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**WEDNESDAY MAY 30, 2018 6:00 PM-7:30 PM**Somersworth City Hall Executive Conference Room

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**Chair** Scott Orzechowski**Attendees** Doug Watson  
Sarah McGraw

Edward Levasseur

Michael Bobinsky

1. The purpose of the workshop was to develop the 2018 work plan for the Sustainability Committee. The workshop focused on evaluating potential projects, discussing priority rankings and recommending Sustainability Committee projects for the next year.
2. Based on the expanded list of potential projects discussed at the May 17 Committee meeting, Scott proposed that a project planning template, a marketing plan highlighting the Sustainability Committee's achievements with respect to Masterplan goals, a public communication protocol, and working with other City committees be combined to serve as the foundation for the committee's work. Scott also proposed that each committee member assume "ownership" of one of the foundation categories. Ed agreed to take responsibility for developing a process for working with other City committees, Michael will work on the marketing plan, and Sarah and Doug will work on communication with the public which may include involvement with the city's website upgrade, communication of sustainability "tips", and involvement in the development of a Facebook page. Sarah also suggested that a binder be created to orient future committee members to the history of the resolution establishing the committee, the mission, related ordinances, the makeup of committee membership, the role of volunteer members, repeating obligations, and the annual planning process.
3. Scott asked Committee members to present their four highest priority projects from the planning matrix (developed at previous committee meetings) for discussion.
  - ▶ Ed identified: (1) Photovoltaic solar array, (2) Complete streets, (3) Plant trees, (4) deferred.
  - ▶ Michael identified: (1) Move farmers market, (2) Adjust traffic signals, (3) Report LED streetlight results, (4) Protect Drinking water.

- ▶ Scott identified: (1) How to get rid of waste, (2) Adjust traffic signals, (3) Protect Drinking water, (4) Anti-idling ordinance.
- ▶ Doug identified: (1) Anti-idling ordinance, (2) Adjust traffic signals, (3) Promote energy efficiency, (4) Plant trees.
- ▶ Sarah identified: (1) City Hall Upgrades, (2 -4) deferred pending further consideration.
- ▶ Summary results pending Sarah's input: (1) Adjust traffic signals, (2) Plant trees, (3) Anti-idling policy, (4) Protect drinking water.

4. Committee members engaged in a general discussion of identified priority projects. Ed and Michael provided an update on the discussion about the solar project at the last City Council meeting when Councilors raised questions about the long term financial viability of the project due to falling electric rates, stability of land fill, and other potential risks. The solar array project is on the agenda for the June 4th City Council meeting. Michael also provided information about two grants the city received; a Transportation Alternatives Program (TAP) grant to replace sidewalks, and a Congestion Mitigation and an Air Quality (CMAQ) grant to replace traffic signal equipment. This will allow for signal synchronization and reduce idling.
5. A motion for adjournment was made by Michael Bobinsky and seconded by Scott Orzechowski. The motion carried and the workshop was adjourned at 7:30.