



Somersworth Historic District Commission

One Government Way, Somersworth, NH 03878

Minutes of the HDC Ordinance Subcommittee
 held on Tuesday, 17 July 2018, at 6:00pm
 at the Somersworth Public Library, 25 Main Street, Somersworth, NH 03878

<u>Present</u>	<u>In absentia</u>
Laura Barry	
Richard Brooks	
Pius Charles Murray, Chair & Secretary	

Agenda & Minutes

I. Call to Order: At 6:01pm by the Chair.

II. Approval of Minutes: Ms. Barry made a correction by correcting Ms. Nadine Melk's last name as recorded in the minutes of 7 June 2018 and 21 June 2018 to Nadine Miller. Motion to accept the

minutes of both the 7 June 2018 and 21 June 2018 meetings of the Ordinance Subcommittee as amended was made by Ms. Barry and seconded by Mr. Brooks. Motion was approved unanimously.

III. Comments by Visitors: There were none as none were present.

IV. Meeting Business:

A. Ms. Barry reported that the City Manager, Bob Belmore, had requested a meeting to go over the HDC's proposed historic district ordinances in anticipation of appearing on the City Council's agenda on Monday, 23 July 2018. Ms. Barry invited both Mr. Brooks and Mr. Murray to attend as well.

B. Mr. Brooks announced that there would be a meeting at 10:00am at City Hall with Robyn and a downtown developer who wanted to learn what would be required of him regarding the procedure(s) of appearing before the HDC to seek a certificate of appropriateness for changes/renovations to buildings in which he was interested in investing. Mr. Brooks invited both Ms. Barry and Mr. Murray to attend.

C. The subcommittee then discussed in depth the presentation outline developed at the 10 July 2018 meeting:

1. Introduction (Ms. Barry)
 - (a) Fact driven
 - (b) Explanation of background
 - (c) Description of the process undertaken
2. List of HDC subcommittee meetings/description of poor/fair/good/excellent structural integrity (Mr. Murray)
3. Allowance of use of new materials (Mr. Brooks)
4. Difference between minimal and major changes (Mr. Brooks)
5. Required maintenance (Mr. Brooks)
6. Conclusion/summary (Ms. Barry or Mr. Brooks)

Various corrections and emendations were made. The subcommittee wanted to have this presentation as ready as possible in anticipation of

Respectfully submitted,
Pius Charles Murray
(Mr.) Pius Charles Murray