

# Minutes of the Sustainability Committee Meeting June 21<sup>st</sup>

Called to Order 6:05 PM

Members Present: Scott Orzechowski, Chair, Doug Watson, Michael Bobinsky, Edward Levasseur

Members Absent: Sarah McGraw      Public: Wendy Berkeley

1. Approval of the minutes for the May 17th, 2018 regular meeting.

Mike motioned to approve the minutes, seconded by Edward.

Approval of the minutes for the May 30th, 2018 planning workshop meeting.

Mike motioned to approve the minutes, seconded by Edward.

## 2. **Correspondence**

None

## 3. **Unfinished Business**

i. Any updates on:

### 1. Member Handbook

Scott stated that Sarah was still working on the Member Handbook and will have an update next meeting.

### 2. Public engagement

Mike is going to work on a plan for Marketing. Doug provided a handout he drafted outlining the guideline for Communications with the Public.

### 3. Outline for working with other committees

Edward is going to outline the protocol for working with other committees.

ii. Prioritization, delegation and timelines of projects

Scott asked Doug to recall the top goals that were determined from the previous workshop. Mike wrote them down on the white board as follows: Anti Idling Policy, Synch Traffic Signals (High St), Plant Trees, Protect Drinking Water.

Doug is going to have a draft Anti Idling Policy for the next meeting. The group agreed to review and make edits to the Communications with the Public guideline that Doug created. Mike stated that City Staff is working on drafting a Social Media Policy.

In regards to planting trees, Mike suggested that we work with the Tree Commission and stated that by the August meeting he would have site and species recommendations to forward to them. Doug mentioned that a gentleman from the Urban Forestry was willing to come talk with the group. Wendy mentioned that Farm to School would possibly be interested in assisting.

Additionally Mike wrote down the current projects as follows: Tap Project, Solar Array Lease, CMAQ Traffic Signal (High St), Water Interconnect w/Dover, Community Garden, Rain Barrels, Relocation of Farmers Market, Energy Star Manager.

Mikes stated that there are two vacancies in the community garden and suggested that maybe we could sponsor the fall clean up. Wendy stated that she would reach out the Shane Chick and Maureen Jackman for an update in regards to the Rain Barrels.

There was a lengthy discussion of relocation of the Farmers Market. It was agreed that there were a lot of people currently working on this and it was determined that it was a project for the future. The group agreed that once more road work is done downtown a more sustainable location could be determined.

Scott stated that once we all create an Energy Star account that he would share the data. He is going to share the link for the group members to create accounts.

The group agreed to add communication to this list as it is an ongoing project. Doug asked that this be added as a recurring agenda item. The group agreed to discuss this further at the next meeting

#### **4. New Business**

None

#### **5. Announcements and Reports**

Edward gave an update on the Solar Array on the Blackwater Rd Superfund Site. Mike stated that the TAP Grant was underway and that they held their first public meeting.

#### **6. Public comments**

Wendy acknowledged that it she realized that the Committee already had a lot it was undertaking wanted to suggest that we look into the possibility of rolling out a city wide composting program. She mentioned that through Farm to School group Somersworth Middle School has been composting with Mr.Fox and that they have received a grant allowing them to get a project going at Maple Wood.

Mike motioned that we adjourn, seconded by Edward. All were in favor. The meeting adjourned at 7:15 PM.