for failure to comply with the approved permit, or to deal with emergencies, maintenance of infrastructure, public safety, or any other reason determined to be in the best interest of the City.

This Ordinance shall take effect upon its passage.

Authorization	
<i>Sponsored by Councilor:</i> Crystal Paradis	<i>Approved:</i> City Attorney

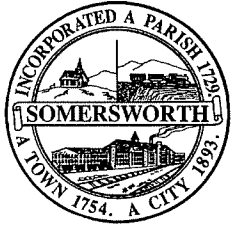
City of Somersworth – Ordinance 2-22

History

First Read Date:	7-19-2021	Tabled:	
Public Hearing:		Removed From Table:	
Second Read:			

Discussion

Voting Record		YES	NO
Ward 1 Councilor	Pepin		
Ward 2 Councilor	Vincent		
Ward 3 Councilor	Dumont		
Ward 4 Councilor	Austin		
Ward 5 Councilor	Michaud		
At Large Councilor	Witham		
At Large Councilor	Gerding		
At Large Councilor	Cameron		
At Large Councilor	Paradis		
TOTAL VOTES:			
On / / Ordinance 2-22		PASSED	FAILED



City of Somersworth – Resolution

Resolution No: 7-22

AUTHORIZING THE CITY MANAGER TO ACQUIRE EASEMENTS ASSOCIATED WITH THE TRANSPORTATION ALTERNATIVES PROJECT (TAP) GRANT, CONGESTION MITIGATION AND AIR QUALITY (CMAQ) IMPROVEMENT PROGRAM GRANT, AND THE CEMETERY ROAD COMPLETE STREETS PROJECT

September 7, 2021

WHEREAS, the City is currently designing and/or constructing infrastructure improvements through the Transportation Alternatives Project (TAP) Grant, the Congestion Mitigation and Air Quality (CMAQ) Improvement Program Grant, and the Cemetery Road Complete Streets Project; and

WHEREAS, to effectively and efficiently complete these projects the City needs to acquire some permanent and/or temporary easements on the following properties in the project areas;

Cemetery Road-Complete Streets Project

<u>Parcel ID</u>	<u>Physical Address</u>	<u>Permanent/Temporary</u>
13-56-0	5 Cemetery Road	Permanent
13-55-0	7 Cemetery Road	Permanent

CMAQ project -Traffic Signal System Upgrade Improvements

<u>Parcel ID</u>	<u>Physical Address</u>	<u>Permanent/Temporary</u>
36-45A	396 High St	Temporary
37-04	400 High St	Temporary
37-09	6 Waltons Way	Permanent
37-10	59 Waltons Way	Permanent
42-35	11 Andrews Rd	Permanent
40-5	110-176 Tri City	Temporary
40-56	481 High St	Temporary
40-09	506 High St	Permanent
40-51	503 High St	Permanent

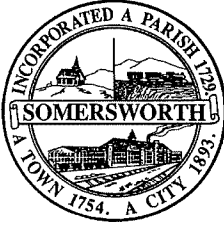
TAP Grant -Sidewalk and Pedestrian Improvements

<u>Parcel ID</u>	<u>Physical Address</u>	<u>Permanent/Temporary</u>
14-42	229 High Street	Temporary
14-17	130 Franklin Street	Temporary
14-16	128 Franklin Street	Temporary
14-33	222 High Street	Both
14-21	117 Franklin Street	Temporary
14-21A	214 High Street	Both

14-32	210 High Street	Temporary
14-27	11 Garden Street	Both
14-29	200 High Street	Both
10-88	188 High Street	Both
10-87	186 High Street	Both
10-86	184 High Street	Both
10-85	178 High Street	Both
10-113	174 High Street	Permanent
10-112	172 High Street	Both
10-111	96 Washington Street	Both
22-57-1A	4 Lenox Street	Temporary;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT the City Manager is authorized to acquire the aforementioned easements associated with the TAP grant, CMAQ improvement program grant, and Cemetery Road complete streets project.

Authorization	
<i>Sponsored by Councilors:</i> David A. Witham Donald Austin Nancie Cameron Martin P. Dumont, Sr.	<i>Approved:</i> City Attorney



City of Somersworth – Resolution

Resolution No: **8-22**

TO AUTHORIZE THE CITY MANAGER TO CONVEY A GAS LINE UTILITY EASEMENT TO NORTHERN UTILITIES, INC., DOING BUSINESS AS UNITIL

September 7, 2021

WHEREAS, Northern Utilities, Inc., doing business as UNITIL, currently operates a natural gas transmission line on Bartlett Avenue; and

WHEREAS, UNITIL has approached the City with a plan to move their gas transmission line to property owned by the City of Somersworth that is commonly known as the Turcotte Pit off Maple Street; and

WHEREAS, this plan would require a 100-foot by 100-foot wide non-exclusive, permanent easement and right-of-way in, under, across, and over the easement area for the purpose of installing, operating, maintaining, inspecting, removing, repairing, and replacing Gas Facilities with its associated pipes, manholes and appurtenances and also storage of equipment and materials associated with the Gas Facilities operations; and

WHEREAS, UNITIL has agreed to purchase this permanent easement from the City of Somersworth for a sum of \$10,000 (Ten Thousand dollars);

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT the City Manager is authorized to convey a gas line easement to Northern Utilities, Inc., doing business as UNITIL, on City owned property commonly known as the Turcotte Pit off Maple Street, for the sum of \$10,000 (Ten Thousand dollars), and to take any additional actions required to convey this easement determined to be in the best interest of the City.

Authorization

Sponsored by Councilors:

David A. Witham
Martin P. Dumont, Sr.
Kenneth Vincent
Matt Gerding

Approved:

City Attorney



City of Somersworth – Resolution

Resolution No: 9-22

AUTHORIZING THE CITY MANAGER TO TAKE THE NECESSARY STEPS TO DISCONTINUE CAIMAN DRIVE AND SEAMORE DRIVE

September 7, 2021

WHEREAS, the City of Somersworth has received a request by property owners abutting Caiman Drive and Seamore Drive to discontinue these public ways to accommodate development in this area; and

WHEREAS, the Public Works & the Environment Committee of the City of Somersworth has reviewed this proposed action with staff and recommends this discontinuance,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH, in accordance with RSA 231:43, that Caiman Drive and Seamore Drive are hereby discontinued as public ways, described as follows:

Caiman Drive Right-of-Way

A certain tract or parcel of land located in the City of Somersworth, County of Strafford, and the State of New Hampshire, being shown as Caiman Drive Right-of-Way, Parcel “A” on plan entitled “Boundary Line Adjustment Plan, 108 Gator Rock, LLC and the City of Somersworth, Gator Rock Road, Somersworth, New Hampshire“, dated August 11, 2021, prepared by Trittech Engineering Corporation, to be recorded at the Strafford County Registry of Deeds; being more particularly bounded and described as follows:

Beginning at a point on the Westerly sideline of Caiman Drive, at the Southerly end of Seamore Drive; Thence running along the proposed Gator Rock Road cul-de-sac, along a curve to the left, having a radius of 50.00 feet, a distance of 98.01 feet to a point; Thence turning and running along a curve to the left, having a radius of 30.00 feet, a distance of 23.84 feet to a point on the Easterly sideline of Caiman Drive; Thence turning and running along the Easterly sideline of Caiman Drive, S 38°29'49” E, a distance of 170.63 feet to point; Thence turning and running along a curve to the left, having a radius of 30.00 feet, a distance of 21.68 feet to a point; Thence turning and running along a curve to the right, having a radius of 50.00 feet, a distance of 229.35 feet to a point; Thence turning and running along a curve to the left, having a radius of 30.00 feet, a distance of 21.68 feet to a point on the Westerly sideline of Caiman Drive; Thence turning and running along the Westerly sideline of Caiman Drive, N 38°29'49” W, a distance of 238.29 feet to a point; Said point being the point of beginning.

The above-described parcel “A” contains 20,142 Square Feet or 0.462 Acres.

Seamore Drive Right-of Way

A certain tract or parcel of land located in the City of Somersworth, County of Strafford, and the State of New Hampshire, being shown as Seamore Drive Right-of-Way, Parcel “B” on plan entitled “Boundary Line Adjustment Plan, 108 Gator Rock, LLC and the City of Somersworth, Gator Rock Road, Somersworth, New Hampshire“, dated August 11, 2021, prepared by Tritech Engineering Corporation, to be recorded at the Strafford County Registry of Deeds; being more particularly bounded and described as follows:

Beginning at a point on the Westerly sideline of Seamore Drive, at the Northwesterly end of Caiman Drive; Thence running along a curve to the right, having a radius of 330.00 feet, a distance of 142.00 feet to a point on the Westerly sideline of Seamore Drive; Thence turning and running along the Westerly sideline of Seamore Drive, N 13°50’34” W, a distance of 176.06 feet to point; Thence turning and running along a curve to the left, having a radius of 30.00 feet, a distance of 21.68 feet to a point; Thence turning and running along a curve to the right, having a radius of 50.00 feet, a distance of 229.35 feet to a point; Thence turning and running along a curve to the left, having a radius of 30.00 feet, a distance of 21.68 feet to a point on the Easterly sideline of Seamore Drive; Thence turning and running along the Easterly sideline of Seamore Drive, S 13°50’34” E, a distance of 176.06 feet to a point; Thence turning and running along a curve to the left, having a radius of 270.00 feet, a distance of 65.02 feet to a point; Thence turning and running along a curve to the left, having a radius of 30.00 feet, a distance of 11.56 feet to a point; Thence turning and running along the proposed Gator Rock Road cul-de-sac, along a curve to the left, having a radius of 50.00 feet, a distance of 93.99 feet to a point; Said point being the point of beginning.

The above-described parcel “B” contains 24,430 Square Feet or 0.561 Acres.

Caiman Drive & Seamore Drive Easements

The Right of Ways described herein were conveyed to the City of Somersworth with the benefit of the 20-foot drainage easement around the storm drain inlets located at the Northwest corner of Lot 1-L and the Southwest corner of Lot 1-B as well as a 5-foot-wide easement on each side of the roadway.

These easement rights associated with Caiman Drive and Seamore Drive shall also be discontinued.

Authorization	
<i>Sponsored by Councilors:</i> David A. Witham Martin P. Dumont, Sr. Kenneth Vincent Matt Gerding	<i>Approved:</i> City Attorney



City of Somersworth – Resolution

Resolution No: **10-22**

TO AUTHORIZE THE CITY MANAGER TO ORDER A UTILITY VAN FOR THE WATER DISTRIBUTION DIVISION

September 7, 2021

WHEREAS, the City of Somersworth's Capital Improvement Plan proposes a replacement schedule for public works and utility equipment to maintain fleet integrity, standardize equipment and reduce maintenance costs, and

WHEREAS, the City of Somersworth's approved FY2022 Budget provides funding for a new utility van to be used by the Water Distribution Division, and

WHEREAS, City staff has evaluated the advantage of the use of a standard vehicle manufacturer acquisition policy and recommends the use of the NH State bid list for Ford vehicles as the most efficient method of procuring these new vehicles,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT the City Manager is authorized to order one new Ford E-350 Utility Van for use by the Water Distribution Division which is funded in the approved FY2022 City Budget.

Authorization

Sponsored by Councilors:

David A. Witham

Approved:

City Attorney